Oregon Toxic-Free Kids Act. (ORS 431A.250)

Form for Requesting Exemption from Notice Requirements Using a Manufacturing Control Program (MCP) (OAR 333-016-2070)

Name of Manufacturer (or Trade Association) Submitting MCP –

Name:

Mailing Address:

City/State/ZIP:

Employer Identification Number (EIN):

Representative to be contacted about MCP –

Name: Staff Title:

Email:

Direct Phone:

Identification of Payment Method for Non-refundable Fee of $1500 for Exemption Request –

Choose ONE payment method (either A or B):

A. Pay fee online with credit card using this secure website approved by the State of Oregon. After submitting payment online, a Payment Receipt Confirmation will confirm payment (and be emailed). On the Confirmation, under Payment Information, is an 8-digit *Order ID* code. Please write it here:

OR

B. Pay fee by paper check: Make payable to Oregon Health Authority.

Enter Check Number of check to be mailed here:
Mail check & a **copy of this form** (so check may be matched to emailed Exemption Request-MCP) to:

Address if sent by U.S. Postal Service

Toxic-Free Kids Program
PO Box 14260
Portland, OR 97293-0405

Address if sent by Courier e.g. FedEx, DHL, etc.

Oregon Health Authority
Office of Financial Services
Attn: Mike Goodenough
800 NE Oregon St., Ste 200
Portland, OR 97232-2230

Please review 'Checklist & Procedure' below to ensure the Exemption Request/MCP is correctly submitted, and that you understand the review fee structure.

Checklist and Procedure for Requesting Exemption from Notice Requirements Using a Manufacturing Control Program (MCP)

Please ensure these four steps have been carried out:

- ☐ $1500 non-refundable fee has been paid using one of two Payment Methods (listed above).
- ☐ The Exemption Request form above has been completed, including identification of the Payment Method used.
- ☐ A Manufacturing Control Program (MCP) has been completed in accordance with OAR 333-016-2070 Exemptions from Notice Requirements using Guidance for Manufacturing Control Program per OAR 333-016-2070 ver2.0. Together with any supporting documentation, it has been converted to an electronic format (PDF).
- ☐ The MCP, any supporting documentation, and this Exemption Request form have been emailed to toxicfreekids.program@state.or.us with the Name of Company or Trade Association in the Subject Line.

What to Expect after Submission:

- Upon receipt of the exemption request (i.e. MCP and application form) and correct fee, the Oregon Health Authority (the Authority) will, within three business days, acknowledge receipt of exemption request to the contact email address listed on the form. The See OAR 333-016-2070 Exemptions from Notice Requirements for rules relating to Exemption Request/MCP, including timelines required of both those submitting them and the Authority.
- The exemption quest will not be considered complete unless the Authority receives the appropriate fee, as listed in OAR 333-0162080(1)(b).
- The Authority will invoice the applicant submitting the Exemption Request/MCP for review services at $200 per hour per OAR 333-0162080(1)(b). This is separate from the $1500 non-refundable Exemption Request fee.
- An accounting of the time spent reviewing a submitted MCP will be provided together with the fee invoice. To learn about the process the Authority will use for review of an MCP, see OAR 333-016-2080(2) through (8).

Questions? Please contact the Authority's Toxic-Free Kids Program at toxicfreekids.program@state.or.us or 971-673-0977.