



NOTICE OF PROPOSED RULEMAKING INCLUDING STATEMENT OF NEED & FISCAL IMPACT

CHAPTER 333

OREGON HEALTH AUTHORITY

PUBLIC HEALTH DIVISION

FILED

01/22/2026 3:59 PM

ARCHIVES DIVISION
SECRETARY OF STATE

FILING CAPTION: Update to the School-Based Health Center (SBHC) certification process and requirements

LAST DAY AND TIME TO OFFER COMMENT TO AGENCY: 03/10/2026 5:00 PM

The Agency requests public comment on whether other options should be considered for achieving the rule's substantive goals while reducing negative economic impact of the rule on business.

CONTACT: Melanie Potter

971-219-8613

publichealth.rules@odhsoha.oregon.gov

800 NE Oregon St. Suite 805

Portland, OR 97232

Filed By:

Public Health Division

Rules Coordinator

HEARING(S)

Auxiliary aids for persons with disabilities are available upon advance request. Notify the contact listed above.

DATE: 03/10/2026

TIME: 11:00 AM

OFFICER: Staff

REMOTE HEARING DETAILS

MEETING URL: [Click here to join the meeting](#)

PHONE NUMBER: 971-277-2343

CONFERENCE ID: 815373938

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NEED FOR THE RULE(S)

The School-Based Health Center (SBHC) Program supports communities to promote the health and well-being of

school-age populations through evidence-based best practice within a public health framework. These rules (OAR 333-028-0220 through 333-028-0260) outline the procedure and criteria the Oregon Health Authority (OHA) shall use to certify, suspend and decertify SBHCs. Certification of a SBHC by the SBHC state program is voluntary; a SBHC is free to choose not to participate in certification and still operate. Only certified SBHCs are eligible for funding from the OHA.

Requirements for certified SBHCs are currently outlined in the SBHC Standards for Certification, Version 4 (2017). Beginning in 2022, the SBHC Program convened youth, SBHC staff, partner agencies, and community members in a multi-year modernization process to reexamine the Standards for Certification, Version 4. This extensive engagement process functioned to (1) identify and address any areas in need of clarification; (2) update sections to align with current best practice; and (3) continue to adapt the Standards for Certification to support operations and advance quality healthcare in a school setting. The engagement process produced a revised Standards for Certification, Version 5, which will go into effect July 1, 2026. The SBHC rules (OAR 333-028-0220 through 333-028-0260) need to be revised alongside the implementation of the new Standards structure and content.

DOCUMENTS RELIED UPON, AND WHERE THEY ARE AVAILABLE

1. SBHC Standards for Certification, Version 4 (2017): available by contacting publichealth.rules@odhsoha.oregon.gov.
2. 2022 SBHC Literature Review and Background Research documents: available by contacting publichealth.rules@odhsoha.oregon.gov.
3. 2022-2023 Internal OHA SBHC Standards for Certification Review Workgroup meeting documents: available by contacting publichealth.rules@odhsoha.oregon.gov.
4. 2023 SBHC Youth Listening Session meeting documents: available by contacting publichealth.rules@odhsoha.oregon.gov.
5. 2023-2024 SBHC Standards for Certification Review Workgroup meeting documents: available by contacting publichealth.rules@odhsoha.oregon.gov.
6. 2024 SBHC Partner Advisory Committee meeting documents: available by contacting publichealth.rules@odhsoha.oregon.gov.
7. 2024 SBHC Listening Session meeting documents: available by contacting publichealth.rules@odhsoha.oregon.gov.
8. 2024-2025 SBHC Site Visit Workgroup meeting documents: available by contacting publichealth.rules@odhsoha.oregon.gov.
9. 2025 SBHC Behavioral Health Agency interview documents: available by contacting publichealth.rules@odhsoha.oregon.gov.

STATEMENT IDENTIFYING HOW ADOPTION OF RULE(S) WILL AFFECT RACIAL EQUITY IN THIS STATE

Among other health disparities, Oregon youth are facing unprecedented levels of poor mental and behavioral health, and existing programs and systems are struggling to meet their needs. These challenges are not experienced equally. Students who experience disabilities, those from rural communities, and youth who identify as BIPOC and LGBTQIA+ disproportionately report higher levels of depression and unmet health needs.

SBHCs serve as trusted and accessible safety net health care providers that are uniquely positioned to respond to the ongoing and emerging needs of school-aged youth, specifically those most affected by health inequities. As of July 1, 2024, 66% of certified SBHCs are located in primary care health provider shortage areas (HPSAs). During the 2023-2024 service year, 71% of SBHC clients were school-aged youth. During this time, 40% of SBHC school-aged clients identified as youth of color and SBHC school-aged clients reported speaking 80 different languages. In the 2023-2024 service year, Medicaid was the payment source for 61% of school-aged clients at the first visit.

Beginning in 2022, the SBHC Program convened youth, SBHC staff, partner agencies, and community members across Oregon in a multi-year modernization process to examine and rewrite program requirements. Robust engagement activities included surveys, workgroups, interviews, listening sessions, and advisory committees. This extensive engagement process functioned to (1) identify and address any areas in need of clarification; (2) update sections to align with current best practice; and (3) continue to adapt the Standards for Certification to support operations and advance quality healthcare in a school setting. Certified SBHCs were notified of the proposed changes in September of 2024 to support a two-year onramp to complying with the new requirements by the proposed effective date of July 1, 2026. To support awareness and implementation of the revised rules and Standards for Certification, the SBHC Program has and continues to conduct meetings, webinars, trainings and specialized technical assistance for certified SBHCs and partners. In addition, the Adolescent and School Health Youth Advisory Committee SBHC Subcommittee will continue to provide support and feedback on SBHC Program operations.

The adoption of these rules will have positive equity impact because it will increase engagement with communities most impacted by health inequities. All state certified SBHCs will be required to engage youth and families – especially those from communities most impacted by health inequities – in SBHC operational decisions; strengthen partnerships with schools, families, and community-based organizations, including culturally specific and responsive community service providers; use qualified health care interpreters; offer developmentally appropriate care that honors individual gender experience; provide staff training on health equity-related topics; and screen for social determinates of health and support youth/families in navigating available resources. Further, the new Standards require all state certified SBHCs to provide behavioral health services onsite, a requirement that was adopted following feedback from young people about the importance of access to behavioral health care.

FISCAL AND ECONOMIC IMPACT:

No economic impact on state agencies or individual members of the public is expected. Entities receive OHA SBHC Program funding according to the rules outlined in OAR 333-028-0260. Becoming a state certified SBHC is entirely voluntary; any entity can operate a school-based clinic independently without being certified. No changes have been proposed to the rules regarding OHA SBHC Program funding.

The 2025 Oregon Legislature allocated an additional \$6 million to support SBHC Program operations during the 2025-2027 biennium. A portion of this funding will ensure all state certified SBHCs receive grants to support behavioral health service provision onsite at their clinics. Additional funding will be used to increase base operating grants to support state certified SBHCs to come into compliance with the revised SBHC Standards for Certification, Version 5.

COST OF COMPLIANCE:

(1) Identify any state agencies, units of local government, and members of the public likely to be economically affected by the rule(s). (2) Effect on Small Businesses: (a) Estimate the number and type of small businesses subject to the rule(s); (b) Describe the expected reporting, recordkeeping and administrative activities and cost required to comply with the rule(s); (c) Estimate the cost of professional services, equipment supplies, labor and increased administration required to comply with the rule(s).

(1) These rules do not have a direct cost of compliance on any other state agency or the public. Most currently certified SBHCs already meet the requirements outlined in the Standards for Certification, Version 5. We therefore anticipate minimal impact on most certified SBHCs. A small number of SBHCs may have a cost of compliance if they are operating an existing clinic that needs to make changes to come into compliance. However, we are unable to estimate the cost of meeting the updated Standards because it is dependent on the existing clinic's infrastructure and clinic model. Changes to the Standards were announced in Fall 2024, giving certified SBHCs two school years to bring their SBHCs into

compliance, if needed, before Version 5 goes into effect.

Local Public Health Authorities (LPHA), as defined in ORS 431.260, may be a Sponsoring Agency of certified SBHCs. LPAs have “first right of refusal” for SBHC Program contracts and funding. LPAs may decline the contract, in which case The OHA SBHC State Program Office (SPO) contracts directly with the SBHC medical sponsor agency. The SBHC SPO provided regular updates to the Conference of Local Health Officials (CLHO) throughout the SBHC Standards for Certification revision process and received formal approval from CLHO to move forward with these changes in Fall 2024.

A small number of SBHCs may be impacted by a new requirement for SBHCs located on high school and combined grade campuses to dispense contraceptives and condoms. SBHCs located at an elementary school or middle school (including K-8s) may continue to provide these services by referral. The SBHC Program estimates that 13 SBHCs out of 89 currently certified SBHCs may be impacted by these changes. Anticipated costs for these SBHCs could include staff time for community engagement and purchasing of supplies. The SBHC Program has contracted with Advocates for Youth, a national nonprofit that works with youth and adult allies to champion youth rights to bodily autonomy, to help offset some costs to impacted SBHCs by supporting community outreach and engagement efforts.

(2)(a) There are no SBHCs that are operated by small businesses.

(b) No SBHCs are operated by small businesses and therefore there are no projected reporting, recordkeeping and other administrative activities required for compliance of small businesses.

(c) No SBHCs are operated by small businesses and therefore there are no projected equipment, supplies, labor and increased administration required for compliance of small businesses.

DESCRIBE HOW SMALL BUSINESSES WERE INVOLVED IN THE DEVELOPMENT OF THESE RULE(S):

No SBHCs are operated by small businesses and therefore no small businesses were involved in the development of this rule.

WAS AN ADMINISTRATIVE RULE ADVISORY COMMITTEE CONSULTED? YES

RULES PROPOSED:

333-028-0200, 333-028-0210, 333-028-0220, 333-028-0230, 333-028-0234, 333-028-0238, 333-028-0240, 333-028-0245, 333-028-0250, 333-028-0254, 333-028-0260, 333-028-0270, 333-028-0280

AMEND: 333-028-0200

RULE SUMMARY: Amend OAR 333-028-0200: This rule is amended to fix minor grammatical and numerical errors.

