**EXPLANATION:**

♦ **440 – Staff Training Requirements**
  - Updated with new ACEs module completion requirement.
  - Added requirements for training supervisor to conduct at least 1 observation of each CPA per year.
  - Added clarifications of how training supervisor duties can be delegated.

♦ **480 – Voter Registration - National Voter Registration Act**
  - Age for registration has been lowered from 17 years to 16 years. Ballots will not be sent until age 18.

♦ **510 – WIC Cardholder Requirements**
  - Clarified the allowable circumstances and process for adding a second cardholder in the absence of the first cardholder

♦ **614 – Income Eligibility: Current Income Guidelines**
  - New income guidelines go into effect May 1, 2018.

♦ **660 – Competent Professional Authority: Requirements**
  - Updated the CPA competency model to match the new Framework for Nutrition-focused Counseling.
  - Added information on observation requirements for CPA from Policy 440.

♦ **661 – CPA: Appropriate Counseling for Risk Levels**
  - Majority of changes in section 4.0
  - Updated requirement for high-risk participants to have at least two nutrition inventions with the RDN/WIC Nutritionist during a one-year certification period.
  - Clarification of documentation requirements for high-risk care plans.
  - Outlined requirements for if a participant refuses RDN/WIC Nutritionist.
  - Outlined procedures for when RDN/WIC Nutritionist determines participant is no longer high risk during their current certification.
1100 – Farm Direct Nutrition Program: Local Program Responsibilities

- Updated to reflect $28 benefit. Checks will now be issued in books of 7 instead of books of 5, which may impact how staff count out the checks when verifying receipt upon delivery.

NOTES:

- WIC policies can be viewed online at: oregon.gov/OHA/PH/HEALTHYPEOPLEFAMILIES/WIC/Pages/wicpolicy.aspx

- Call the state WIC office at 971-673-0040 if you have questions about this release.