OREGON HEALTH AUTHORITY

December 2024

ScreenWise Result Reporting Training Module

Learning objectives for this module are to understand:

- Clinical partner reporting responsibilities
- Reporting guidelines
- Purpose of Result Forms and Final Outcome Forms
- Key information to report on forms
- Purpose of Provider Data Reports (PDR)

ScreenWise Clinical Partner Responsibilities

Reporting requirements for ScreenWise patients

Enrolling clinics are required to report to ScreenWise the following:

- If conducted, screening results
- Final diagnoses
- Provider follow-up recommendations
- Treatment start date if cancer is diagnosed
- If a patient declines medically recommended services
- If a patient is lost to follow-up after 3 failed attempts to contact

Result reporting guidelines

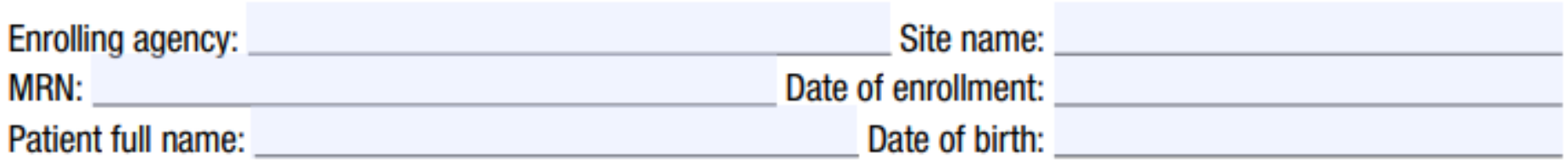
- Use clinic resources such as imaging reports and pathology labs to complete forms.
- Use ScreenWise result reporting forms to report patient results.
- Submit forms using the state's secure portal. Instructions for using the secure portal can found on the ScreenWise Provider Forms page.
- Reply to ScreenWise staff questions within 2 business days.
- Retain copies of ScreenWise result reporting forms in patient's file.
- If follow-up procedures extend beyond ScreenWise patient enrollment of 1 year, reassess patient eligibility and re-enroll into ScreenWise.

ScreenWise Result Reporting Forms

Completing ScreenWise Forms

Answer all questions at the top of each form including:

- Enrolling agency is the health system name
- Site name is the specific location within health system
- Patient's medical record number (MRN)
- Current date of enrollment into ScreenWise
- Patient's full name and date of birth



Purpose of Result Form

The Result Form is used to report standard breast and cervical screening results such as mammogram and Pap/HPV.

This form is only used for patients screened as part of the ScreenWise Program.

Result forms should be submitted as each result is known.

Completing the Breast Section of the Result Form

If no mammogram was completed, leave this section blank.

If a mammogram was completed, report the following information:

Breast screening services initial mammogram

Date of mammogram: _____ ☐ Screening mammography ☐ Diagnostic mammography

Mammogram results

- ☐ (BIRADS 1) Negative
- ☐ (BIRADS 2) Benign finding
- ☐ (BIRADS 3) Probably benign
- ☐ BIRADS 4) Suspicious abnormality
- ☐ BIRADS 5) Highly suggestive of malignancy
- ☐ (BIRADS 0) Need evaluation or film comparison
- ☐ Result pending (resubmit data when compete)
- ☐ No result available-patient lost to follow-up, last contact date: _____

Breast screening follow-up recommendations

- ☐ Diagnostic work-up not needed at this time
- ☐ Diagnostic work-up to be determined
- ☐ Diagnostic work-up needed (abnormal result)

Completing the Cervical Section of the Result Form

If no cervical screening was completed, leave this section blank.

If cervical screening was completed, report the following information:

Cervical screening services HPV test

☐ Co-Testing ☐ Reflex ☐ Unknown

HPV result

☐ Negative
☐ Not done
☐ Positive with positive genotyping (16 or 18)
☐ Positive with negative genotyping (No 16 or 18)
☐ Positive with no genotyping done

Pap test

Pap test date: _____ ☐ Routine ☐ Surveillance

Pap result

☐ Negative for intraepithelial lesion or malignancy
☐ Infection, inflammation, or reactive changes
☐ Result pending (resubmit data when compete)
☐ Unsatisfactory Pap, repeat Pap needed
☐ ASC-US
☐ ASC-H
☐ LSIL (including HPV changes)
☐ High Grade SIL (HSIL)
☐ Squamous Cell Carcinoma
☐ Adenocarcinoma in situ (AIS)
☐ Atypical Glandular Cells
☐ Adenocarcinoma

Cervical screening follow-up recommendations

☐ Diagnostic work-up not needed at this time
☐ Diagnostic work-up to be determined
☐ Diagnostic work-up needed (abnormal result)

Purpose of Final Outcome Form

The Final Outcome Form is used to report a final diagnosis following the completion of all diagnostic procedure such as breast ultrasounds and biopsies or cervical colposcopies.