CHANGES TO RULE:

333-028-0200

School-Based Health Center Program: Purpose **¶**

The school-based health center (SBHC) **¶**Program supports communities in promoting the health and well-being of the school-age population through the evidence-based best practice within a public health framework. These rules (OAR 333-028-0200 through 333-028-02560) establish the procedure and criteria the Oregon Health Authority shall use to certify, suspend and decertify SBHCs. Certification of a SBHC by the SBHC **state** **¶**Program is voluntary; an operating clinic is free to choose not to participate in certification and still operate. Only certified

SBHCs are eligible for funding from Oregon Health Authority.

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225

RULE SUMMARY: Amend OAR 333-028-0210: This rule is amended to include new and updated definitions for types of sponsoring agencies, define behavioral health for program usage, and defines types of changes to certified school-based health centers (SBHCs).

CHANGES TO RULE:

333-028-0210

School-Based Health Center Program: Definitions ¶

(1) "Authority" means the Oregon Health Authority. Behavioral health" includes mental health, integrated behavioral health, substance use treatment and other services designed to support mental or emotional wellness. ¶

(2) "Behavioral health sponsor" is an entity that provides, or subcontracts with a separate entity to provide, behavioral health care and related services at a school-based health center (SBHC). ¶

(3) "Behavioral health sponsor transfer" means the permanent transfer of the SBHC behavioral health sponsor role and responsibilities from one behavioral health sponsor to another. ¶

(24) "Certification year" means a one-year period beginning on July 1 and ending on June 30. ¶

(35) "Electronic health record (EHR)" means an electronic record of an individual's health-related information that conforms to nationally recognized interoperability standards and that can be created, managed and consulted by authorized clinicians and staff across more than one health care provider. ¶

(46) "Electronic medical record (EMR)" means a digital version of a paper chart that contains all of the patient's medical history from one practice. An EMR is, used mostly used by providers for diagnosis and treatment. ¶

(57) "Program" means the Oregon Health Authority, Public Health Division, school-based health Medical sponsor" is an entity that provides, or subcontracts with a separate entity to provide, medical care and related services at a SBHC. ¶

(8) "Medical sponsor transfer" means the permanent transfer of the SBHC medical sponsor role and responsibilities from one medical sponsor to another. ¶

(9) "Permanent SBHC location change" means permanently moving the physical location of a SBHC to a different location within the existing grounds of the school. ¶

(10) "Permanent SBHC location transfer" means permanently moving the center prification of a SBHC to the grounds of a new school. ¶

(11) "Program" means the Oregon Health Authority, Public Health Division, SBHC Program. ¶

(612) "School-based health center" (SBHC) has the meaning given the term in ORS 413.225. ¶

(713) "SBHC system" is one or more SBHCs that operate under the same sponsoring agency. ¶

(814) "Sponsoring agency" is an entity that provides the following services for a SBHC, or subcontracts with another entity to provide one or more of the following: ¶

- (a) Funding; ¶
- (b) Staffing; ¶
- (c) Medical oversight; ¶
- (d) Liability insurance; and ¶
- (e) Billing support, services for a SBHC on an ongoing basis. ¶

(15) "These rules" means OAR 333-028-0200 to 333-028-0260.

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225

RULE SUMMARY: Amend OAR 333-028-0220: This rule is amended to adopt the School-Based Health Center (SBHC) Standards for Certification, Version 5 by reference and align with the sections in these revised Standards. Revisions to the new Standards (1) fix unclear areas; (2) update sections to follow best practices; and (3) help SBHCs provide better healthcare in a school setting. The new Standards include requirements for state certified SBHCs to engage youth and families in SBHC operational decisions; provide behavioral health services onsite; strengthen partnerships with schools, families, and community-based organizations; use qualified health care interpreters; offer developmentally appropriate care that honors individual gender experience; provide staff training on health equity-related topics; dispense contraceptives and condoms at SBHCs except those at elementary and middle schools; and screen for social determinates of health and support youth/families in navigating available resources.

CHANGES TO RULE:

333-028-0220

~~School-Based Health Center Program~~: School-Based Health Center Program: Certification Requirements ¶

In order to be certified as a school-based health center (SBHC), a SBHC must meet all requirements for certification in the following sections of the SBHC Standards for Certification, Version 45, incorporated by reference.¶

- (1) Sponsoring agency, section B.1;¶
- (2) Facility, section C.1;¶
- (3) SBHC roles, section B.2;¶
- (3) Applicability, section B.3;¶
- (4) SBHC sponsoring agency collaboration, section B.4;¶
- (5) Youth engagement, section B.5;¶
- (6) School integration, section B.6;¶
- (7) Parent/caregiver involvement, section B.7;¶
- (8) Community engagement, section B.8;¶
- (9) SBHC facility, section C.1;¶
- (10) Publicly available information, section C.2;¶
- (11) Youth-centered clinical environment, section C.3;¶
- (12) Hours of operation and staffing, section D.1;¶
- (413) Eligibility for and consent for SBHC services, section D.2;¶
- (14) Confidentiality, section D.3;¶
- (15) Policies and procedures, section D.34;¶
- (16) Comprehensive Services Staff training, section D.5;¶
- (17) Equitable access, section E.1;¶
- (18) Language access, section E.2;¶
- (19) Health related social needs, section E.3;¶
- (20) Comprehensive pediatric health care, section F.1;¶
- (21) Service referral, section E.1F.2;¶
- (722) Immunizations, section E.2F.3;¶
- (823) Equipment, section E.3F.4;¶
- (924) Medications, section E.4F.5;¶
- (4025) Laboratory, section E.5F.6;¶
- (4126) Data collection, section FG.1;¶
- (427) Data variables, section FG.2;¶
- (4328) Data reporting, section FG.3; and¶
- (4429) Billing, section GH.1.¶

[Publications: Publications referenced are available from the agency.]

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225

RULE ATTACHMENTS MAY NOT SHOW CHANGES. PLEASE CONTACT AGENCY REGARDING CHANGES.

Oregon School-Based Health Centers Standards for Certification, Version **45**

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Introduction

School-Based Health Centers (SBHCs) are a unique health care model for providing comprehensive physical, mental and preventive health services to youth in a school setting. SBHCs ensure youth receive the care they need to reach their full health potential and well-being.

The “Oregon School-Based Health Centers Standards for Certification, Version 5” (referred to as “Standards for Certification”) outline the requirements Oregon SBHCs must meet to be certified by the Oregon Health Authority (OHA) Public Health Division’s SBHC State Program Office (SPO). These Standards for Certification outline what state certified SBHCs must provide *at a minimum*; communities may decide to extend services beyond these base requirements.

State certification is also *voluntary*; a SBHC may choose not to participate in state certification and still operate independently. However, only state certified SBHCs are eligible for OHA SBHC Program grant funding per OAR 333-028-0260.

In Oregon, school-based health centers are permanent spaces located on the grounds of a school in a school district or on the grounds of a school operated by a federally recognized Indian tribe or tribal organization used exclusively for the purpose of providing primary health care, preventive health, behavioral health, oral health and health education services. Oregon's SBHC model excludes mobile health units/vans.

Adapted from ORS 413.225

The Standards for Certification create a foundational model for SBHCs in Oregon, emphasizing culturally responsive, youth-centered services. SBHCs are trusted places where young people can get health care. They are in a good position to meet the ongoing health needs of youth, especially youth disproportionately impacted by health inequities.

Background

SBHCs have existed in Oregon since 1986. They succeed through partnerships between the OHA Public Health Division, school districts, county public health departments, public and private providers, parents/caregivers, youth, and community members.

The OHA SBHC SPO has authority to develop certification standards under Oregon Revised Statute 413.223. Since 2014, Oregon Administrative Rules 333-028-0200 through 333-028-0260 have defined the procedures and criteria the Oregon Health Authority uses to certify, suspend, decertify and fund SBHCs. Section A of the Standards for Certification outlines these rules.

The first SBHC Standards for Certification were created in 2000, with subsequent versions released in 2010, 2013, and 2016.

The Standards:

- Define the Oregon SBHC model of care,

- Reduce site-to-site variability,
- Center the needs of Oregon youth, and
- Increase the availability of quality health care for children and adolescents.

SBHC Program Values

The OHA SBHC SPO identified a set of eight SBHC Program values to guide the revision of the minimum program requirements (see sidebar). The SBHC SPO worked with youth, SBHC staff, partner agencies, and community members to update and improve the SBHC Standards for Certification, Version 5, using these shared values to guide the process.¹

SBHC Program Values:

- Accessible
- Accountable
- Collaborative
- Comprehensive
- Integrated
- Quality
- Responsive
- Youth-centered

Accessible

By definition,¹ Oregon SBHCs are located where youth are – on school grounds. SBHCs' convenient location reduces barriers, such as transportation, that may prevent youth and their families from getting the care they need.

The Standards for Certification ensure accessibility by setting minimum requirements for SBHC facilities, hours of operation, information sharing, equitable access, and consent.

Accountable

All state-certified SBHCs must collect and regularly share specific data with the SBHC SPO. The SPO uses this information in many ways, including to make sure SBHCs are following the Standards for Certification. SBHCs also track data to stay accountable to partners, funders, and the youth and families they serve.

The Standards for Certification ensure accountability by requiring minimum data collection and reporting requirements. Additionally, SBHCs must gather feedback regularly from youth and families and use this feedback to improve ~~quality of care at the SBHC~~the SBHC's quality of care.

Collaborative

SBHCs rely on the support of many partners to be successful. Oregon defines SBHCs as clinics “organized through collaboration among schools, youth, communities and health providers, including public health authorities.”²

The Standards for Certification ensure collaboration by setting expectations for engaging youth, parents and caregivers, community members, and schools.

Comprehensive

SBHCs deliver a wide range of physical health and behavioral health services. They also offer oral health, prevention, and social support services. SBHCs are operated by high-quality teams

¹ ORS 413.225(b)(A)

² ORS 413.225(b)(B)

of healthcare professionals with experience in child and adolescent health. SBHC staff receive regular training to ensure they are providing comprehensive, high-quality care.

The Standards for Certification set minimum expectations for SBHC staffing and training and allow staffing model flexibility that supports SBHCs to better meet the needs of their diverse communities.

[Integrated](#)

SBHCs work to integrate care both within the clinic and with outside providers. This makes care more consistent, avoids gaps, and prevents repeating the same services.

The Standards for Certification set minimum expectations for SBHC sponsoring agency collaboration by outlining requirements for care coordination, communication, co-location and referrals.

