

Job Aid

Appointment Types

There are many types of appointments used in the WIC MIS program.

There are seven basic appointment types.

1. **N**: New appointment
2. **R**: Recertification appointment
3. **M**: Mid-Certification Health Assessment and Breastfeeding Check-up
4. **F**: Follow-up appointment
5. **G**: Group appointment
6. **PU**: Food instrument pick-up appointment
7. **_ R**: Any appointment type followed by **R** is a remote appointment

Tips:

- **New**, **Recertification**, and **Mid-certification** appointments are followed by one or two letters to identify the participants WIC Category. For example, "MC" is the code for **Mid-certification Child**.
- Remote appointments end in an **R**.
For example, MCR is a **Mid-Certification** appointment for a **Child** done **Remotely**.
- Appointment requests made for the auto-scheduler are followed by an **-r** on the Family Appointment Record (FAR) and Family Summary Screen (FSS).

Appointment Types and Descriptions			
Appt Type Code Remote code	Appt Type Name	WIC Category	Other Information
AA AAR	A ny A ppointment	All	An available appointment slot that has not been designated as a specific appointment type.
NN NNR	A ny N ew	All	Generic appointment type for new enrollments
RR RRR	Any Recert	All	Generic appointment type for recertifications (recert)
NP NPR	N ew P regnant Woman Certification	WP	
NC NCR	N ew C hild cert.	C	
NW NWR	N ew postpartum W oman cert.	WE, WB, WN	
NI NIR	N ew I nfant cert	IE, IB, IN	
RC RCR	R ecert C hild	C	

Appointment Types and Descriptions			
Appt Type Code Remote code	Appt Type Name	WIC Category	Other Information
RI RIR	Recert Infant	IE, IB, IN	
RM RMR	Recert Postpartum Appointment – Woman Only	WN	This appointment type can be used for a postpartum participant who has experienced a miscarriage, or for a postpartum participant who currently doesn't have their infant with them (e.g. in hospital or in foster care). It is used to support trauma-informed services.
RP RPR	Recert Postpartum Participant	WP, WE, WB, WN	This is for a participant certified during pregnancy and is due for their six-week postpartum visit. The participant's category may have been changed in the system, but they have not been recertified for the postpartum category.

Appointment Types and Descriptions			
Appt Type Code Remote code	Appt Type Name	WIC Category	Other Information
MI MIR	Infant 6 to 8 Month Check-up	IE, IB, IN	This appointment is required to complete a Mid -Certification (Mid-Cert) Health Assessment for I nfants who are enrolled in WIC before the age of 5 months and are already certified through their first birthday.
MW MWR	WIC Breastfeeding Check-up	WE, WB	Use to coordinate required NE for a BF W oman certified through their infant's first birthday with the infant's Mid -Certification Health Assessment appointment.
MC MCR	Mid -cert check-up for C hildren	C	Required appointment for the Mid -Certification Health Assessment for C hildren at the 6 month point in their certification period.

Appointment Types and Descriptions			
Appt Type Code Remote code	Appt Type Name	WIC Category	Other Information
PU PUR	Benefit issuance Pick-Up	All	Used for picking up eWIC card, Farm Direct Vouchers, providing proofs or similar activities. This also applies to remote appointments.
IE IER	I ndividual Quarterly Nutrition E ducation (NE) contact	All	This appointment type is used for an individual quarterly NE contact.
F1 F1R	F ollow-up type 1	All	Defined by each local agency
F2 F2R	F ollow-up type 2	All	Defined by each local agency
F3 F3R	F ollow-up type 3	All	Defined by each local agency

Appointment Types and Descriptions			
Appt Type Code Remote code	Appt Type Name	WIC Category	Other Information
FD FDR	F ollow-up with the D ietitian	All	Use for an individual follow-up appointment with a dietitian. This appointment type is optional.
GE GER	G roup E ducation	All	Group education conducted online or in person. This will be followed by the class topic. Such as "GE iron."
GS GSR	G roup S creening	All	Used for group screenings. A "group code" follows to identify what type of group screening. The "group code" is the type of appointment the group screening meets, such as "new child certification."

Resource:

TWIST Manual, Chapter 4, Section 4, Lesson: Understanding Appointment Types
(<https://www.oregon.gov/oha/PH/HEALTHYPEOPLEFAMILIES/WIC/Pages/twist.aspx>)