



Plan Review for New and Existing Public Water Systems

Baxter Call, PE

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Outline of Presentation

- Plan review (PR) process for a new Public Water System (PWS)
 - High level overview
 - Identify, confirm and inform
 - PR Workflow
 - Setbacks and Waivers
 - When to activate PWS
- PR considerations for existing PWS
 - Triggers for new PR
 - Adding disinfection to existing well source
 - Common elements in small groundwater PWS
- Questions at the end as time allows

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PR Process for a New PWS

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PR for a New PWS - Overview

- A new PWS is identified
- OHA Data Management, Compliance and Enforcement (DMCE) issues a PWS ID number
- County Health Department, Department of Agriculture, or OHA Drinking Water Services (DWS) fills out and sends inventory update to OHA DMCE.
- PWS contacts DWS engineer with questions
- PWS submits plans to OHA DWS

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PR for a New PWS – Overview Cont'd

- Well evaluation by hydrogeologist; engineer reviews plans
- Additional information may be requested
- *Optional:* Construction standards waiver application
- OHA writes PWS a letter of approval (or not)
- PWS confirms project completion (written)
- OHA sends final approval (or not)

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New PWS Identified – Confirm & Inform

1. Potential PWS is identified
2. Regulator confirms it is actually a PWS
 - Communicate with a responsible party, get their address/phone/email
 - Recent owner change? Is it an inactive PWS (i.e. already in SDWIS)?
 - Number of connections and users
 - Duration of use in calendar year
3. Regulator provides PWS with the relevant PR information packet(s):
 - Well
 - Distribution
 - Storage
 - Treatment

Located on OHA DWS webpage:
4. PWS initiates PR with fee

Oregon Drinking Water Services

Working to keep drinking water safe for Oregonians

Access to safe drinking water is essential to human health. Oregon Drinking Water Services helps to keep drinking water safe for Oregonians. Oregon Drinking Water Services (ODWS) administers and enforces drinking water quality standards for public water systems in the state of Oregon. ODWS focuses resources in the areas of highest public health benefit and promotes voluntary compliance with state and federal drinking water standards. ODWS also emphasizes prevention of contamination through source water protection, provides technical assistance to water systems and provides water system operator training.

[Contact Us](#) [Web Use for ODWS Users](#) [Media Assets & Info](#) [Data Center](#)

Services

- Class, Connection & Disinfection Permitting
- Enforcement, Penalties and Response
- Drinking Water Source Protection
- Monitoring & Reporting
- **Operator Certification**
- **Operator Training**
- Drinking Water Funding

Resources

- Grants & Department of Agriculture Resources
- Data Center
- Drinking Water System Training
- Drinking Water Advisory Committee (DWAC)
- For Consumers
- Office Map
- Rules & Regulations Database

News and Hot Topics

- **Link**
- 2023 Source Protection Grant Applications
- New Drinking Water Source Protection Award
- Fire and Pharmaceuticals Disinfectants (FPAD) Rule
- Groundwater Community Guidelines - Initial Draft Issue
- Annual Water System Fee Info

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New PWS Identified - Workflow

5. Regulator/PR engineer fill out forms for Inventory Update – Send to compliance.dw@odhsoha.oregon.gov
 - Water System Information
 - Entry Structure Form
 - Entry Structure Diagram (may not be possible until after site visit)
 - Source Information (not possible until source installed)

Services

- Cross Connection & Backflow Prevention
- Emergency Planning and Response
- Drinking Water Source Protection
- Monitoring & Reporting
- Operator Certification
- Plan Review
- Drinking Water Funding
- Water System Operations
- Capacity Development

Resources

- County & Department of Agriculture Resources
 - Data Online
 - Domestic Well Safety Program
 - Drinking Water Advisory Committee (DWAC)
 - For Consumers
 - Online Maps
 - Rules & Implementation Guidance
 - Training Opportunities
 - Site Map
 - Contact Us

For Environmental Health Specialists

- Drinking Water Services
- County & Dept. of Agriculture Resources
- Water System Surveys
- Conferences and Training
- Document Library
- Inventory Updates

The information on this page is designed for and intended for use by Drinking Water Services County and Department of Agriculture partners who have specialized training and are registered as environmental health specialists. If you have questions regarding this material please contact Drinking Water Services at (503) 673-0405.