Final Outcome forms should be submitted when all procedures are completed, and a final diagnosis is known.

Completing the Breast Section of the Final Outcome Form

If no breast diagnostic procedures were completed, leave this section blank. Otherwise, report the following information:

Breast diagnostic outcome

Status of final diagnosis: _____

- ☐ Work-up complete
- ☐ Work-up refused
- ☐ Lost to follow-up

Final diagnosis date: _____

- ☐ Carcinoma in Situ
- ☐ Invasive Breast Cancer
- ☐ Breast Cancer not diagnosed
- ☐ Lobular Carcinoma in situ (LCIS – Stage 0)
- ☐ Ductal Carcinoma in situ (DCIS – Stage 0)
- ☐ Other: _____

Breast treatment status

- ☐ Treatment started **Date:** _____
- ☐ Treatment not needed
- ☐ Treatment refused **Date:** _____
- ☐ Patient lost to follow up

Determniation date: _____

Date of 3rd contact attempt: _____

Completing the Cervical Section of the Final Outcome Form

If no cervical diagnostic procedures were not completed, leave this section blank. Otherwise, report the following information:

Cervical diagnostic outcome

Status of final diagnosis: _____

- ☐ Work-up complete
- ☐ Work-up refused
- ☐ Lost to follow-up

Final diagnosis date: _____

- ☐ Normal/Benign reaction/Inflammation
- ☐ HPV/Condylomata/Atypia
- ☐ CIN I/ Mild dysplasia
- ☐ CIN II/ Moderate dysplasia
- ☐ CIN III/ Severe dysplasia/Carcinoma in situ
- ☐ Invasive cervical carcinoma
- ☐ Low grade SIL
- ☐ High grade SIL
- ☐ Other: _____

Cervical treatment status

- ☐ Treatment started **Date:** _____
- ☐ Treatment not needed

Determniation date: _____

- ☐ Treatment refused **Date:** _____
- ☐ Patient lost to follow up

Date of 3rd contact attempt: _____

Provider Data Reports (PDR)

Purpose of Provider Data Reports (PDR)

PDRs are sent to clinics when required information on procedures has not been reported to ScreenWise. This list of required data is based on services indicated at time of enrollment or were later found to be needed.

PDR Process

- PDRs are sent from ScreenWise to enrolling clinics mid-month.
- Clinics submit completed PDRs to ScreenWise by the end of the month.
- Patients remain on the PDRs until all outcomes are reported.
- PDRs are not sent to a clinic if their result reporting is complete.

PDR Guidelines

- Answer all questions on the report including procedure date, test type, result, and follow-up recommendation.
- Provide a status update for procedures that are scheduled, pending, declined or lost to follow-up.
- Check the enrollment date before reporting results to make sure the procedure was completed within 1 year of enrollment.
- Correct errors in patient information such as MRN# or name spelling.
- Notify ScreenWise of changes to clinic staff who should receive PDR.

Key Reporting Take-Aways

Final outcomes must be reported for every patient enrolled into the ScreenWise Program. This would include one of the following options:

- Screening result with follow-up recommendation
- Final diagnosis following the completion of all diagnostic procedures
- Treatment start date for all patients diagnosed with cancer
- Patients lost after 3 follow-up attempts and final contact date
- Date declined if patient declines recommended services

ScreenWise clinical partner contact information

Clinical partners can contact ScreenWise with eligibility, enrollment, and result reporting questions or concerns at:

- Email: ScreenWise.info@odhs.oregon.gov
- Phone: 971-673-0581
- Fax: 971-673-0997

You can get this document in other languages, large print, braille or a format you prefer free of charge. Contact Laura Hunsinger at laura.p.hunsinger@oha.oregon.gov or 503-580-0652 (voice/text). We accept all relay calls.

Public Health Division
ScreenWise Program
800 NE Oregon Street, Suite 805
Portland, OR 97232
http://www.oregon.gov/oha/screenwise

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