[Quality](#)

SBHCs provide high-quality pediatric health care services that promote health and positive development for youth. Services provided at Oregon SBHCs are like those provided at any pediatric practice.

The Standards for Certification minimum service requirements integrate recommendations from nationally recognized standards of comprehensive care, including the American Academy of Pediatrics, Centers for Disease Control and Prevention, U.S. Department of Health & Human Services, National Council for Mental Wellbeing, Substance Abuse and Mental Health Services Administration, and Adolescent Health Initiative, among others.

[Responsive](#)

The Oregon SBHC model is flexible to meet community needs. SBHCs regularly seek feedback from youth, families, and partners to ensure their patients feel welcome and well cared-for.

The Standards for Certification ensure responsiveness by requiring meaningful and culturally responsive youth, caregiver and community involvement in SBHC services and operations. SBHCs must also ensure youth of all backgrounds can feel comfortable seeking and receiving the health services they need.

[Youth-centered](#)

Youth are at the center of the SBHC model. SBHCs often work closely with youth to develop policies, services and the physical space of the health center. SBHC youth engagement helps young people to actively participate in their own health care and develop skills to navigate health systems.

The Standards for Certification promote a youth-centered SBHC model by requiring youth engagement strategies and outlining specific requirements to ensure a youth-friendly clinical environment.

Section A: Certification process³

Oregon law, ORS 413.223, grants the Oregon Health Authority (OHA) — Public Health Division (OHA) the authority to establish school-based health center certification requirements, funding, and performance standards. Within OHA, the School-Based Health Center Program (Program) administers the certification process. It also requires The law requires OHA to adopt rules that outline the procedure and criteria for certification, suspension, decertification and closure of SBHCs and to provide timeline for SBHCs to come into compliance with the program Standards. Theose rules are outlined in OARs 333-028-0200 through 333-028-0260, which are referenced provided written in Section A, below and duplicated in Section A, below. To the extent this document is inconsistent with ORS 413.223 or OAR 333, Division 28, the statute and rules govern.

The SBHC State Program Office (SPO) is committed to helping partners navigate the SBHC Program rules and requirements. SPO staff are available to provide training and support for existing SBHCs, as well as communities planning to open a new SBHC, as they move through application, certification, renewal, and compliance.

A.1 Application and certification process; renewal

Intent of A.1

This section outlines the required processes for SBHC application, —certification ,—and renewal. State certified SBHCs are required to follow these processes for SBHC certification and available state funding to continue without disruption.

A.1 Application and Certification Process; Renewal Specifications for A.1

- a. An individual with legal authority to act on behalf of the entity that ~~administers operates~~ a SBHC may apply for certification of a SBHC by submitting ~~a SBHC Certification Application to the program via electronic mail to the program's electronic mail address posted on the program's website or by mail to the mailing address posted on the program's website, www.healthoregon.org/sbhc~~ SBHC application to the Program.
 - (1) Instructions ~~and criteria~~ for submitting ~~a SBHC Certification Application an application to become a certified SBHC~~ are posted on ~~the program's website~~www.healthoregon.org/SBHC.
 - (2) An individual may submit an application for more than one SBHC provided that each SBHC will be administered by the same entity and each SBHC individually meets the certification requirements.

³ (see OAR 333-028-0200 - OAR 333-028-02~~650~~0)

- b. ~~The Program shall review the application wWithin 30 calendar days of receiving an application the program shall review the application receipt~~ to determine whether it is complete.
- c. If the ~~program~~Program determines that the application is not complete, it will be returned to the applicant for completion and resubmission.
- d. If the ~~program~~Program determines that the application is complete, it will be reviewed to determine if it meets certification requirements described in OAR 333-028-0220. If the ~~program~~Program determines that on the face of the application and in reviewing any other applicable documents that the SBHC meets the certification requirements the ~~program~~Program shall:
 - (1) Inform the applicant in writing that the application has been approved and that the SBHC is certified; and
 - (2) Instruct the applicant to complete the ~~program~~Program's online Operational Profile and specify a date by which ~~the forms~~it must be completed.
- e. Once the application has been approved the ~~program~~Program will schedule and on-site verification review in accordance with Section A.2 (OAR 333-028-0240)~~(Section A.5)~~;
- f. If a SBHC does not meet certification requirements in their certification application, the ~~program~~Program may choose one of the following actions:
 - (1) The ~~program~~Program may deny SBHC certification if the SBHC does not meet the certification requirements ~~of these rules in OAR 333-028-0220~~.
 - i. The ~~program~~Program will provide the applicant with an explanation ~~clear description~~ of the reasons for denial based on the certification standards requirements in the denial letter.
 - ii. An applicant may request that the ~~program~~Program reconsider the denial of SBHC certification. A request for reconsideration must be submitted in writing to the ~~program~~Program within 90 calendar days of the date of the denial letter and must include a detailed explanation of why the applicant believes the ~~program~~Program's decision is in error along with any supporting documentation.
 - iii. The ~~program~~Program shall inform the applicant in writing whether it has reconsidered its decision; or
 - (2) The ~~program~~Program may approve the applicant's SBHC certification ~~based on an agreed upon timeline for subject to entering into~~ a corrective action plan ~~that contains a timeline for meeting~~ for the non-compliant requirements. The ~~site~~ SBHC must submit a waiver request to the ~~program~~Program in accordance with Section A.4 (OAR 333-028-0250)~~that includes an explanation of the non-compliant requirements, a plan for corrective action and date for meeting compliance.~~
- g. A certified SBHC must renew its certification no later than October 1 each year by completing the ~~program~~Program's online Operational Profile ~~forms~~. A SBHC's

certification expires if it is not renewed by October 1 of each year and the SBHC must reapply for certification under section (1)A.1.a of this rule.

- h. The ~~program~~Program will notify SBHCs of their certification renewal status by January 1 each year.
- i. Once a SBHC is certified, the certification ~~status~~ is effective for the following ~~certification fiscal year (July 1 through June 30)~~.

A.2 Required training

- a. ~~At least one representative from a SBHC must attend an SBHC orientation, provided by the program, within one year of the program's approval of the SBHC's certification application.~~

A.3 Transfer of medical sponsorship

- a. ~~A certified SBHC that wishes to transfer medical sponsorship to a new entity must submit a Transfer of Medical Sponsor Application to provide medical oversight.~~
- b. ~~The program will review Transfer of Medical Sponsorship Applications in accordance with OAR 333-028-0230 (Section A.2).~~

A.4.2 Verification

Intent of A.2

The SPO is charged with developing procedures and criteria to verify that state certified SBHCs meet SBHC Standards for Certification. This section outlines the processes the SPO uses to monitor compliance through onsite verification reviews.

Specifications for A.2

- a. The ~~program~~Program shall conduct one ~~on-site~~ verification review of each approved SBHC within one year of application approval to determine compliance with SBHC certification requirements described in OAR 333-028-0220. A verification review may have on-site and off-site components.
- b. After the initial ~~on-site~~ verification review, the ~~program~~Program shall conduct ~~an on-site~~ verification review ~~every two years once per biennium~~ for a representative sample of certified SBHCs in each SBHC system.
- c. A SBHC will be notified, in writing, no less than 30 calendar days before its scheduled verification review.
- d. A SBHC must permit ~~program~~Program staff access to the site's place of business during the a verification review.
- e. Prior to a verification review, the Program may conduct pre-visit meeting(s) with SBHC representative(s).
- f. The verification review ~~must~~may include, but is not limited to:

- (1) Review of documents, policies and procedures, and records;
- (2) Review of patient health records, electronic medical or health record systems, review of electronic health records systems, and review of practice management systems;
- (3) Review of data reports from electronic systems or other patient registry and tracking systems;
- (3)(4) Interview(s) and survey(s) with sponsoring agency, practice management, clinical, and administrative staff;
- (4)(5) Interview(s) and survey(s) with practice management, clinical and administrative youth, parents/guardians, partner agencies, and school staff;
- (5)(6) On-site observation of practice staff with at a minimum two school-aged patients, with the consent of the patient, parent, or guardian; and
- (6)(7) On-site observation of patient environment and physical environment during business hours.

f.g. Following a review, programProgram staff may conduct an exit interview with SBHC representative(s). During the exit interview the programProgram staff shall:

- (1) Inform the SBHC representative(s) of the preliminary findings of the review; and
- (2) Give the SBHC representatives(s) a reasonable opportunity to submit additional facts or other information to the programProgram staff in response to the findings.

g.h. Within 3014 calendar days of the on-site visit verification review programProgram staff must prepare and provide the SBHC with a written report of the findings from the on-site review.

h.i. If no certification deficiencies are found during the review, the programProgram shall issue written findings to the SBHC indicating no deficiencies were found.

i.j. If certification deficiencies are found during the on-site verification review, the programProgram may:

- (1) Require action items to be completed within specified timeline; or
- (2) Take action in accordance with Section A.4 (OAR 333-028-0250)(Section A.6).

j.k. Without prior notice to the SBHC, the programProgram may conduct a verification review, an on-site review, or both, if the Program becomes aware of an SBHC's alleged noncompliance with certification requirements or these rules. of a certified SBHC without prior notice of any or all selected certification requirements for compliance and perform a verification on-site review of a certified SBHC if the program is made aware of issues of compliance from any source.

l. At any time, a SBHC may request an administrative review of compliance, which includes one on-site visit. The review will be considered a "no penalty" review with the exception of gross violation or negligence that may require site closure or temporary suspension of services.

m. Failure to cooperate with a verification review may result in suspension of a SBHC's certification or decertification.

k.n. The Program must discontinue funding of a SBHC that has their certification suspended or decertified.

A.3 Requesting changes to certified SBHCs

Intent of A.3

This section outlines the required processes for requesting changes to existing certified SBHCs, including the permanent transfer of SBHC certification due to sponsor agency or location change. State certified SBHCs are required to follow these processes for SBHC certification and available state funding to continue without disruption.

For SBHCs seeking a temporary location change (for example, due to construction), SBHCs should follow the waiver process outlined in Section A.4.

Relevant definitions

- **Medical sponsor transfer:** the permanent transfer of the SBHC medical sponsor role and responsibilities from one medical sponsor to another.
- **Behavioral health sponsor transfer:** the permanent transfer of the SBHC behavioral health sponsor role and responsibilities from one behavioral health sponsor to another.
- **Permanent SBHC location change:** permanently moving the physical location of a SBHC to a different location within the existing grounds of the school.
- **Permanent SBHC location transfer:** permanently moving the certification of a SBHC to the grounds of a new school.