Notice to Partners

You no longer need the username and password to access the DWS partner's website!

- You can access the partner's site from the main DWS website, or by going to www.healthoregon.org/departments
- Some of the documents require a password to access. It is the same password you used to access the partners site.

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New PWS Identified - Workflow

Water System Information 41 PWS ID

Drinking Water Services

System:

Contact with:

Phone:

Staff member:

☐ State ☐ County ☐ Dept. of Agriculture ☐ Other

☐ New system - Fill out inventory and Source Change forms.

☐ Built before 8/21/81

☐ Date:

☐ Change system name: New name

☐ Change system statistics:

Type *

☐ Community (C)

☐ Non-Transient

☐ Non-Community (P)

☐ Transient Non-Community (N)

☐ Oregon Very Small (OVS)

* see reverse for details

Population:

Population Type

☐ Residential

☐ Non-Transient

☐ Transient

Connections:

Service Churn:

Ownership:

County:

Seasons

☐ All year ☐ Seasonal

Begin: End:

Coliform Sampling

Period:

Frequency:

Samples Required:

Responsible Agency

☐ State ☐ County ☐ Dept. of Ag

Certification

WT ☐ WD ☐ FEY ☐ Not lic. ☐ DHS ☐ Ag

☐ Administrative contact (updated information):

Contact Name(s):

Mailing Address:

City: State: Zip:

Phone: Cell/mobile phone: Emergency Phone:

Email Address:

Center of service area for public maps (Lat/long or address):

☐ Activate / Deactivate: Date of activation / deactivation (required):

☐ Deactivate System - Reason:

☐ Activate System

☐ OOR/temp. closed (N) (not seasonal closure)

☐ Duplicate (D) (has another ID)

☐ Merged (M) - PSW ID: 41

☐ Abandoned (A)

☐ No longer qualifies (S) (Pop. drop, split, etc.)


☐ Never qualified (S) (incorrectly given ID)

Determining System Type

Pop/ Daily Use	Number of Connections	≥ 25 Same Daily Users	≥ 25 Year Round Residents	System Type
<10	<4	No	No	Not a System
10-24	4-14	-	-	Oregon Very Small
25+	-	No	No	Transient Non-Community
25+	-	Yes	No	Non-Transient Non-Community
25+	15+	Yes	Yes	Community

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New PWS Identified - Workflow



System:

Contact with:


Staff member:

Entry Structure Diagram
OHA Drinking Water Program

PWS ID 41

Ph#: County:

Agency: Date:



Source Info
OHA Drinking Water Program

Entry ID Source ID

System

Source Name

Contact with Phone County

Staff Member Agency: Date

☐ New Source ☐ Pre 91 ☐ Plan Review Approved ☐ Needs Plan Review ☐ Modify Source ☐ Abandon/Disconnect Source

Entry Points

ID	Name	Source Type				Availability		Season				Emergency		Designated Sample Point (if different from EP)
		Ground (G)	Surface (S)	GW/SD (GS)	P. Ground (P)	Seasonal (S)	Year-round (Y)	Summer	Winter	Spring	Fall	Abandon	Discontinued	
A		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Treatment Changes Only

ID	Name	Designated Sample Point (if different from EP)
A		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

New Source Info

Availability: ☐ Permanent ☐ Seasonal ☐ Emergency

Entry Point: ☐ System has single source ☐ Source on EP to itself ☐ Other (please fill out EP diagram)

Structure: ☐ Source on EP to itself ☐ Other (please fill out EP diagram)

