Caseload Reports:
Projected Individual Appointment Requests Report

What this report tells you:
Shows the appointment requests for future months – or in other words, the number of participants who will need individual appointments in each future month.

Why use this report:
Use the report to estimate how many of each type of appointment slots are needed for future months.

How to run this report:
Appointment Scheduler- Outputs. Enter the month and year. Can filter for each clinic site.

When to run this report:
Before planning future appointment schedules.

How to use the *Projected Individual appointment Requests* Report

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