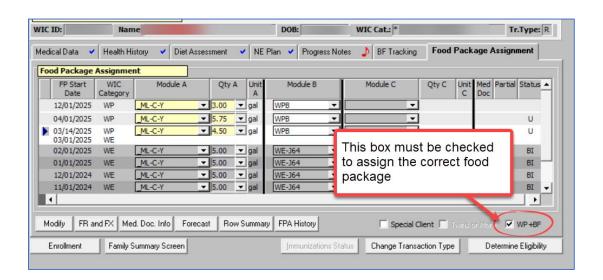**TWIST Job Aid**

# Steps to assign food package for a participant who is pregnant and breastfeeding

There are specific steps to assign food packages for participants who have a new pregnancy and continue to breastfeed an infant up to 12 months of age. Follow these steps to assign the correct food package only when a participant is fully or mostly breastfeeding and pregnant.

The participant will receive the Full Breastfeeding Food Package (WE) until the breastfeeding infant turns 1 year. The WIC data system will automatically update the pregnant participant's food package at that time.

## TWIST steps

1. Go to Enrollment/Intake
2. Click on Change Transaction Type button
   - Choose Reinstate
3. Change the participant category to Woman, Pregnant
4. Enter the EDD (Expected Delivery Date)
5. Complete Income Eligibility
6. Go to Certification, Woman
7. Complete all certification tabs
   - Assign Risk 338: Pregnant Woman Currently Breastfeeding
   - Assign Risk 332: Closely Spaced Pregnancies
8. Click the WP + BF box on the Food Package Assignment screen.

9. **Save**.
   - Food quantities will change to the appropriate amounts for the new category

10. Document in **Progress Notes** of the infant's record the enrolled parent is pregnant and breastfeeding. A change in breastfeeding status to some or non-breastfeeding for the infant requires a change in food package for the parent.

    TWIST will automatically update the pregnant participant's food package to the Pregnant food package when the Infant turns 1 year old.

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