Program Element 50 (Contract) & Triennial Review Tool

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Partner Services Coordinator
Drinking Water Partners
–Silver Falls Training–
April 17-18, 2018
Presentation Outline

• Program Element 50 (PE50)/Contract update
  – Process
  – DWS work group, CLEHS, CLHO envh sub committee, CLHO
  – Old vs. new language

• Review Tool update
  – Process
  – Old vs. new

• Triennial Review Implementation
Program Element 50
PE 50
PE 50

- Align with Public Health Division Modernization
  - Foundational programs and capabilities

- Include Modernization accountability process measures
PE 50

- Update with current work
- Edit language and definitions
- Convert from contract to PE language
# PE Update Timeline

## Program Element Modernization Timeline

<table>
<thead>
<tr>
<th>Dates</th>
<th>Tasks</th>
</tr>
</thead>
<tbody>
<tr>
<td>June - August 2017</td>
<td>Program Element (PE) template drafted and reviewed with PHD managers, CLHO Healthy Structure Committee, CLHO.</td>
</tr>
<tr>
<td>Nov. 1, 2017</td>
<td>Webinar on PE template and PE revision timeline presented to CLHO Committee chairs.</td>
</tr>
<tr>
<td>October 2017 - January 2018</td>
<td>State programs transfer PEs to new template (and make any other PE revisions if needed) and present revised PEs to appropriate CLHO committees. During this time CLHO committees also will be reviewing scope of work in PEs via a vis Public Health Modernization process measures.</td>
</tr>
<tr>
<td>January - February 2018</td>
<td>CLHO receives committee recommendations and approves PEs (or works with committees if further revisions are needed).</td>
</tr>
<tr>
<td>March - April 2018</td>
<td>PHD Fiscal and Office of Contracts &amp; Procurement process revised PEs for inclusion in the Financial Assistance Agreements (FAAs) through amendment. DOJ review and approval.</td>
</tr>
<tr>
<td>July 1, 2018</td>
<td>Revised PEs included in amended FAAs.</td>
</tr>
</tbody>
</table>
Process for New Program Element (PE) and Change to PE Scope of Work

START

Program identifies need for new program element or change in current program element (PE).

Program contacts Strategic Partnerships Lead (SPL) and their PSM to notify by email of need for change or new PE.

Are changes substantive or extensive?

Yes

Program convenes workgroup of state and LHD staff to draft new PE or changes to PE.

Program works with appropriate CLHO subcommittee chair to review proposed PE changes or new PE at upcoming subcommittee meeting.

No

Start

Program notifies SPL by email that PE will be scheduled for CLHO and SPL schedules for PH Exec Meeting so program manager can present changes.

When subcommittee is ready to make recommendation to CLHO, subcommittee chair notifies CLHO chair for placement on upcoming CLHO meeting agenda. Please note: A change in funding may also be required to go to CLHO Healthy Structures Subcommittee.

At CLHO meeting, CLHO subcommittee chair presents recommendation to CLHO. PHD manager responsible for new PE (or PE change) attends CLHO meeting to respond to any questions.

CLHO approves recommended changes?

Yes

PHD program works through their center’s PSM to submit PE via email to OSPHD fiscal specialist responsible for LHD contracting indicating the CLHO approval. Changes to a current PE should be submitted in “track changes.” SPL should be copied on the email submission.

END

NO

PHD manager works with the CLHO subcommittee to reach agreement and CLHO subcommittee chair brings revisions to CLHO for consideration with PHD manager attending to respond to questions.

OSPHD Fiscal Specialist includes revised PE in the next Financial Assistance Agreement amendment.

OSPHD Fiscal Specialist sends final Program Element to SPL, program manager, and PSM.

OC&P staff reviews and sends to DOJ (if necessary). OC&P staff sends final PE to OSPHD fiscal spec.

OSP HD Fiscal Specialist submits revised PE to the Office of Contracts and Procurement (OC&P) using “track changes” and copies program staff and PSM. OC&P staff reviews and sends to DOJ (if necessary). OC&P staff sends final PE to OSPHD fiscal spec.


PUBLIC HEALTH DIVISION
Drinking Water Services
DWS Manager Meetings

- Dec, Jan
  - Refine language to align with current rules, procedures, and work practices
DW Workgroup Meetings

- Annette Pampush - Tillamook
- Eric Mone - Deschutes
- Ellen Larsen – Hood River
- Greg Deblase - Marion
- Jackson Baures - Jackson
- Jeff Freund - Deschutes
- Jeff Martin - Multnomah
- Joel Ferguson - Clackamas
- Jon Kawaguchi - Washington
- Sarah Schwab - ODA

- David Emme - DWS
- Joe Carlson - DWS
- Kari Salis –DWS
- Tia Skerbeck - DWS
- Tony Fields – DWS
DW Workgroup Meetings

2 monthly meetings
   – Dec, 2017, Jan, 2018
      • Line by line of edits
      • Recommendations:
         – Extend timelines for submission
         – Align definitions to scope of work
         – Clarify survey follow-up
         – Define DWS responsibilities
CLEHS Meeting

• Jan, 2018 meeting
  – Recommended extending timeline for submission of products
CLHO Environmental Health Subcommittee Meeting

• 1\textsuperscript{st} meeting – Feb-
  – Recommended further details on DWS responsibilities
    • Responding to tech assistance from LPHA