Specifications for A.3

- a. An individual with legal authority to act on behalf of the entity that operates a certified SBHC must notify the Program of the intent to make any of the following changes, no less than 30 calendar days before the change occurs:
 - (1) Medical sponsor transfer.
 - (2) Behavioral health sponsor transfer.
 - (3) Permanent SBHC location change.
 - (4) Permanent SBHC location transfer.
- b. An individual with legal authority to act on behalf of a certified SBHC may request to make any of the changes listed in Section A.3.a (OAR 333-028-0245(1)(a-d)) by submitting the request to the Program.
- c. Instructions for submitting a request to make any of the changes listed in Section A.3.a (OAR 333-028-0245(1)(a-d)) are available by request to the Program email found at www.healthoregon.org/SBHC.
- d. The Program shall review the request within 30 calendar days receipt to determine whether it is complete.

- e. If the Program determines that the request is not complete, it will be returned to the SBHC for completion and resubmission.
- f. If the Program determines that the request is complete, it will be reviewed to determine if, with the change, the SBHC continues to meet certification requirements described in OAR 333-028-0220. If the Program determines in reviewing the request and applicable documents that the SBHC meets the certification requirements the Program shall:
 - (1) Inform the SBHC in writing that the request has been approved; and
 - (2) Instruct the SBHC to update the Program's online Operational Profile and specify a date by which it must be completed.
- g. Once the request has been approved the Program may schedule an on-site verification review in accordance with Section A.2 (OAR 333-028-0240).
- h. If the request is not approved:
 - (1) The Program may deny the request if the requested change means the SBHC does not meet the certification requirements in OAR 333-028-0220.
 - i. The Program will provide the applicant with a clear description of reasons for denial based on the certification requirements in the denial letter.
 - ii. An applicant may request that the Program reconsider the denial of the request. A request for reconsideration must be submitted in writing to the Program within 90 calendar days of the date of the denial letter and must include a detailed explanation of why the applicant believes the Program's decision is in error along with any supporting documents.
 - iii. The Program shall inform the applicant in writing whether it has reconsidered its decisions; or
 - (2) The Program may approve the applicant's request subject to entering into a corrective action plan that contains a timeline for meeting the non-compliance requirements. The SBHC must submit a waiver to the Program in accordance with Section A.4 (OAR 333-028-0250).

A.5-4 Compliance

Intent of A.4

This section outlines the processes the SPO uses to track compliance changes and ensure state certified SBHCs can provide quality, youth-centered care, as outlined in the SBHC Standards for Certification. If a SBHC is unable to come into compliance, the SPO may suspend or decertify the SBHC.

Specifications for A.4

- a. A SBHCs must notify the program Program within 20-30 calendar days of any change that brings the SBHC out of compliance with the certification requirements described in OAR 333-028-0220. A SBHCs must submit a waiver request to the program Program that includes an explanation of the non-compliant requirement, a plan for corrective action and date for meeting compliance.

- b. The ~~program~~Program will review the waiver request and inform the SBHC of approval or denial of the waiver within ~~two weeks~~14 calendar days of ~~submission~~receipt.
- c. If the waiver is approved the SBHC must comply with certification requirements by the proposed date of compliance.
- d. If a waiver is denied, ~~if~~ a SBHC does not come into compliance by the date of compliance stated ~~in~~ the waiver, ~~or~~ the ~~a~~ SBHC is out of compliance with certification requirements and has not submitted a waiver, the Program may, in its ~~the~~ discretion ~~program may~~:
 - (1) Require the SBHC to complete an additional waiver request in accordance with this rule with an updated plan for corrective action and updated date for meeting compliance; or
 - (2) Issue a written warning with a timeline for corrective action; or
 - (3) Issue a letter of non-compliance with the notification of a certification suspension or decertification ~~status~~.
- e. A SBHC with its certification ~~status~~ suspended may have its suspension lifted once the ~~program~~Program determines that compliance with certification requirements has been achieved satisfactorily.
- f. A SBHC that had been decertified may reapply under Section A.1 (OAR 333-028-0230) ~~(Section A.2)~~ at any time.
- g. If these rules are amended in a manner that requires a SBHC to make any operational changes, the ~~program~~Program will allow the SBHC until the beginning of the next certification year or a minimum of 90 calendar days to come into compliance.
- g.h. Failure to comply with these rules may result in suspension or decertification of a SBHC's certification.

A.5 Closure or surrender of certification

Intent of A.5

~~An~~SBHC may choose to cease operations at any point. This section outlines the required processes for voluntary SBHC closure and decertification. The goal of these processes is to ensure continuity of care and minimal disruption for SBHC clients and the broader community.

Specifications for A.5

- a. An individual with legal authority to act on behalf of a certified SBHC shall notify the Program of the intent to permanently surrender its certification no less than 30 calendar days before the surrender takes effect.
- b. If the SBHC is closing, the SBHC shall notify currently enrolled clients, community members, and partners of the following information:
 - (1) The SBHC's closure date;
 - (2) The SBHC's record transfer and retention policy; and

(3) Alternative sources of care for physical, behavioral, and oral health services.

- c. A SBHC shall submit all required documentation to the Program no less than 30 calendar days after the SBHC's decertification, including, but not limited to:
 - (1) Data reports from electronic systems or other client registry and tracking systems; and
 - (2) SBHC operational and quality improvement information as required by the Program.
- d. If a SBHC intends to close or surrender its certification, the Program and the SBHC will establish the date decertification will take effect.
- e. A SBHC that had been decertified or surrenders its certification may reapply under Section A.1 (OAR 333-028-0230) at any time.

Section B: Sponsoring agencyPartners

SBHCs rely on the support of many partners to be successful. Oregon partially defines SBHCs, in part, as clinics “organized through collaboration among schools, youth, communities and health providers, including public health authorities.”⁴

B.1 Sponsoring agency ~~requirements~~

Intent of B.1

SBHCs are “administered by county, state, federal or private organization[s] that ensure that certification requirements are met and provide project funding through grants, contracts, billing or other sources of funds.”⁵ This section clarifies the responsibilities that SBHC partner agencies hold in SBHC operations.

Relevant definitions

- A sponsoring agency is **Sponsoring agency**: an entity that provides an SBHC or contracts with another entity to routinely provide services for a SBHC on an ongoing basis, one or more of the following:
 - Funding;
 - Staffing;
 - Medical oversight;
 - Liability insurance;
 - Billing support; and
 - Space
- **Medical sponsor**: ship requirements shall include: an entity that provides, or subcontracts with a separate entity to provide, medical care at an SBHC, a SBHC, , including:
 - Staffing;
 - Medical oversight;
 - Medical liability coverageinsurance;
 - Billing support; and
 - Ownership of medical records; and
 - Medical oversight
- **Behavioral health⁶ sponsor**: an entity that provides, or subcontracts with a separate entity to provide, behavioral health care at an SBHC, a SBHC, , including:
 - Staffing:

⁴ ORS 413.225(1)(b)(B)

⁵ ORS 413.225(1)(b)(C)

⁶ Behavioral health is used to encompass includes mental health, integrated behavioral health, substance use treatment and other services designed to support mental or emotional wellness.

- Clinical oversight;
 - Liability insurance;
 - Billing support; and
 - Ownership of medical records

Required roles:

All SBHCs must have staff in designated in the following roles.⁷ Additionally, SBHCs that receive funding through their Local Public Health Authority (LPHA) are also required to have a Health Department Primary Contact.

- Each SBHC shall have a designated **Site Coordinator**: A person who is employed by at least one of the SBHC sponsoring agencies and. The Site Coordinator is who serves as the primary contact to the SBHC State Program Office (SPO). Site Coordinators and act as a liaison between the SBHC, SPO, medical sponsor, behavioral health sponsor, local public health authority (LPHA) and other SBHC community partners. They are responsible for attending SPO meetings, preparing for and attending verification site visits, and completing the Operational Profile.
- SBHCs shall have a designated **SBHC Administrator**: A person with administrative duties who is employed by at least one of the SBHC sponsoring agencies of the SBHC and who provides SBHC oversight and high level administrative duties.
- Each SBHC shall have a designated **Medical Director**: A person who is employed by the medical sponsoring agency and who provides medical oversight of the SBHC. The Medical Director must be a M.D., D.O., N.D. or N.P. Doctor of Medicine (MD), Doctor of Osteopathic Medicine (DO), Naturopathic Doctor (ND), Nurse Practitioner (NP), or Physician Associate (PA) licensed to practice independently in Oregon with the population being served. The Medical Director must have prescriptive authority and be actively involved in development of clinical policies and procedures, review of medical records, and clinical oversight.
- **Behavioral Health Sponsor Primary Contact**: A person employed by the SBHC behavioral health sponsor and who is responsible for overseeing SBHC behavioral health services and completing the Operational Profile.
- **Health Department Primary Contact**: A person employed by the Local Public Health Authority (LPHA) and who acts as a liaison between the SBHC and LPHA.

Specifications for B.1.

An SBHCA SBHC meets measure B.1 if the it is doing all the following:SBHC has the following:

SBHCs may have more than one sponsoring agency.

⁷Staff may hold more than one role.

- a. At least one sponsoring agency that meets the definition of a sponsoring agency and provides one or more of the following services on an ongoing basis:
 - (1) Funding;
 - (2) Staffing;
 - (3) Billing support; and
 - (4) Space, but not
- b. At least one of the sponsoring agencies must meet the definition of a medical sponsor and provides the following services at a SBHC:
 - (1) Staffing;
 - (2) Medical oversight;
 - (3) Liability insurance;
 - (4) Billing support; and
 - (5) Ownership of medical records.
- c. At least one of the sponsoring agencies that meets the definition of a behavioral health sponsor and provides the following services at the SBHC:
 - (1) Staffing;
 - (2) Clinical oversight;
 - (3) Liability insurance;
 - (4) Billing support; and
 - (5) Ownership of medical records.
- a.d. All sponsoring agencies must have a signed written agreement(s) between all sponsoring agencies describing their roles and responsibilities in SBHC operations.
- e. The LPHA retains the right to approve use of public funds to provide public health services on the local level (Oregon Revised Statutes [ORS] 431.375 section 3) and thus has first right of refusal to become the SBHC medical sponsor when public funds are awarded for SBHCs. ~~LPHAs shall designate a Health Department Primary Contact who is responsible for communication/liaison between the SBHC and LPHA.~~
- f. SBHC sponsoring agencies must work with the entity that holds the contract for SBHC Program grant funding to ensure compliance with SBHC Program rules (OARs 333-028-0200 through 333-028-0260).

