



Oregon Health Authority | Drinking Water Services
Treatment & Distribution Operator CEU Self-Certification Affidavit
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Instructions: Complete this form and submit with your operator certification renewal packet. You may be selected for an audit in March of the upcoming year, at which point you will need to submit certificates for all the below listed training.

Date: _____ **Certification #(s):** _____

First Name: _____ **Middle Initial:** _____ **Last Name:** _____

Please only enter CEU's obtained for this renewal period.

Date of Activity	Provider and Location	Name of Training	Technical, Managerial, Financial, Discretionary	OESAC#	Contact Hours

Hour Totals

Technical	
Managerial	
Financial	
Discretionary	
TOTAL	

*Discretionary training may not exceed 4 contact hours per certification period (.4)

By signing below, I affirm that I am familiar with the requirements identified in OAR 333-061-0260 governing certification as a Water Treatment / Distribution Operator in Oregon, and that I have obtained the required amount of acceptable CEUs within the certification period as required.

Printed Name: _____

Signature: _____ **Date:** _____

Operator CEU Self-Certification Affidavit Guidance

As defined in OAR 333-061-0020(42), a CEU is a nationally recognized unit of measurement for assigning credits for education or training that provides the participant with advanced or post high school learning. Operators are required to maintain their knowledge and skills through the acquisition of continuing education units, or CEUs, within each certification period. Water system operators are required to obtain 2.0 CEUs within each certification period.

The Oregon Environmental Services Advisory Council (OESAC) regularly reviews conferences and training classes, and awards CEUs to those offerings that are suitable for our profession. A list of these classes with pre-approved CEUs is maintained at the OESAC website, located at www.oesac.com. Operators are encouraged to select training with CEUs pre-assigned by OESAC to ensure the training selected will result in creditable CEUs for the operator.

If the training you are interested in has not been pre-reviewed by OESAC, DWS recommends that you submit the course description, agenda, and related materials to the Op Cert program for review prior to attending. CEUs will not be awarded for attending a training class that does not meet Oregon's CEU standards.

Acceptance Criteria for Drinking Water CEUs:

Water system operators certified in Oregon are required to maintain their knowledge and skills through the acquisition of 2.0 CEUs within each certification period. A minimum of eighty percent (16 hours or 1.6 CEUs) must be comprised of technical, managerial, or financial capacity topics, as outlined in OAR 333-061-0260 (see below). The remaining twenty percent (4 hours or .4 CEUs) are discretionary and may include any general training topics. Operators are encouraged to work with their supervisors to select training that meets the specific needs of their water systems as well as their own professional development goals.

As defined in OAR 333-061-0260, CEUs for specialized operator training shall be accepted from the following categories at the discretion of OHA:

Technical capacity: water treatment facilities construction and performance, source construction and protection, capacity, storage, pumping and distribution facility construction and protection, water distribution integrity/leakage and water quality issues related to public/user health.

Managerial capacity: water system operation, planning, system governance, development and implementation of system policies, professional support, record keeping, drinking water and related regulations to insure protection of public health, communication and involvement with water users.

Financial capacity: adequacy of revenues to meet expenses, revenue sources, affordability of user charges, rate setting process, budgeting, production and utilization of a capital improvement plan, periodic financial audits, bond ratings, debt and borrowing.

DWS uses the Association of Boards of Certification (ABC) Need-to-Know criteria for treatment and distribution exams when determining whether a specific training meets the above requirements and are eligible to receive CEUs. For specific information regarding the types of training that will be accepted, refer to the most recent version of the ABC Need-to-Know Criteria for Distribution and Water Treatment Operators, which are located on the Operator Certification Website:

<http://public.health.oregon.gov/HealthyEnvironments/DrinkingWater/OperatorCertification/Levels1-4/Pages/renewal.aspx>

Additional information and forms at www.healthoregon.org/opcert
Need help? Contact the program 971-673-0321 or email dws.opcert@dhsosha.state.or.us