Latitude: Longitude:

Capacity: gal. Year Installed:

Basin Name:

Land Use

☐ Pristine Forest (A) ☐ Rural On-Site Sew. (B) ☐ Irrigated Crops (C) ☐ Urban On-Site Sew. (D) ☐ Working Crops (E) ☐ Managed Forest (F) ☐ Pasture (G) ☐ Light Industry (H) ☐ Commercial (I) ☐ Heavy Industry (J) ☐ Recreation Use (K) ☐ Urban Sewered Area (L)

Purchased Water or Intertie Info

Water: ☐ Surface ☐ Ground ☐ Both

Seller: 41 PWS ID:

Surface Water Info

Waterbody Name: Watershed Plan: ☐ Yes ☐ No

Recharge Zone Size: sq. mi. Intake Location:

Other/Notes

Groundwater Info

Source Type: ☐ Well ☐ Spring

Water Resource: ☐ Well ID:

Depth to 1" Vial: Bearing:

Additional VSDs: ☐ Yes ☐ No ☐ Unknown

Static Water Lvl: State Water Lvl:

Source Elevation: Casing Seal: ☐ Yes ☐ No ☐ Unknown

Seal Depth: Screen Type: ☐ Screened ☐ Perforated ☐ None

Depth estimated: ☐ Yes ☐ No ☐ Unknown

CFR: ☐ Yes ☐ No ☐ Unknown

Analytical/PM: ☐ Yes ☐ No ☐ Unknown

Aquifer Info

Aquifer Name:

☐ Alluvial ☐ Confined ☐ Volcanic ☐ Locally Confined ☐ Sedimentary ☐ Unconfined ☐ Fractured ☐ Unknown

Geological Barrier: ☐ Yes ☐ No ☐ Unknown

Depth: Thickness:

Hydraulic Connection: ☐ Yes ☐ No ☐ Unknown

☐ Stream ☐ Lagoon ☐ Lake/pond ☐ Wetland ☐ Unknown

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New PWS Identified - Workflow

6. Forms for Inventory Update

- Water System Information
- Entry Structure Form
- Entry Structure Diagram (may not be possible until after site visit)
- Source Information (not possible until source installed)

Food for Thought:

Do you think it is the PR engineer's responsibility to fill out these forms each time? If so, why?
Does first contact make more sense?

Presentation later this morning on Survey 123 – Does this change the workflow/responsibilities for the Inventory Update process?

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New PWS Identified - Workflow

7. PR engineer contacts DWS regional geologist
8. PR engineer submits well evaluation request



Evaluation Request for Plan Review, GWUDI Review, Setback Waivers, & Initial Monitoring Reductions

* Items in bold are required or form will be returned

Background Information: Analysis completed by Hydrogeologist? ☐

Name of System: PWS ID #:
 Well Name: County:
 Plan Review#: Date well log sent to Springfield:
 Requested by: Entry Point/Source ID:
 Surface water w/ 500 ft: ☐ Yes ☐ No

Nature of Request:

☐ Request for Proposed Well Construction review/suggestions
 Township: Range: Section:
 Or Lat: Long: (☐ Earlistools.org ☐ TerraServer-USA.com ☐ Submitted Plans)
 Or Property Address:

☐ Request for As Built Well/Spring Construction for Plan Review (i.e., well construction and aquifer nature) review

☐ Request for Construction Setback Waiver (i.e., well construction and aquifer nature) review
☐ Septic, sewer, or other fecal contaminant source. Describe:
☐ Fuel/chemical storage tank and/or associated piping. Describe:
☐ Other. Describe:
 Distance to hazard(s) causing sanitary setback violation within 100 ft:

☐ Request for GWUDI review
 Distance to surface water =

☐ Request for DBP monitoring reduction review
 Other well IDs:
 Distance to other wells:

☐ Request for initial chemical monitoring reduction review
 Other well IDs:
 Distance to other wells:
☐ Well under consideration on New Entry Point
☐ Well under consideration on Existing Entry Point