B.2 SBHC roles

Intent of B.2

This section establishes SBHCs must have staff designated in defined roles outlines required roles for all state certified SBHCs.

Relevant definitions

- **Behavioral Health Provider**⁸: A licensed, credentialed, or certified⁹ provider with assigned staff hours at the SBHC and who can provide direct mental health care, integrated behavioral health care, substance use treatment and/or other services designed to support emotional well-being to youth ages 5-21. Roles of behavioral health providers may vary by SBHC based on local needs and resources and may include providers in roles such as:
 - a. Case Manager,
 - b. Community Health Worker,
 - c. Drug and Alcohol/Substance Use Counselor,
 - d. Health/Patient/Resource Navigator,
 - e. Integrated Behavioral Health Provider/Behavioral Health Consultant,
 - f. Mental Health Counselor/Therapist,
 - g. Peer Support Specialist,
 - h. Peer Wellness Specialist,
 - i. Psychiatrist;
 - j. Psychologist;
 - k. Skills Trainer, and/or
 - l. Social Worker.
- **Behavioral Health Sponsor Primary Contact**: A person employed by the SBHC behavioral health sponsor and who is responsible for overseeing SBHC behavioral health services. They are responsible for attending SPO meetings, preparing for attending verification site visits, and completing the Operational Profile.
- **Health Department Primary Contact**: A person employed by the Local Public Health Authority (LPHA) and who acts as a liaison between the SBHC and LPHA.
- **Immunization Coordinator**: A person who is fully trained to be responsible for all vaccine management activities within the practice. This includes responsibility for all requirements of the Oregon VFC program. The individual is the SBHC's liaison to the Oregon Immunization Program and LPHA immunization coordinator.
- **Lab Coordinator**: A person who is named on the SBHC's Clinical Laboratory Improvement Amendments (CLIA) certificate and is responsible for the overall operation and administration of the laboratory.
- **Medical Director**: A person employed by the medical sponsoring agency and who provides medical oversight of the SBHC. The Medical Director must be a Doctor of Medicine (MD), Doctor of Osteopathic Medicine (DO), Naturopathic Doctor (ND),

⁸ Behavioral health is used to encompass mental health, integrated behavioral health, substance use treatment and other services designed to support mental or emotional wellness.

⁹ This could include Board Registered Associates or providers who are licensed through State Approved Licensing Boards. This could also include those certified or credentialed through entities such as OHA's Traditional Health Worker (THW) Program, Mental Health and Addictions Certification Board of Oregon (MHACBO), OHA's Health Care Interpreter (HCI) Program, or Tribal based practices providers covered under Medicaid.

Nurse Practitioner (NP), or Physician Associate (PA) licensed to practice independently in Oregon with the population being served. The Medical Director must have prescriptive authority and be actively involved in development of clinical policies and procedures, review of medical records, and clinical oversight.

- **Office/Health/Medical Assistant:** Support staff with assigned staff hours at the SBHC.
- **Primary Care Provider:** A licensed provider with assigned staff hours at the SBHC and who can provide direct primary care to youth ages 5-21. Approved providers include:
 - a. Doctor of Medicine (MD),
 - b. Doctor of Osteopathic Medicine (DO),
 - c. Naturopathic Doctor (ND),
 - d. Nurse Practitioner (NP), or
 - e. Physician Associate (PA).
- **Privacy Official:** A person who is employed by a sponsoring agency and is responsible for health information privacy, including compliance with the Health Insurance Portability and Accountability Act (HIPAA), the Family Educational Rights and Privacy Act (FERPA), and Oregon privacy laws, as applicable.
- **Quality Assurance Coordinator:** A person employed by at least one of the SBHC sponsoring agencies and who is responsible for the SBHC's quality improvement processes, including visit/encounter data, client feedback and quality improvement initiatives.
- **SBHC Administrator:** A person employed by at least one of the SBHC sponsor agencies and who provides SBHC oversight and high-level administrative duties.
- **Site Coordinator:** A person employed by at least one of the SBHC sponsoring agencies and who serves as the primary contact to the SBHC State Program Office (SPO). Site Coordinators act as a liaison between the SBHC, SPO, medical sponsor, behavioral health sponsor, school, LPHA and other SBHC community partners. They are responsible for attending SPO meetings, preparing for and attending verification site visits, and completing the Operational Profile.
- **School Primary Contact:** A person employed by the school and/or district who acts as a liaison between the SBHC and school.
- **Youth Engagement Coordinator:** A person employed by any SBHC sponsoring agency and who supports SBHC youth engagement efforts.

Specifications for B.2

A SBHC meets measure B.2 if it is doing all of the following:

- a. Have staff who meet the requirements of the following roles¹⁰:
 - (1) Behavioral Health Provider;

¹⁰ Staff may hold more than one role.

- (2) Behavioral Health Sponsor Primary Contact;
- (3) Immunization Coordinator;
- (4) Lab Coordinator;
- (5) Medical Director;
- (6) Office/Health/Medical Assistant;
- (7) Primary Care Provider;
- (8) Privacy Official;
- (9) Quality Assurance Coordinator;
- (10) SBHC Administrator;
- (11) School Primary Contact;
- (12) Site Coordinator; and
- (13) Youth Engagement Coordinator¹¹.

b. Have staff in the Health Department Primary Contact role if the SBHC receives funding through their Local Public Health Authority (LPHA).

B.23 Applicability

Intent of B.23

This section outlines parameters to identify which individuals or entities agencies meet the definition of SBHC partner agency (Section B.1) and must therefore must meet the SBHC Standards for Certification requirements.

Specifications for B.23

- a. SBHC Standards for Certification requirements apply to all ongoing services (including physical, behavioral, and oral health) provided onsite at the SBHC, regardless of the age of the client if:
 - (1) An individual or entity partner/provider/agency is receiving funding from the SPO; and/or
 - (2) The SBHC is using hours from an individual or entity that partner/provider/agency to meet minimum required staff/operating hours for SBHC certification; and/or
 - (3) The individual or entity provider is directly contracted with the medical sponsor and/or behavioral health sponsor to deliver services to SBHC clients; and/or
 - (4) The individual or entity partner/provider meets the definition of an SBHC a SBHC medical sponsor, behavioral health sponsor and/or sponsoring agency (Section B.1).
- b. SBHC Standards for Certification requirements do not apply if:
 - (1) A SBHC partner/provider/agency does not meet the parameters outlined in B.2.a, and
 - (2) An individual or entity partner/provider/agency is operating under contract with the host school, district, or educational service district (ESD) and has been directed to use space in the SBHC to provide their services; or

¹¹ SBHCs located at an elementary school are exempt from this role requirement.

(3) A partner/provider/agency is using space in the SBHC while the SBHC is closed to clients.

B.34 SBHC sSponsoring aAgency cCollaboration

Intent of B.34

SBHC sponsoring agency collaboration is essential for high quality, youth-centered care. SBHCs must work within and between agencies to ensure coordinated care for shared clients.

Specifications for B.34

An SBHCA SBHC meets measure B.34 if it is doing all the following:

- a. Ensures services are co-located in the SBHC whenever possible.
- b. Facilitates warm handoffs, referrals, and follow-up between SBHC providers.
- c. Has coordinated and mutually agreed upon practices across SBHC partner agencies and provider types for client screening, crisis intervention, support, and follow-up. These practices should be shared and coordinated with the SBHC host school.
- d. Has a strategy to ensure regular communication and engagement among sponsoring agencies, including SBHC host school staff.
- e. Clearly communicates policies for students to understand the relationship between the SBHC sponsoring agencies, including information sharing related to care coordination.
- a. Ensures all SBHC sponsoring agencies understand minimum SBHC Standards for Certification requirements.
- f.
- b. Coordinates internally and among SBHC sponsoring agencies to reduce administrative burden for clients such as duplication of intake paperwork..
- g.
- h. Have a mechanism in place to identify and communicate regularly about shared clients and coordinate care across teams as needed.

B.45 Youth engagement¹²

Intent of B.45

SBHCs improve their quality of care by centering the values and opinions of youth. Meaningful youth engagement ensures SBHC policy and practice is responsive to youth and community need. It is particularly important to ensure the perspectives of youth who are disproportionately impacted by health inequities are at the forefront of this engagement.

SBHC youth engagement empowers young people to actively participate in their own health care and develop skills to navigate health systems. SBHCs must have a strategy to ensure meaningful, culturally responsive youth involvement in SBHC services and operations.

¹² SBHCs located at an elementary school are exempt from the requirements in Section B.45.

Relevant definitions:

- **Student Health Advisory Council / Youth Action Council (SHAC / YAC):** A youth-driven group focused on activities related to health education and SBHC promotion, improvement, and operations.

Required roles:¹³

All SBHCs must have staff designated in the following role:

- **Youth Engagement Coordinator:** A person employed by any SBHC sponsoring agency and who supports SBHC youth engagement efforts.

Specifications for B.45

An SBHCA SBHC meets measure B.45 if it is doing at least one of the following:

- Maintains an active and engaged SHAC / YAC.
- Employs youth interns to support clinic and/or health-related activities.
- Provides opportunities for youth to participate in in peer health education trainings / programming.
- Collaborates with youth, including youth from culturally specific organizations, to develop youth-centered marketing and communications.
- Meaningfully engages youth when considering or implementing new SBHC policies or practices.
- Includes youth as representatives on an SBHCA SBHC Advisory Council.
- Other, as determined in partnership with youth from the SBHC host school and approved by the SPO.

B.65 School integration

Intent of B.6

SBHCs are most effective and sustainable when they are integrated within the school community. The school community includes the student body, school staff, school administration, and school district.

Together, schools and SBHCs can align efforts and focus on shared outcomes such as equitable opportunity for learning and health for all youth. SBHCs are required to have a strategy to integrate the clinic into the school community.

¹³Staff may hold more than one role.