  – Approved pending additions
CLHO Meeting

- Charlie Fautin, Benton
- Dawn Emerick, Clackamas
- Sherrie Ford & Michael Paul, Columbia
- Florence Pourtal-Stevens, Coos
- Muriel DeLaVergne Brown, Crook
- Bob Dannenhoffer, Douglas
- Teri Thalhofer, North Central
- Ellen Larsen, Hood River
- Jackson Baures, Jackson
- Mike Baker, Jefferson
- Courtney VanBragt, Klamath
- Jocelyn Warren, Lane
- Rebecca Austen, Lincoln
- Glenna Hughes, Linn
- Pam Hutchinson, Marion
- Rachel Banks, Multnomah
- Carrie Brogoitti, Union
- Tricia Mortell, Washington
- Lindsey Manfrin, Yamhill
- Eric Mone, CLEHS
- Pat Luedtke, Health Officer
CLHO Meeting

- Feb, 2018
  - Approved with no recommendations
# Modernization Matrix

<table>
<thead>
<tr>
<th>Program Components</th>
<th>Foundational Program</th>
<th>Foundational Capabilities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CD Control</td>
<td>Leadership and organizational competencies</td>
</tr>
<tr>
<td></td>
<td>Prevention and health promotion</td>
<td>Health equity and cultural responsiveness</td>
</tr>
<tr>
<td></td>
<td>Environmental health</td>
<td>Access to clinical preventive services</td>
</tr>
<tr>
<td></td>
<td>Population Health</td>
<td>Direct services</td>
</tr>
</tbody>
</table>

*Asterisk (*) = Primary foundational program that aligns with each component

*X = Foundational capabilities that align with each component

*X = Other applicable foundational programs

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<tr>
<th>Program Components</th>
<th>Foundational Program</th>
<th>Foundational Capabilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Response</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Investigation of Water Quality Alerts</td>
<td>X</td>
<td>*</td>
</tr>
<tr>
<td>Independent Enforcement Actions</td>
<td>X</td>
<td>*</td>
</tr>
<tr>
<td>Technical Regulatory Assistance</td>
<td>X</td>
<td>*</td>
</tr>
<tr>
<td>Water System Surveys</td>
<td>X</td>
<td>*</td>
</tr>
<tr>
<td>Resolution of Priority Non-compliers (PNC)</td>
<td>X</td>
<td>*</td>
</tr>
</tbody>
</table>
Summary of Changes to PE

- Updated definitions and scope of work to align with work carried out
  - Level 1 & 2 investigations
  - Survey deficiency follow up
  - PNC resolution

- Included modernization table to align with modernization foundational program and capabilities

- Remove supplemental services

- Submission timeline
## Submission Timeline to DWS

<table>
<thead>
<tr>
<th>Document Type</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surveys &amp; Cover letters</td>
<td>45 days from site visit completion</td>
</tr>
<tr>
<td>Level 1 and Level 2 investigation forms</td>
<td>30 days of investigation trigger</td>
</tr>
<tr>
<td>Contact reports for acute MCL alerts</td>
<td>2 business days of alert</td>
</tr>
<tr>
<td>Contact reports for all other alerts</td>
<td>6 business days of alert</td>
</tr>
<tr>
<td>Copies of public notices</td>
<td>6 business days of receipt</td>
</tr>
<tr>
<td>All other contact reports</td>
<td>6 business days</td>
</tr>
<tr>
<td>Waterborne illness reports and investigations</td>
<td>2 business day of conclusion of investigation</td>
</tr>
</tbody>
</table>
Responsibilities of DWS

- Provide LPHA with the following information:
  - Immediate Email Notification: Alert data, plan review correspondence
  - Monthly Email Notification: Violations, system scores, PNCs
  - Continuously: Via Data On-line listings of PNCs, individual water system inventory and water quality data, compliance schedules, and individual responses for request of technical assistance from LPHA.
  - Immediate Phone Communication: In circumstances when the DWS technical contact assigned to a LPHA cannot be reached, DWS will provide immediate technical assistance via the Portland phone duty line at 971-673-0405.
Triennial Review Tool
Triennial Review Tool

- Updated to match edits in PE
- Added training attendance
- 10% rule for response time on alerts
What does this means to you?

- The PE guides the work carried out
- The review tool is completed every 3 years
- New tool will be used starting July 1, 2018
  - Tool comment will annotate time under old and new PE

- Compliance with new PE will roll out as review periods cover the time under the new PE
5. **Investigate water quality alerts**: LPHA must investigate all water quality alerts for detections of regulated contaminants at community, NTNC, TNC, and non-EPA water systems. **PE 50 4.b.v.**

   a. Immediately following acute MCL alerts (E.coli, Nitrate, and Arsenic), the LPHA must consult with and provide advice to the water system operator on appropriate actions to ensure that follow-up sampling is completed, applicable public notices are distributed, and that appropriate corrective actions are initiated.

   b. The LPHA must submit a contact report to DWS within 2 business days of the acute MCL alert date.

   c. For all other alerts, the LPHA must promptly consult with and provide advice to the subject water system operator on appropriate actions to ensure that follow-up sampling is completed, applicable public notices are distributed, and that appropriate corrective actions are initiated.
Don’t Forget!

- 10% rule for response time on alerts
Questions?

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