

**RADIATION ADVISORY COMMITTEE MEETING**  
**Minutes**  
**November 10, 2010**

Call to Order

Gary Gates, MD, chair, called a meeting of the Radiation Advisory Committee (RAC) to order on November 10, 2010, 10:15 a.m, in Conference Room 1E of the Portland State Office Building.

Members Present:

Brown, PhD, Paul  
Chin, Peter-Jon  
Elting, Donald

Franco, Janet  
Gates, M.D., Gary  
Riggs, Edgar

Members Absent:

Barnett, D.M.D., Douglas  
Reese, PhD, Steve

State Members Present:

Carpenter, Todd  
Crawford, Steve  
Grater, Connie  
Howe, David

Lindsey, Terry  
O'Fallon, J.D., Shannon  
Shibley, J.D., Gail

Guests:

Fletcher, Beryl – Oregon Dental Association

Member Status

Dr. Gates announced that he is retiring from the RAC. He also informed members that David Howe is now interim section manager of Radiation Protection Services because Terry Lindsey is retiring.

Dr. Gates introduced Peter-Jon Chin, CRA, RT (N)(ARRT), CNMT as a new RAC member. Peter-Jon is the Regional Manager, Nuclear Medicine for Providence Health & Services – Oregon. Also Don Elting has been reappointed for a 4 year term.

### Review of Minutes

Minutes from the June 9, 2010 meeting were sent to the members for their review.

### Motion

Paul Brown moved and Don Elting seconded the motion to approve the June 9, 2010 Radiation Advisory Committee minutes as written. The motion carried.

### Status of RPS Programs

David Howe, RPS Interim Section Manager, reported that two new employees have recently been hired. Judie Briner, previously RSO at Portland State University – she is learning the X-ray inspection process. Matthew Jaqua came to us from another office within OEPH, FPLHSS, as a food inspector – he is learning about tanning facility inspections.

David distributed “Information Bulletin 2010-06” (Attachment 1). This is a memo addressed to Tanning Registrants regarding tanning rules update.

### Budget Reports

Terry Lindsey stated that we have changed the billing practice for RML licensing so we don't have all of the money coming in at one time for program support over the entire year.

Another issue we are reviewing is increasing the statutory limit on fees. Currently, it is capped at \$3,000.00 which is much lower than other state's fees.

### Integrated Materials Performance Evaluation Program (IMPEP)

David Howe reported that the IMPEP is the Nuclear Regulatory Commission's audit program for states that have taken on the responsibility of their state's radioactive materials licensing program.

When Oregon was audited in 2009, there were three specific deficiencies noted. To correct those Oregon RPS has:

- developed and are using a documented formal training log
- developed a procedure for marking and handling sensitive information
- developed a process to ensure radiological incidents are entered into the national materials event database in a timely fashion

Oregon was still under “monitoring” status and we were reviewed in August again. The auditors are going to recommend to the Management Review Board to consider removing Oregon from “monitoring” status and have our next scheduled audit in August 2012. (Oregon RPS has requested to be audited on even-number years because of legislative sessions on odd-numbered years.)

#### Review of Proposed Rules Status

Todd Carpenter, RPS Emergency Preparedness, Licensing and Administration Unit Manager, distributed a list of requests he has received for Oregon Administrative Rule revisions. (Attachment 2). He reviewed the list with members and noted that at next meeting he will present proposed rule changes.

#### Columbia Generating Station (CGS) Exercise

Todd Carpenter reported that the Columbia Generating Station (CGS) has an emergency preparedness exercise every two years. This is a federally graded exercise based on response to radiological incidents. The Department of Energy (DOE) has an Agency Operation Center (AOC) in Salem. When they are notified that there is a radiological incident they notify Oregon RPS who has three teams of emergency responders. They respond to the site and wait for assignments from the AOC (ie, sampling of air, soil sampling) and then perform their assignment under the watch of a FEMA evaluator.