Required roles:¹⁴

All SBHCs must have staff designated in the following role:

- **School Primary Contact:** A person employed by the school and/or district who acts as a liaison between the SBHC and school.

Specifications for B.56:

An SBHCA SBHC meets measure B.65 if it is doing at least one of the following:

- a. Actively participates in school events to inform students and staff about SBHC services.
- b. Promotes student health and well-being through classroom health education and/or engagement in ongoing schoolwide prevention programs.
- c. Participates in multidisciplinary, school-based teams that identify, assess and coordinate efforts to address student health and wellness needs.
- d. Supports school / district staff wellness.
- e. Collaborates with school / district on universal screening initiatives.
- f. Includes school staff as representatives on an SBHCA SBHC Advisory Council.
- g. Other, as approved by the SPO.

B.67 Parent/caregiver involvement

Intent of B.7

A strong relationship with parents, caregivers and other trusted adults is an important part of positive youth development. SBHCs are required to have a strategy to involve parents and caregivers in their child's care, when appropriate. This engagement must be culturally responsive to the child and family's background and identities.

Specifications for B.67:

An SBHCA SBHC meets measure B.76 if it is doing at least one of the following:

- a. Provides education and support to parents and caregivers around child / adolescent health and wellbeing.
- b. Helps parents and caregivers meet health-related social needs (HRSNs) such as insurance enrollment, food, transportation, and housing assistance.
- c. Assesses parent and caregiver satisfaction with their child's care.
- d. Includes parents/caregivers as representatives on an SBHCA SBHC Advisory Council.
- e. Other, as approved by the SPO.

¹⁴Staff may hold more than one role.

B.78 Community engagement

Intent of B.8

SBHCs are an important resource for the entire community. Community engagement involves a collaborative effort that brings together community members, organizations, and groups working towards a common goal. Collaboration fosters community trust, relationships, and shared commitment to achieving positive outcomes and can help create more relevant and effective SBHCs. SBHCs are required to have a strategy to engage community members and community partners.

Specifications for B.78:

An SBHCA SBHC meets measure B.87 if it is doing at least one of the following:

- a. Participates in community events and initiatives to support child / adolescent health and well-being.
- b. Collaborates with community-based and/or culturally specific organizations on youth-focused initiatives and SBHC client care.
- c. Participates in local and/or regional councils and coalitions.
- d. Includes community members as representatives on an SBHCA SBHC Advisory Council.
- a.e. Other, as approved by the SPO.

Section C: Facility

SBHCs provide easy access to high quality health care services for youth by being conveniently located in schools or on school grounds. SBHCs help reduce barriers such as transportation, parent/caregiver time away from work, and costs that keep families and youth from seeking needed health services. The design, environment, and accessibility of an SBHCa SBHC facility are essential elements to providing a safe, welcoming, and culturally responsive space for all youth to access health services.

C.1 SBHC Facility requirements

Intent of C.1

SBHC facilities must include some essential elements to provide high quality care to youth. This section outlines the minimum physical space requirements for Oregon SBHCs.

Relevant definitions

- SBHCs are defined as School-based health centers: permanent spaces located on the grounds of a school in a school district or on the grounds of a school operated by a federally recognized Indian tribe or tribal organization used exclusively for the purpose of providing primary health care, preventive health, behavioral health, oral health and health education services¹⁵ (ORS 413.225). Oregon's SBHC model excludes mobile health units/vans.

Specifications for C.1

An SBHCA SBHC meets measure C.1 if it is doing all the following:

- a. A copy of patient rights and responsibilities and Notice of Privacy Practices (NPP) must be posted in clear and prominent location.
- b.a. Though there may be differences in SBHCs from site to site, and multiple-use spaces are allowable, the following must be present within the SBHC:
 - Waiting/reception area;
 - Exam room(s) with sink;
 - Therapy/counseling space(s);
 - Bathroom facility;
 - Office area;
 - Secure records storage area as required by State and Federal law;
 - Secure storage area for supplies (e.g. for example: medications, lab supplies, vaccines);
 - Designated lab space with sink and separate clean and dirty areas; and
 - Confidential phone (placing confidential phone calls and receiving confidential messages); and

¹⁵ ORS 413.225

~~(9) Confidential fax (SBHC staff access only).~~

b. ~~The SBHC shall maintain~~ Maintains staff and patient safety as required by State and Federal law.

c. Adheres to infection prevention and control as required by State and Federal law in all health care settings.

d. Supports client confidentiality in ~~T~~he design of clinic space and staff practice ~~should support client confidentiality~~. The clinic must have:

- (1) One exam room for each provider onsite during operational hours; and
- (2) Provisions for necessary sound and sight security for private examination and conversations, both in person and on the telephone.

e. If the SBHC is located outside the school building, the SBHC must have a plan in partnership with the SBHC host school to facilitate student access to the SBHC.

e. ~~A facility floor plan (to scale) must be submitted for approval to the SPO with the initial certification application.~~

C.2 Publicly available information

Intent of C.2

SBHCs promote easy access to critical health services within a school environment. SBHCs must have accurate, up-to-date information about SBHC operations readily available for students, parents/caregivers, and school staff, among others, to ensure services are accessible to youth.

Specifications for C.2

An SBHCA SBHC meets measure C.2 if it is doing all the following:

a. A copy of patient rights and responsibilities and Notice of Privacy Practices (NPP) must be posted in clear and prominent location:-

- (1) A copy of client rights and responsibilities,
- (2) Notice of Privacy Practices (NPP),
- (3) Information about Oregon minor consent statute, and
- (4) Information about rights to language access and how to access interpreters.

Information on how to access care outside of clinic hours or when the provider is not available shall be posted outside the main entrance of the SBHC and available by telephone answering or voice mail system that is accessible 24 hours a day on a direct phone line.

Hours of operation must be clearly posted outside clinic entrance.

Electronic and printed materials should be accurate regarding SBHC services and hours.

b. Ensures accurate, up-to-date SBHC operations information is available:

- (1) Outside clinic entrance,
- (2) On telephone answering and voicemail systems,
- (3) On electronic and printed materials,
- (4) On school/district website(s), and
- (5) On medical sponsor website.

- c. Ensures accurate, up-to-date information on how to access care outside of clinic hours is available 24 hours a day by providing notification:
 - (1) Outside clinic entrance, and
 - (2) On telephone answering and voicemail systems.
- a. Ensures print and electronic materials and signage are easily understandable and in languages commonly used by the populations in the school community.
- d.
- e. Shares information about SBHC providers and staff in the clinic and/or electronically.
- f. Routinely shares information about SBHC operations, policies, and data with youth, parents/caregivers, school/district staff and/or community partners.

C.3 Youth-centered clinical environment

Intent of C.3

SBHC must ensure the clinic provides a youth-centered environment. SBHCs should work directly with youth and their families to develop and implement these strategies and related activities. This engagement must be culturally responsive to the youth and family's background.

Relevant definitions

Youth-centered clinical environment (also known as “youth friendly” services): encompass the policies, practices, services, and physical space of health centers. They are inclusive of, informed by, and responsive to the needs and values of children and youth. Youth-centered environments effectively provide comprehensive services for young people, ensuring that they feel well cared for.¹⁶

Specifications for C.3

An SBHCA SBHC meets measure C.3 if it is doing all the following:

- SBHC must have a strategy to ensure the clinic provides a youth friendly environment.
 - a. Creates a comfortable and inclusive environment, including waiting room, exam room(s), and therapy/counseling room(s), that indicates that children and youth of all identities are welcomed and valued.
 - b. Provides access to an all-gender restroom.¹⁷
 - c. Provides high quality, youth-oriented educational materials that are easily understandable and in languages commonly used by the populations in the school community.

¹⁶ Adapted from Adolescent Health Initiative “ACE-AP Tool – School-Based Health Center”

¹⁷ Aligns with Oregon Department of Education (ODE) LGBTQ2SIA+ Student Success Plan, Recommendation Domain 2, Objective 1: Safer Affirming Spaces. <https://www.oregon.gov/ode/students-and-family/equity/lgbtq2siastudenteducation/pages/lgbtq2sia--student-success-plan.aspx#key%20terms>

d. Uses a variety of methods to support communication between SBHC patients and SBHC staff that takes into consideration the individual needs and preferences of youth (e.g., for example: text message reminders, appointment slips, etc.)

—Routinely gathers feedback from youth and families and uses this feedback to implement changes in the SBHC such as such as improving SBHC access, quality of care, breadth of services and/or comfort, design, and appearance of the SBHC.

a.e.

Section D: Operations/staffing Access to Care

SBHCs are critical health care access points for Oregon youth. SBHCs serve all students in the school and are staffed with a collaborative team of healthcare professionals. SBHCs demonstrate their commitment to high quality, youth-centered, comprehensive healthcare through written protocols and ongoing staff training.

D.1 Hours of operation and staffing ~~minimum requirements~~

Intent of D.1

SBHCs are operated by a high-quality team of healthcare professionals who help youth get the care they need when they need it. This section outlines the minimum operation requirements for Oregon SBHCs.

Required roles:

All SBHCs must have at least one staff member designated in the following roles:¹⁸

Office/Health/Medical Assistant: Support staff with assigned staff hours at the SBHC.

Primary care provider: A licensed provider with assigned staff hours at the SBHC and who can provide direct primary care to youth ages 5-21. Approved providers include:

Doctor of Medicine (MD),

Doctor of Osteopathic Medicine (DO),

Naturopathic Doctor (ND),

Nurse Practitioner (NP), or

Physician Associate (PA).

Behavioral health provider¹⁹: A licensed, credentialed, or certified²⁰ provider with assigned staff hours at the SBHC and who can provide direct mental health care, integrated behavioral health care, substance use treatment and/or other services designed to support emotional wellbeing to youth ages 5-21. Roles of behavioral health providers may vary by SBHC based on local needs and resources and may include providers in roles such as:

¹⁸ Staff may hold more than one role.

¹⁹ Behavioral health is used to encompass mental health, integrated behavioral health, substance use treatment and other services designed to support mental or emotional wellness.

²⁰ This could include Board Registered Associates or providers who are licensed through State Approved Licensing Boards. This could also include those credentialed, certified, or licensed through State Approved Licensing Boards, certified or credentialed through entities such as OHA's Traditional Health Worker (THW) Program, (OAR 309-019-0125 Specific Staff Qualifications and Competencies), The Mental Health and Addictions Certification Board of Oregon (MHACBO), OHA's Health Care Interpreter (HCI) Program, or Tribal based practices providers covered under Medicaid., or others as approved by the SPO.