For all but Proposed Well Construction Request, provide 1) copy of well log or 2) one of the following Date Well Completed:

County Well ID: Well Tag: Start Card:
 Date Well Completed:

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New PWS Identified - Workflow

9. PR engineer writes initial letter within 30 days

- Site Plan Approval,
- Site Plan Evaluation,
- Conditional Approval, or
- Preliminary Approval

Plan Review Records										
Plan ID	Project Name	Date All Received	Request for Additional Info	Site Plan Evaluation/Approval	Conditional Approval	Preliminary Approval	Date Abandoned	Final Approval	Plan Not Approved	Reviewers
108-2017	Master Plan	06/31/2017						10/06/2017		JM
159-2015	Cleanwell maintenance	10/01/2015			10/02/2015		03/12/2021			JM
36-2014	Raw Water Transmission Main	02/18/2014				02/18/2014		12/19/2015		JM
58-2013	Siletz River Intake	04/23/2013				03/11/2014		09/14/2016		JM
17-2013	Tractor Study	01/28/2013				02/08/2013		07/26/2013		DH
93-2010	old Master Plan	06/09/2010						07/15/2010		FK
194-2003	Old Master Plan	02/01/2006						06/08/2007		TC
170-2003	Willow Creek Storage-Waterline	08/15/2003			08/15/2003			05/23/2006		TG
268-1999	WTP Improvements	09/24/1999			10/06/1999	06/05/2000		07/13/2001		MW
211-1997	Toledo Industrial Park	09/10/1997				10/02/1997		10/29/1997		MG
35-1997	Toledo Industrial Park	02/21/1997			03/31/1997			10/22/1997		MG
78-2013	Phase 1 - Skyline Drive 1.9 MG Water Storage Tank					07/26/2013		07/01/2024 (PDF)		JM
206-1997	Wright Creek waterline ext				10/02/1997		06/20/2000			MG

10. PR engineer responsible for following up with PWS, consultant, well driller.
11. PR engineer writes final letter
 - Final approval (or not)

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New wells and DWS/Oregon Water Resources Department (OWRD)

Hazard	OWRD Setback (OAR 690-210-0030)	DWS Setbacks (OAR 333-061-0050(2))
Septic Tank	50 ft	50 ft
Septic drainline or sewage sludge disposal	100 ft	100 ft
Closed sewage or storm drain system	50 ft	100 ft – pressure sewer 50 ft – gravity sewer
Confined animal feeding/holding; or animal waste holding	50 ft	100 ft
Commercial fuel storage tank	50 ft	100 ft
Residential fuel storage	25 ft	100 ft
Hazardous waste storage, disposal, or treatment facility	500 ft	100 ft

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New Wells that Violate Setbacks