We should have our performance evaluation of this exercise by the next meeting to share with members.

#### Status Report on Inspection Procedures

David Howe reported on training the RPS staff have received since the last RAC meeting.

### **OLD BUSINESS**

#### Disposal of RAM/SCATR Program

Terry Lindsey reported on the SCATR program noting that they have worked with HP in the state to regarding any sources that were no longer wanted and how to set up for disposal of them. Russ Meyer from Texas is now coordinating the effort – all of the material identified in Oregon has been put out for bids to waste brokers. Deadline for bids is November 17<sup>th</sup>. Each licensee that wants to dispose of their sources will have to get a waste permit if they don't all ready have one.

### 2010 OAS Meeting

David Howe reported that Oregon Radiation Protection Services hosted the Organization of Agreement States annual meeting August 23 – 26, 2010 in Portland. He distributed a copy of the program noting that Oregon did two presentations.

### Status Report on Inspection Procedures

David Howe reported that RPS has an established Protocol Committee that meets monthly. The committee met on November 3rd and reported on:

- the first draft of the RML Generic Inspection Protocol
- the first draft of the Reciprocity Inspection Protocol
- severity level matrix for X-ray Program civil penalty process
- first draft of cancer center inspection protocol
- administrative support protocols

### Legislative Update

Gail Shibley, J.D., Administrator, Office of Environmental Public Health, reported that the 2011-2013 is set to begin in January. She also noted the following:

- regular annual legislative sessions voted in with sessions lasting up to 180 days in odd-numbered year and less than 60 days in even-numbered years
- the statutory cap on license fees is \$3000. RPS at that cap – after revising our rules to raise fees. Under the law, we must submit the legislative concept to the legislature for their approval, but the Department of Administrative Services, Budget and Management Division has denied this concept. So we must make sure the concept is included in the governor's recommended budget.
- thanking Terry Lindsey who will be retiring January 31, 2011, for his years of dedication and leadership to Oregon's Radiation Protection Services

## **NEW BUSINESS/SUBCOMMITTEE REPORTS**

### QSA Global Gamma Camera Decertification

Todd Carpenter distributed a letter from Sentinel - QSA Global, Inc. (Attachment 3) regarding the 660 Series Type B(U) Certificate for industrial radiography units which will expire at the end of June 2013.

### Oregon OSHA Memorandum of Understanding

Todd Carpenter reported that Oregon OSHA and Oregon Public Health Division had a Memorandum of Understanding (MOU) in the past to share information. For example, if an inspector was in the field and noticed that wiring was awry, they could contact Oregon OSHA for follow-up. OSHA is writing the MOU and Todd will bring it back to the next RAC meeting for review.

### Future Rules

Todd Carpenter reported that future agenda items for the Radiation Advisory Committee will include looking at regulating lasers.

Steve Crawford, Health Physicist, Electronic Products Program, reported he has been tasked with creating a subcommittee to update OARs – at the last meeting it was decided that Dr. Barnett, Dr. Brown, Margaret Lut and Steve Crawford were to be included in this group. At this meeting, Peter-Jon Chin was also appointed to the subcommittee. Cone beam CT rules will be worked on by RPS staff.

Steve distributed copies of California legislation enacted in 2010 (Attachment 4). The law is specific to computed tomography (CT) X-ray systems.

### Election of Officers

Dr. Gates announced that according to the bylaws the new officers assume leadership after the end of this meeting. It is a two year appointment, thus, the new chair and vice chair's appointment need to be for at least two more years.

### Motion

Dr. Gates moved and Janet Franco seconded the motion that Dr. Paul Brown be elected as chair and Don Elting as vice chair. The motion carried unanimously.

### Adjournment

The meeting adjourned at 2:26 p.m. The next meeting for the Radiation Advisory Committee is scheduled for Wednesday, February 9, 2011.

Respectfully submitted,

Connie J. Grater