Case Manager,

Community Health Worker,

Drug and Alcohol/Substance Use Counselor,

Health/Patient/Resource Navigator,

Integrated Behavioral Health Provider/Behavioral Health Consultant,

Mental Health Counselor/Therapist,

Skills Trainer,

Social Worker, and/or

Others as approved by SPO.

Youth Health and Wellness: Weekly hours required onsite at the SBHC, as specified in D.1.e.(4), that supports youth accessing the care they need. Staff hours that could be used to meet this requirement include, but are not limited to: primary care, behavioral, or oral health provider, Office/Health/Medical Assistant, Nurse, YAC Coordinator, Traditional Health Worker, and/or peer educator, or other as approved by the SPO.

Specifications for D.1

An SBHCA SBHC meets measure D.1 if it is doing all the following:

- a. SBHCs must be open and offering providing clinical services (medical, behavioral and/or oral health) a minimum of 15 hours/week over three 3 days/week when school is in session.
- b. SBHCs must be open for services at least 15 hours/week, with availability for Offers same day and scheduled appointments during these open hours.
- c. Has a plan to triage urgent behavior health needs if same-day behavioral health appointments are not available.
- b.d. Attempts to accommodate student scheduling preferences by offering flexible hours for youth, including before/after school and lunch time hours when possible.
- e.e. SBHC staff shall must include each of the following roles onsite at a minimum (see Table 1):²¹
 - (1) Office/Health/Medical Assistant — 15 hours/week;
 - (2) Primary care provider (M.D., D.O., N.P., N.D., P.A.) — 10 hours/week, at least two days/week;

²¹ Minimum hours may overlap as long as the SBHC is open for services at least 15 hours/week.

~~(3) A Qualified Mental Health Professional (QMHP) must be available either onsite or through referral. Behavioral health provider – 10 hours/week, at least two days/week; and~~

~~(3)~~

~~(4) Additional hours for youth health and wellness services – An additional 10-5 hours/week must be provided by a medical, behavioral or oral health professional and may include M.D., D.O., N.P., N.D., P.A., D.M.D., E.F.D.A., R.D.H., R.N., L.P.N., and/or a QMHP; ²²to directly support youth to access the care they need. Staff hours that could be used to meet this requirement include, but are not limited to:~~

~~— Primary care, behavioral, or oral health provider, Office/Health/Medical Assistant, Nurse, YAC Coordinator, Traditional Health Worker, and/or peer educator, or other as approved by the SPO.~~

~~i.~~

~~a.~~

~~(4) At least one licensed medical professional (e.g., M.D., D.O., N.P., N.D., P.A., D.M.D., E.F.D.A., R.D.H., R.N., and/or L.P.N.) and/or QMHP (as defined in OAR 309-019-0100 to 309-019-0220) must be available onsite each day the SBHC is open.~~

~~(5) A Qualified Mental Health Professional (QMHP) must be available either onsite or through referral.~~

f. If the SBHC model includes planned staff time alone during hours of operation, the SBHC must have a written safety plan with agreement from ~~school, clinic partners and LPHAs~~sponsoring agencies to provide protection from property loss, Health Insurance Portability and Accountability Act (HIPAA) violations, ~~or and~~ personal injury.

d.g. ~~SBHCs must demonstrate a mechanism to reassign Has a process for reassigning administrative requests, prescription refills, and clinical questions when a provider is not available.~~

Table 1: SBHC Minimum Staffing Requirements

Total hours open and operating: 15 hours/week, 3 days/week

SBHC Staffing Type	Minimum Hours per Week	Minimum Days per Week
Office/Health/Medical Assistant	15 hours	Unspecified
Primary Care Provider	10 hours	2 days
<u>Behavioral Health Provider</u>	<u>10 hours</u>	<u>2 days</u>
<u>Additional Health Provider (Primary Care/Behavioral)</u>	<u>10-5 hours</u>	Unspecified

²² Minimum hours specified in C.1(b)(1)(ii) and C.1(b)(1)(iii) may overlap as long as the SBHC is open for services at least 15 hours/week (as specified in C.1(b)).

Health/Oral Health) Youth health
& wellness

- e. ~~SBHC must have a strategy to ensure the clinic provides a youth friendly environment.~~
- f. ~~Information on how to access care outside of clinic hours or when the provider is not available shall be posted outside the main entrance of the SBHC and available by telephone answering or voice mail system that is accessible 24 hours a day on a direct phone line.~~
- g. ~~Hours of operation must be clearly posted outside clinic entrance.~~
- h. ~~Electronic and printed materials should be accurate regarding SBHC services and hours.~~
- i. ~~SBHCs must demonstrate a mechanism to reassign administrative requests, prescription refills, and clinical questions when a provider is not available.~~

D.2 Eligibility ~~for services minimum requirements and consent for SBHC services~~

Intent for D.2

SBHCs must follow state statute and other relevant laws in serving to serve youth who attend the school where the SBHC is located, regardless of their insurance status or ability to pay. This section outlines the minimum service eligibility requirements for Oregon SBHCs.

Specifications for D.2

An SBHC meets measure D.2 if it is doing all of the following is doing all the following:

- a. ~~All Ensures all~~ students in the school are eligible for services.
- b. ~~Students shall not be~~Ensures youth are not denied access to services based on insurance status or ability to pay.
 - ~~Accepts the consent of a minor who may lawfully consent under Oregon law, including:~~
 - ~~Minors 15 years of age or older may consent for medical and oral health services (ORS 109.640); and~~
 - ~~Minors 14 years of age or older may consent for outpatient mental health, drug or alcohol treatment (excluding methadone) (ORS 109.675);~~
 - ~~Minors of any age may consent for birth control related information and services, as well as testing and treatment for sexually transmitted infections (STIs) including HIV to reproductive health care (ORS 109.640, ORS 109.610).~~
- c.
- d. ~~Does not SBHCs shall not deny services to a minor who has lawfully consented under Oregon statute listed in D.2.c because a parent or guardian has failed to consent or has denied consent for the minor.~~

D.3 Confidentiality

Intent of D.3

Confidentiality is an essential component of high-quality health care for adolescents and young adults and can have an impact on youth health care experiences and health outcomes.²³ SBHCs must ensure client confidentiality as outlined in state and federal laws. This section describes minimum confidentiality requirements for SBHCs.

2

If needed services are not available onsite, appropriate referral is required.

as applicable.

Specifications for D.3

An SBHCA SBHC meets measure D.3 if it is doing all the following:

- a. Ensures all aspects of service provisions are compliant with HIPAA, FERPA, and Health Information Technology for Economic and Clinical Health (HITECH) Act.
 - (1) Ensures safeguards are in place to ensure confidentiality, and to protect clients' privacy and dignity throughout the clinic space, during clinic interactions, and in record keeping.
 - (2) Ensures client information is not disclosed without written consent, except as required or permitted by law or as may be necessary to provide services to the individual.
 - (3) Ensures appropriate processes are in place for release of information and/or access to medical records to parents and/or guardians when requested, if applicable.
- b. Provides information to clients about circumstances under which SBHC may share otherwise confidential information (for example, mandatory reporting).
- c. Provides information to clients on confidential advocates²⁴, including an overview of services and how to access.
- d. For services provided via telehealth, ensures compliance with HIPAA and security protections for the client in connection with telemedicine technology, communication, and related records.

D.3-4 Policies and procedures minimum requirements

Intent of D.34

SBHCs collaborate with partners to develop and maintain written policies that ensure youth have access to high quality, youth-centered, comprehensive healthcare services. This section outlines the minimum policies that must be in place for Oregon SBHCs.

²³ Chung RJ, Lee JB, Hackell JM, et al; Committee on Adolescence, Committee on Practice & Ambulatory Medicine. Confidentiality in the Care of Adolescents: Policy Statement. Pediatrics. 2024;153(5):e2024066326

²⁴ See ORS 147.600 and ORS 40.264

Specifications for D.34

An SBHCA SBHC meets measure D.34 if it is doing all the following:

- a. Reviews and approves ~~Each~~ written policy and procedure ~~shall be reviewed and approved at least~~ every ~~two~~three years.
- b. Coordinates among all sponsoring agencies to ensure SBHC policies and procedures are aligned.
- c. Ensures SBHC policies and procedures support quality care for the population(s) served.
- b. ~~SBHCs shall have a designated Privacy Official who is responsible for health information privacy, including compliance with HIPAA/FERPA and Oregon privacy laws.~~
- c. ~~SBHCs must have~~ Has SBHC specific written policies ~~set forth and in place for:~~²⁵
 - (1) Consent for SBHC services (parent/guardian and/or client);
 - (2) Release of information and/or access to medical records to parents ~~/caregivers~~ when requested by parents and/or ~~guardians~~caregivers;
 - (3) Method of transmitting billing and other fiscal information to agencies, including the handling of explanation of benefits (EOB) statements for confidential patient visits;
 - (4) Emergency procedures (disaster/fire/school violence);
 - (5) Suicide response (intervention/postvention);
 - (5)(6) ~~Reporting of child abuse and maltreatment/neglect;~~
 - (6)(7) ~~Complaint and incident review;~~
 - (7)(8) ~~Parent and/or guardian-caregiver involvement;~~
 - (8)(9) ~~Coordination of care between providers with shared clients (physical/behavioral/oral/specialty care);~~
 - (9)(10) ~~Continuity of care (when SBHC is closed or client transitioning out of care); and~~
 - (10)(11) ~~Information sharing between school nurse and SBHC staff and school, school nurse, and/or designated school health staff.~~

D.5 Staff training

Intent of D.5

SBHCs must invest in the ongoing education of their staff to provide high quality care for youth.
This section outlines minimum training requirements for SBHC staff.

Specifications for D.5

An SBHCA SBHC meets measure D.5 if it is doing all the following:

- a. Ensures at least one representative from the SBHC medical sponsor and behavioral health agency attends an SBHCA SBHC orientation upon initial SBHC certification.

²⁵ Policies are not required to be unique to the SBHC, as long as they reflect the population(s) served by the SBHC.