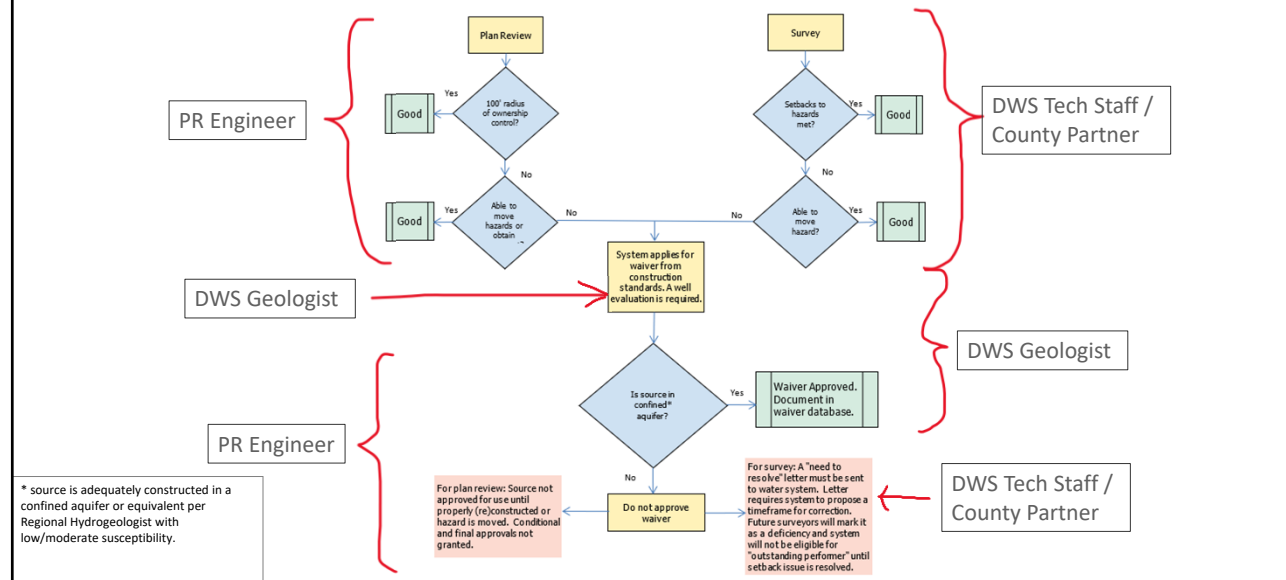
1. PR engineer communicates with PWS
 - a) Encourage PWS to meet requirements → Site Plan Approval Letter



2. When requirements cannot be met → Site Plan Not Approved Letter
 - a. PWS applies for construction standards waiver (available on DWS website)
 - b. Source evaluation for sensitivity by DWS hydrogeologist
 - a. Adequate construction in confined aquifer → PR Coordinator review → PR manager review → Waiver Approval
 - b. Highly sensitive source → “Unapproved”

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Setback Evaluation and Waiver Process



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New PWS Identified - When to Activate?

Food for Thought:

What constitutes an "active" system?

- When construction is complete?
- When PR final approval has been issued?
- Once the PWS is delivering water to customers?

Timing and Communication:

1. DWS Tech Staff or PR engineer fills out new PWS capacity assessment form
2. Regulator initiates chemical and bacteriological sampling schedules
 - PR engineer generally includes chemical sampling requirements in final approval letter
3. Regulator conducts water system survey within first year of operation

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PR Considerations for existing PWS

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Existing PWS – Triggers for PR

Proactive

- PWS contacts regulator or DWS about new project
- PWS applies for DWSRF funding for infrastructure improvements

Reactive

- Regulator discovers major modification during water system survey
- Regulator/DMCE notices chlorine residual reported on routine coliform sample results

Prescriptive

- DWS requires treatment addition
 - GW 4.0-log disinfection
 - GWUDI determination
 - Untreated surface water source discovered
 - Corrosion control

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Adding Disinfection to Existing Well

1. PR engineer notifies DWS geologist with disinfection narrative
 - a. Formal well evaluation may be needed

Sources					SRC-AA: WELL #1			
Facility ID	Facility Name - Well Logs	Activity Status	Availability	Source Type	Sensitivity Analysis Data			
EP-A	EP FOR WELL	A		GW	Aquifer sensitivity:	High	Surface water within 500 feet:	Yes
SRC-AA	WELL (09/01/92) - LINC1746	A	Permanent	GW	Construction adequate?	No - Seal Missing or Unknown	Surface water type:	Stream
					E. coli sources within 2-year time-of-travel:	Yes	Data last updated:	03/14/2023
					Monthly Assessment Monitoring Data			
					Monthly Assessment Monitoring Required? Pending			
					No monthly assessment monitoring schedule found.			
					No historic GWUDI data were found.			

