

## **3-4 STATE CERTIFICATION**

### ***Subparts***

#### **3-401 CERTIFICATE Issuance**

#### **3-402 CERTIFICATE Expiration**

#### **3-403 CERTIFICATE Maintenance**

#### **3-401 CERTIFICATE Issuance.**

Upon achieving the required level of agreement with the STANDARD, the CANDIDATE is awarded the CERTIFICATE of STATE-CERTIFIED INSPECTOR. A CERTIFICATE recognizing the accomplishment is forwarded to the CANDIDATE and notification is sent to the CANDIDATE'S supervisor within sixty days.

#### **3-402 CERTIFICATE Expiration.**

CERTIFICATION is valid for a period of 3 years. The date that CERTIFICATION is issued and the date that it expires appear on the CERTIFICATE issued by the STANDARD.

#### **3-403 CERTIFICATE Maintenance.**

- (A)** Official records of all CERTIFICATIONS in FOOD inspection shall be maintained by the state STANDARD for at least 3 years.
- (B)** CERTIFICATION shall be maintained in good standing for the 3-year period when the CERTIFIED person **every odd year (e.g., 2015)**:
- (C)**
  - (1) Attends one FDA or OHA food-related training;
  - (2) Conducts and documents STANDARDIZATION exercises, in accordance with this document, with:
    - (a) At least one uncertified FOOD program inspector; or
    - (b) At least two STANDARDIZATION exercises with another county STANDARD, alternating the lead role for the PIC interview and exercise in the facility.

- (3) Accomplishes and documents at least 1 of the following activities:
  - (a) Assists FOOD ESTABLISHMENTS in the development of RISK CONTROL PLANS (RCP). The CERTIFIED INSPECTION/ TRAINING OFFICER shall submit a report describing the outcome of the RCP to the STANDARD, or
  - (b) Conducts or coordinates (and documents to the STANDARD) training courses related to the FOOD protection program.

(C) Upon written request by the CERTIFIED person, the requirements listed in Paragraph 3-403 (B) may be adjusted by the state STANDARD due to special situations or circumstances.

### **3-5 CERTIFICATION RENEWAL**

#### ***Subparts***

#### **3-501 Requirements**

#### **3-502 Expired CERTIFICATE**

#### **3-501 Requirements.**

In order to renew a person's CERTIFICATION, the STANDARD and the CERTIFIED person shall conduct 3 CERTIFICATION inspections, as described in Part 3-3 and Chapter 4. A person's CERTIFICATION may not be extended beyond the expiration date unless the person successfully fulfills the criteria described in Part 3-3 and Chapter 4, and has complied with the CERTIFICATION maintenance criteria listed in Part 3-4.

#### **3-502 Expired CERTIFICATE.**

If a person's CERTIFICATION expires and is not renewed, and the person subsequently reapplies for CERTIFICATION, the person shall apply in writing to the STANDARD for recERTIFICATION giving reasons why the person is qualified and should be recERTIFIED. The person shall submit a nomination form signed by the person's program supervisor. The STANDARD shall respond in writing to the program supervisor advising whether or not OHA will proceed with recERTIFICATION and the conditions under which CERTIFICATION renewal may be accomplished.