

Caseload Reports:

No Show Client Register

What this report tells you:

The No Show Client Register is a list of participants who did not show for their appointment in a selected date range.

Why use this report:

Use the report to reschedule everyone on the list for another appointment.

How to run this report:

Appointment Scheduler- Outputs. Enter the month and year. Can filter for each clinic site.

When to run this report:

At least weekly. Many clinics run the report daily.