2. DWS geologist reviews available information and makes recommendation
 - a. A well that is inadequately constructed must be upgraded to meet construction standards before disinfection may be installed when *E. Coli* has been confirmed
 - b. Monthly assessment monitoring may be required
3. PR engineer communicates testing requirements in PR approval letter
4. DWS geologist updates groundwater source database and requests sample schedule once treatment has been installed

Other considerations:

- New or increased disinfection byproduct (DBP) sampling
- Chlorine residual monitoring
- Two 6-month demonstration rounds of lead and copper (L&C) sampling

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Common Elements in Small Groundwater PWS

Old Wells

- Original construction pre-1981 **may not** require PR
- PWS modification to pre-1981 well **may** require PR
 - Deepening
 - Extending casing above ground
- PWS correcting significant deficiencies noted during WSS **does** require PR, if correction can be considered a “major modification”
 - Major modification examples:
 - Replacing casing seal
 - Raising wellhead to protect from flooding
 - Not considered major modifications:
 - No raw water sample tap
 - No screen on existing well vent



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Common Elements in Small Groundwater PWS

Waterlines

All water systems have them, but they do not necessarily require PR.

- OAR 333-061-0050(8)(c) – In community PWS, distribution mains located in public roadways or easements, and from the distribution main to the property line or service meter are subject to PR.
- OAR 333-061-0050(8)(d) – In all PWS where the system facilities and the premises being served are both on the same parcel(s) of property, requirements relating to pipe materials and pipe installation shall comply with the State Plumbing Code.



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Common Elements in Small Groundwater PWS

UV Disinfection

- OAR 333-061-0050(5)(I) At non-Community water systems using only groundwater and having minimal distribution systems, water suppliers may use UV as the only disinfectant when total coliforms but **no E. Coli** have been detected in the source water.
 - UV reactor must meet NSF Standard 55 Class A
 - Still need to go through PR
- PWS adding UV “for kicks” does not need PR
- PWS seeking disinfection credit for pathogen inactivation (i.e. *E. Coli* confirmed) are required to select a UV reactor that has gone through validation testing and is capable of achieving specific UV dose.



(Other reactors not on this list may meet the criteria. Contact DWS for details on verifications for reactors not listed.)

Manufacturer	Model	Log ₁₀ Inactivation Credit			Max. Flow (gpm)
		Crypto.	Giardia	Virus	
Neotech	D438	3.5	3.5	0	435
Trojan	UVSwithSC™ D12	3.5+	3.5+	4.0+	3,000
	UVSwithSC™ B03	3.5	3.5	0	132
	UVSwith™ 2L12	3.5*	3.5*	0	4,500
	UVSwith™ 4L12	3.5*	3.5*	0	4,500
Viqua	Pro50/SV50/Sterilight50	3.5	3.5	0	70
	Pro50/SV50/Sterilight50	3.0	3.0	0	80
	Pro24-186	5.5+	5.5+	4.0	24
Calgon	Sentinel 24" 9-lamp	4.0	4.0	0	19,600
Berson/Nuovonics	Amaline 100b	3.5+	3.5+	0	890
	Amaline 300b	3.5+	3.5+	0	2,890
atg	UV SP-25-6	3.0	3.0	0	495
	Spektron 250e	4.0	4.0	0	7,300
Table 32		~	3.0	0	387
UV Dose Table for <i>Cryptosporidium</i> , <i>Giardia lamblia</i> , and Virus Inactivation Credit		3.0	0	1,760	
		4.0	0	4,850	
Log Credit	<i>Cryptosporidium</i> UV dose (mJ/cm ²)	<i>Giardia lamblia</i> UV dose (mJ/cm ²)	Virus UV dose (mJ/cm ²)		
0.5	1.6	1.5	39		
1.0	2.5	2.1	58		
1.5	3.9	3.0	79		
2.0	5.8	5.2	100		
2.5	8.5	7.7	121		
3.0	12	11	143		
3.5	15	15	163		
4.0	22	22	186		

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Thank you!

Baxter Call, PE
Regional Engineer – Region 2
Oregon Health Authority – Drinking Water Services



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