

1-2 Completion form: Civil Rights

What you need to do:

1. Print, copy, or save this page.
2. Once you have completed the training - read, date, and sign this form.
3. Your training supervisor should read, complete, date and sign the form.
4. Your training supervisor will file the completed form with your personnel documents and enter the completion date into the data system.

Agency: _____

Certifier Name: _____

New Certifier:

I have completed the *Civil Rights* training and discussed what I learned with my training supervisor.

Date: _____

Signature: _____

After completing *Civil Rights* training, you should meet the following competency:

#	Competency	Yes/No/NA
1.9	Complies with the provisions of Civil Rights laws, regulations and policies .	

Training Supervisor:

I have met with or observed _____ and can verify that they have achieved the learning objectives of the Civil Rights training and the competency listed above.

Date: _____

Signature: _____