

Reproductive Health Access Fund

Notice of Eligibility Guidance

This guidance document details what clinics must do to meet the RH Program requirement of providing notice of eligibility to newly enrolled or reenrolled RHAF clients.

What is the Notice of Eligibility

The notice informs RHAF clients of the services that are covered by RHAF and the dates their enrollment begins and ends.

When to use the Notice of Eligibility

After reviewing the client's enrollment form for completeness, fill-in the blank fields of the Notice of Eligibility with the relevant information (i.e., client's name, clinic's name, enrollment dates, clinic's phone number), then hand the form to the client. If the client declines the form, you may offer to shred it for them.

For telehealth visits

Fill-in the blank fields with the relevant information (i.e., client's name, clinic's name, enrollment dates, clinic's phone number), then read the form to the client or allow the client to view the document, and upload the form to the client's chart.

How to use the Notice of Eligibility

The notice is available in both English and Spanish (more languages will be available in the coming years).

Three versions of each language are available for use: one for printing and completing by hand, one that is form-fillable for completing on the computer, and one in which the clinic information may be inserted via the computer and the client information may be handwritten. Clinics may insert their logo on either, if desired.

To insert a logo, click on the picture icon  in the header.

Who should receive the Notice of Eligibility

Everyone enrolling, or reenrolling, into the RH Access Fund.

Finally, this requirement will not be added to the program reviews (i.e. the RH Program will not require proof that clinics are meeting this requirement).

Special note for AbortionCare and CCare clinics

The notice lists services that RHAF will not reimburse for at AbortionCare-only or CCare-only clinics. When distributing this notice to RHAF enrollees please explain that they may receive those services at a RHCare clinic and, if needed, provide the client with the location of local RHCare clinics. CCare clinics may find it helpful to refer the client to the RHCare clinics listed on the cover page they provide with the RHAF Enrollment Form.