



June 9, 2014

INFORMATIONAL BULLETIN 2014-01

To: Tanning Registrants

From: David M. Howe, Program Director 
Radiation Protection Services

RE: **Final Orders to be posted on Radiation Protection Services Website**

To promote agency transparency and increase public awareness of tanning facility compliance with Oregon Health Authority, Public Health Division, Radiation Protection Services (RPS) requirements, Final Order documents will be posted on the RPS website.

To view Final Order documents, go to the website listed below and click on "Compliance," which is located on the left side of the webpage at www.healthoregon.org/tanning

A Final Order is a legal document which outlines rule violations and associated civil penalties. It is issued to a facility's registrant who fails to correct non-compliances stemming from an inspection or for non-payment of registration fees.

A formal process is completed which allows a facility registrant multiple opportunities to provide corrective action before a Final Order is issued.

1. A Facility inspection is conducted or an annual registration fee notice is sent by an RPS staff member.
2. The facility registrant is given 30 days to submit corrective action for any violations cited from the inspection or timely payment of the annual registration fees.
3. If adequate corrective action(s) is not submitted, a Notice to Impose Civil Penalty document is issued to the registrant (including proposed monetary fines).
4. The Registrant has 20 days to request a hearing or 30 days to pay the civil penalty and send in their written corrective response.
5. If a hearing is requested, the matter is resolved through the hearing process or a settlement.
6. If a hearing is not requested or a settlement is not achieved and RPS prevails at a hearing, the civil penalties become permanent through issuance of a Final Order to the facility registrant.

RPS intends to do web postings of all Final Orders issued since Civil Penalties were first assessed. The first posting will include 29 Final Orders for Inspection non-compliances and 31 Final Orders for Registration fee non-payments.

Contact Rick Wendt, Operations Manager @ 971-673-0505 for further information.