



Audiologic Reporting Protocol

Reporting guidance for Oregon audiologists providing services for children up to 36 months of age.

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Required Reporting

Per [Oregon Administrative Rule 333-020-0151](#), results for the following cases must be reported to the Oregon Early Hearing Detection and Intervention (EHDI) program within 10 days of the evaluation:

1. Results of those children under 36 months of age who referred on the newborn hearing screening.
2. Results of those children under 36 months of age whose newborn hearing screening was missed or incomplete.
3. Results of those children under 36 months of age diagnosed with a hearing loss, regardless of newborn screening status.

Method

The primary mechanism for reporting audiologic testing and reviewing screening results is the online Oregon Early Hearing Detection and Intervention Information System (EHDI-IS). Audiologists who serve children under 36 months of age are eligible for a secure EHDI-IS account. Faxing audiologic test results is acceptable only in cases when access to the online data system is unavailable. Information on requesting EHDI-IS access and faxing documents can be found on healthoregon.org/ehdi.

Screening Status

As the reporting requirements rely on knowledge of screening status for two of the three required cases, it is important for the audiologist to confirm the newborn hearing screening results in EHDI-IS prior to the patient's arrival. Parent and guardian self-attestation of prior testing results is not sufficient, but helpful to corroborate, as data entry errors do occur.

If the screening record is inconsistent with parent or birth facility result reporting, contact the Oregon EHDI program by assigning a task to program staff within the child's record or by phone or email.

Timeliness

The timeliness of the reporting is essential.

Delayed reporting delays initiation of services for the child and their family. In addition, each incomplete record requires extensive individual follow-up from the EHDI team. This typically includes multiple contacts with audiologists, hospitals, clinics, families, primary care providers and educational programs to obtain the required information. To best utilize EHDI's resources, results must be reported within 10 days of the evaluation. This ensures EHDI can concentrate its efforts on those families who have not yet sought follow-up.

Required Fields

Within the diagnostic entry, the test date, location, audiologist, test results and overall findings fields are required. Please report tests attempted and preliminary findings, even if more testing is needed to confirm the child's hearing status. For cases that are in progress, the overall findings can be listed as "Not Yet Determined".

If the test results indicate sensorineural hearing loss, permanent conductive hearing loss, mixed hearing loss, or auditory neuropathy, the degree of hearing loss is required.

The test results fields represent the audiologists' best estimate to describe the type of hearing loss.

Missed, Canceled, or No Show Appointments

Documenting missed, canceled, or no show appointments in the "Diagnostics" tab of EHDI-IS for children meeting the above criteria is incredibly helpful in identifying barriers and tracking a family's efforts to follow-up. Please record the date of the scheduled appointment and select the appropriate checkbox(es) for reason the appointment was not completed. If a family moves or refuses to complete audiologic testing, please indicate the date this information was discovered and the appropriate checkbox(es).

Multiple missed appointments reported to EHDI may result in a letter or phone call to the child's primary care provider, and/or a Public Health Nurse to encourage and assist the family in returning for follow-up.

Whenever possible, please verify and update the demographic information and add any new contact information available. This allows the EHDI program to avoid losing contact with families.

Optional Reporting

1. Children under 36 months of age who passed their newborn hearing screening but found to have a non-permanent conductive hearing loss.
 - a. Example: The infant passed his newborn hearing screening but receives audiologic care later due to middle ear dysfunction.
 - b. If an audiologist decides to report these types of cases, all subsequent evaluations of that child must also be reported.
 - c. Document these cases as “fluctuating conductive” rather than “Incomplete” or “Not Yet Determined” in EHDI-IS.
2. Children over 36 months of age who did not pass their newborn hearing screening but found to have typical hearing.
 - a. Example: The infant referred on his newborn hearing screening, but family did not follow up with re-screening or diagnostic testing until the child was over age three (i.e., enrolling in preschool or kindergarten).

Not Reportable

1. Results for children over 36 months of age, unless specifically requested by the Oregon EHDI program.
 - a. Older children diagnosed with hearing loss should be referred to their county’s Early Childhood Special Education (ECSE) program or their school district’s Special Education program. For more information, view more information the Oregon Department of Education webpage for EI/ECSE services found [here](#).
2. Tympanometry results only, unless to document an attempted appointment (i.e., baby did not sleep for ABR).
3. Results for children under 36 months of age who passed their newborn hearing screening and have typical hearing.

- a. Example: The infant passed his newborn hearing screening, seeks audiologic services at 18 months due to speech and language concerns, but is found to have typical hearing.
4. Results for children under 36 months of age who have already been diagnosed and are enrolled in Early Intervention under Deaf/Hard of Hearing eligibility.
 - a. Example: Infant diagnosed at age 3 months, referred to EI and enrolled by 4 months, who returns to audiology for continued monitoring of hearing loss or aided testing at 6 months.
 - b. To confirm a child's enrollment, look in the EI Status tab in EHDI-IS. If a parent reports the child is enrolled in EI, but this section is empty, please enter a diagnostic record and/or notify the EHDI program directly.
 - c. For those who are already diagnosed, but are not enrolled in EI, please assist the family in obtaining or declining EI services to the EI representative.

Other Reporting Requirements

1. Any testing performed by an audiologist should be entered into the "Diagnostics" tab in EHDI-IS, unless it is the child's first hearing assessment or initial screening.
 - a. Example: The infant referred on their initial screening and is seen by an audiologist who performs follow-up testing. Enter this into the "Diagnostics" tab, regardless of whether the testing is considered comprehensive or re-screening.
 - b. Example: The infant was born at home and seeks an outpatient newborn screening or hearing test from an audiologist. Enter this into the "Screening" tab.
2. Should the entry in the "Diagnostics" tab in EHDI-IS be consistent with hearing loss, the system will display a page indicating an Early Intervention (EI) referral will be sent as indicated by law under 34 CFR 303.321.
 - a. On this screen, please verify the family's address, phone number and county, and then click "Send Referral." Upload the child's audiologic report to this diagnostic entry or fax the report to the EI program selected. A release of information from the family may be needed before faxing.

- b. If a referral should not be sent at the time of reporting the audiologic evaluation results, select one of the options provided. Scheduling the family for additional testing before they leave often results in higher compliance and reduces those lost to follow-up between visits.
 - i. A referral should be sent even if the child's degree of hearing loss does not meet EI eligibility criteria for Deaf/Hard of Hearing.
 - ii. A family may not decline EI services to their audiologist but may do so to the EI representative.
- c. Children born in other states will not have records in the Oregon EHDI-IS. If the child is now an Oregon resident, is under 36 months of age, and is identified with/known to have hearing loss, the audiologist needs to create a new record in EHDI-IS prior to entering results and referring to EI.

You can get this document in other languages, large print, braille or a format you prefer free of charge. Contact the EHDI Program at Oregon.EHDI@odhsoha.oregon.gov or 888-917-4327. We accept all relay calls.

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