



Policy 300 Fiscal Overview - Funding December 16, 2019

POLICY

WIC is a discretionary program funded by the United States Department of Agriculture (USDA) with strong financial accountability, and strict rules attached to the use of WIC funds. The Oregon WIC program receives four distinct kinds of funds: *food, Nutrition Services and Administration (NSA), Breastfeeding Peer Counseling and Farmers Market Nutrition Program.*

OREGON WIC PPM REFERENCES

- ◆ [215—Local Program Monitoring and Review](#)
- ◆ [320—Fiscal Review of Local Programs](#)

DEFINITIONS

Food Funds: Food funds or dollars are reimbursed for WIC participant purchases at grocery stores or pharmacies. Food funds come from the federal WIC grant and rebates received on bid infant formula bought by WIC participants.

Nutrition Services and Administration (NSA) Funds: NSA is used to fund WIC operations at state and local levels. Operations include WIC staffing cost, the WIC data system, educational materials, equipment, overhead, and all other costs involved in delivering WIC services to participants. A specific percentage of the NSA received by local WIC agencies must go towards breastfeeding promotion and nutrition education services. The amount of NSA funding an agency receives is based on assigned caseload.

Breastfeeding Peer Counseling Funds: A small number of WIC programs receive breastfeeding peer counseling funds. These funds are spent at the state and local level to enhance and expand breastfeeding and peer counseling efforts. Use of these funds is highly regulated and may only be used for activities included in an agency's approved breastfeeding peer counseling implementation plan.

Farmers Market Nutrition Program Funds: The Farmers Market Nutrition Program, more commonly called the Farm Direct Nutrition Program (FDNP), is funded mainly by U.S. Department of Agriculture with a certain percentage of required state General Fund match. The vast majority of FDNP funds are spent by WIC participants at the local farmers markets and farm stands. A very small percentage of FDNP funding goes to administrative expenses at the state and local agency level.

PROCEDURE

Distribution of Funds

- 1.0 Food benefits (funds) appropriate for each participant's health and nutritional needs are distributed monthly on a WIC EBT card.
- 2.0 Nutrition Services and Administration (NSA) funds are allocated every July 1 for the coming fiscal year. Local WIC agencies receive 1/12 of their allocated grant monthly.

Allocated funds are reconciled with actual revenue and expenditures quarterly when local agencies submit an Expenditure and Revenue Report and their general ledger.

- 3.0 Breastfeeding Peer Counseling funds are allocated every July 1 for the coming fiscal year. Local WIC agencies receive 1/12 of their allocated grant monthly. Allocated funds are reconciled with actual revenue and expenditures quarterly when local agencies submit an Expenditure and Revenue Report and their general ledger.
- 4.0 Farmers Market Nutrition Program (FDNP) food funds are distributed to WIC participants in the form of checks used to purchase Oregon grown fruits and vegetables from authorized farmers at farm stands and farmers markets. Local WIC agencies receive a small amount of administrative funds annually to cover the cost of running the program.

Accountability and Monitoring

- 5.0 The fiscal operations of local WIC programs must be audited annually and reviewed for compliance with federal and state guidelines at least biennially. [◆320—Fiscal Review of Local Programs](#) and [◆215—Local Program Monitoring and Review](#).

If you need this in large print or an alternate format, please call 971-673-0040.

This institution is an equal opportunity provider.

POLICY HISTORY

Date	* Major Revision, Minor revision
8/26/2016	Revision
12/16/2019	Major Revision

The date located at the top of the policy is the implementation date unless an “effective date” is noted on the policy. Policies will become compliance findings 6 months from the implementation date.

Release notes can be found in the corresponding document on the [Policy and Procedure Manual page](#).

***Major Revisions:** Significant content changes made to policy.

Minor Revisions: Minor edits, grammatical updates, clarifications, and/or formatting changes have occurred.

Date of Origin: Date policy was initially released