ISSUE DATE: January 26, 2017

TO: WIC Coordinators
    Other WIC Policy and Procedure Manual owners

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SUBJECT: WIC Policy Update 2017-01

EXPLANATION:

♦ 440 – Staff Training Requirements
   o Updated to be consistent with breastfeeding peer counselor training requirements cited in
     ♦ 716 Breastfeeding Peer Counselor (BFPC) Training Requirements

♦ 595 – Separation of Duties
   o New Federal Guidance for auditing records for compliance with separation of duties
     requirements
   o See attached Coordinator Implementation Guidance for complete details about policy changes

♦ 650 – WIC Transfers/VOC and WIC Overseas Program
   o Combines 3 previous policies (∗ 652, ∗653, ∗654) relating to transfers and VOC into one policy
   o New requirement to post a “Moving?” poster near the Justice for All posters in WIC clinics
   o Requirement to print VOC/Transfer card in certain situations
   o All state WIC programs now have a point of contact for participant transfer information when
     the transferring participant does not have a complete VOC