- b. Ensures appropriate staff receive SBHC orientation upon new hire or assignment of SBHCite Coordinator and/or Behavioral Health Sponsor Primary Contact.
- c. Provides SBHC staff with access to training on the following topics:
 - (1) Equity, including topics related to racism, health equity, cultural responsiveness, language access, gender affirming care, and/or trauma-informed care;
 - (2) HIPAA;
 - (3) Trauma-informed response to violence and abuse, including suspected child abuse and neglect, such as mandatory reporting, confidential advocates, and other systems;
 - (4) Youth suicide prevention; and
 - (5) Youth-centered clinical care.

Section E: Health Equity

The Oregon Health Authority is working to establish a health system in which all people can reach their full potential and well-being without being disadvantaged by their race, ethnicity, language, disability, age, gender, gender identity, sexual orientation, social class, intersections among these communities or identities, or other social determined circumstances. SBHCs help advance health equity by reducing barriers to access and being responsive to the diverse needs of their clients.

E.1 Equitable access

Intent of E.1

SBHCs must follow state and federal regulations that support access to health services. This section outlines SBHC requirements to preserve access for protected classes and to reduce barriers to youth access to care. This list is not exhaustive and may not encompass all statutory requirements.

Specifications for E.1

An SBHCA SBHC meets measure E.1 if it is doing all the following:

- a. ~~Students shall not be~~ Ensures clients are not denied access to services based on race, color, national origin, religion, sex, gender identity and/or gender expression/presentation, religion, immigration status, sexual orientation, disability, or marital status, in accordance with applicable laws, including: Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964, the Americans with Disabilities Act of 1990, Section 504 of the Rehabilitation Act of 1973, and Oregon Revised Statutes Chapter 659A, and Section 1557 of the Affordable Care Act.
- b. Prioritizes school-aged youth for SBHC services and operations.
- c. Ensures services are provided in a way that makes it easy and comfortable for youth to seek and receive the health services they need.
- d. Ensures clients are provided developmentally appropriate care that is oriented toward understanding and appreciating their individual gender experience. Youth must have access to comprehensive, gender-affirming, and developmentally appropriate health care that is provided in a safe and inclusive clinical space.
- e. Treats clients in a trauma-informed manner that is responsive to their identities, beliefs, communication styles, attitudes, languages, and behaviors.
- f. Has a process to receive, review and respond to client complaints and incidents.

E.2 Language access

Intent of E.2

SBHCs must ensure all clients can meaningfully utilize the SBHCs using their primary language of communication. This section outlines minimum language access requirements for SBHCs.

Specifications for E.2

An SBHCA SBHC meets measure E.2 if it is doing all the following:

- a. Communicates with clients in their primary language.
- b. Provides access to interpreter services that are free, timely and protect the privacy and independence of the client.
- c. Ensures interpreters are certified or qualified health care interpreters, specifically:
 - (1) An interpreter on OHA's current Health Care Interpreter (HCI) registry, or
 - (2) Any other interpreter that meets the qualifications required by state and federal law.
- d. Family and friends may not be used to provide interpretation services, unless requested by the client.
- e. Ensures all providers and subcontractors act in compliance with Americans with Disability Act (ADA) requirements when providing health care services.

E.3 Health related social needs

Intent of E.3

Health-related social needs (HRSNs) are social and economic needs that impact an individual's ability to maintain health and well-being. This includes things like safe housing, nutritious food, and economic stability. SBHCs are well-positioned to help young people and their families find pathways to meet these needs.

Specifications for E.3

An SBHCA SBHC meets measure E.3 if it is doing all the following:

- a. Supports access to social support services (e.g., for example: housing, transportation, food).
- b. Ensures access to Oregon Health Plan and health insurance enrollment assistance.

Section **E-F**: Comprehensive Pediatric Health Care

SBHCs provide high quality, youth-centered, comprehensive pediatric health care services to youth. SBHCs must provide comprehensive, affirming and developmentally appropriate health care to promote the health and positive development of youth. SBHC sponsoring agencies should work together to ensure required services are integrated, youth-centered, and meet the needs of the population(s) the SBHC serves.

E-F.1 Comprehensive pediatric health care ~~minimum requirements~~

Intent of F.1

The minimum service requirements for SBHCs in Table 2 follow the American Academy of Pediatrics (AAP) Bright Futures **Recommendations for Preventive Pediatric Health Care** specifically for ages 5-21. SBHC providers should refer to Bright Futures to determine age-appropriate levels of service. Table 2 also integrates recommendations from nationally recognized standards of comprehensive care, including AAP, Centers for Disease Control and Prevention, U.S. Department of Health & Human Services, National Council for Mental Wellbeing, Substance Abuse and Mental Health Services Administration (SAMHSA), and Adolescent Health Initiative, among others.

Specifications for F.1

An SBHCA SBHC meets measure F.1 if it is providing all the following:

SBHCs provide pediatric health care in line with nationally recognized standards of care, including recommendations from American Academy of Pediatrics Bright Futures guidelines. SBHC providers should refer to Bright Futures to determine age appropriate levels of service.

Table 2 specifies the minimum level of comprehensive pediatric health care services that must be available either:

Onsite: Services are available onsite at the SBHC;

Onsite*: Laboratory testing available onsite as point of care testing;

Onsite†: Laboratory must have ability to collect specimen/sample. Sample may be sent offsite for diagnostic testing; or

Referral: Services and laboratory testing available by referral (if not on site) with system for tracking referrals and follow up. Referral sources should be youth-friendly, confidential and

~~available regardless of a client's ability to pay. A list of referral sources must be available to SPO upon request.~~

Table 2: Comprehensive Pediatric Health Care Minimum Requirements:

History

Comprehensive medical history ~~Onsite~~

Measurements

Height and weight ~~Onsite~~

Blood pressure ~~Onsite~~

Sensory Screening

Vision ~~Onsite~~

Hearing ~~Referral~~

Developmental/Social/Behavioral/Mental Services
Health

Developmental surveillance

Behavioral / social / emotional screening

Tobacco, alcohol or other drug screening

Depression screening

Suicide risk screening

Suicide safety planning

Social needs screening

Mental / behavioral health assessment

Mental health service plan development

Individual counseling and treatment

Physical Health Services

Comprehensive physical exam ~~Onsite~~

Evaluation and treatment of non-urgent, acute and chronic conditions ~~Onsite~~

Health assessment²⁶ ~~Onsite~~

Reproductive health exam

Condom availability^{27,28}

Contraceptive dispensing^{27,28,29,30}

²⁶ Health assessments may be completed through a health assessment tool or through documented assessment of health risks and strengths (e.g., for example: physical growth and development, emotional well-being, violence and injury prevention, etc.).

²⁷ SBHCs located at an elementary or middle school (including K-8s) may provide these services via referral.

²⁸ Providing access to comprehensive contraception is a clinical best practice recognized by the American Academy of Pediatrics, the Centers for Disease Control and Prevention, and other national and international organizations.

²⁹ Providing access to comprehensive contraception is a clinical best practice recognized by the American Academy of Pediatrics, the Centers for Disease Control and Prevention, and other national and international organizations.

³⁰ SBHCs located at an elementary or middle school (including K-8s) may provide these services via referral.

Table 2: Comprehensive Pediatric Health Care Minimum Requirements:	
<u>Age-appropriate comprehensive pregnancy options counseling^{31,32}</u>	
<u>HIV counseling</u>	
<u>STI prevention education and treatment³³</u>	
Procedures	
<u>Immunization</u>	
<u>Anemia screening & testing</u>	
<u>Lead screening</u>	
<u>Tuberculosis screening</u>	
<u>Dyslipidemia screening & testing</u>	
<u>STI screening & testing³⁴</u>	
<u>HIV screening & testing</u>	
<u>Hepatitis B screening</u>	
<u>Hepatitis C screening</u>	
<u>Sudden cardiac arrest/death risk screening</u>	
Urinalysis	
<u>Blood glucose testing</u>	
<u>Pregnancy testing</u>	
<u>Strep throat testing</u>	
Oral Health Services	
<u>Fluoride varnish</u>	
Fluoride supplement prescription <u>Onsite</u>	
Anticipatory Guidance	
Provision of age-appropriate anticipatory guidance ³⁵ <u>Onsite</u>	
Targeted <u>patient-client</u> education <u>Onsite</u>	

F.2 Service referral

Intent of F.2

SBHCs are located across Oregon; each clinic works to meet the diverse needs of its community.

All SBHCs must have a mechanism for referral to ensure access if needed services are not available onsite at the clinic.

³¹ Pregnant people must be offered information and counseling regarding each of the options in a neutral, factual, and non-directive manner: parenting, abortion, and adoption. All pregnancy options information must be written in a factual and non-directive manner and include contact information for agencies that give medically accurate, unbiased information about the option(s) for which they are being listed.

³² SBHCs located on elementary and middle school campuses may provide these services via referral.

³³ SBHCs located on elementary and middle school campuses may provide these services via referral.

³⁴ Chlamydia, gonorrhea, syphilis

³⁵ Anticipatory guidance is preventive counseling to address significant physical, emotional, psychological, and developmental changes that occur throughout childhood. Anticipatory guidance complements the risk assessment and covers topics such as injury prevention, diet and nutrition, and sexual health, among others.

Specifications for F.2

An SBHCA SBHC meets measure F.2 if it is doing all the following:

- a. Has a system for tracking referrals and follow-up.
- b. Prioritizes referral sources that are youth-friendly, confidential, and available regardless of a client's ability to pay.
- c. If not available onsite at the SBHC, ensures referrals for the following services:
 - (1) Substance use treatment;
 - (2) Comprehensive oral health evaluation and treatment;
 - (3) Prenatal care;
 - (4) Gender affirming treatment;³⁶
 - (5) Other medical or behavioral health specialty services.

E.2F.3 Immunizations

Intent of F.3

SBHCs must enroll in the Oregon Vaccines for Children (VFC) Program and provide age-appropriate vaccines. Following VFC Program requirements ensures youth have access to the immunizations they need to stay healthy.

Required roles:

All SBHCs must have staff designated in the following roles:³⁷

~~SBHCs must designate an Immunization Coordinator: A person who is fully trained to be responsible for all vaccine management activities within the practice. This includes responsibility for all requirements of the Oregon VFC program. The individual is the SBHC's liaison to the Oregon Immunization Program and LPHA immunization coordinator.~~

Specifications for F3

An SBHCA SBHC meets measure F.3 if it is doing all the following:

SBHCs must

- a. Is ~~be~~ enrolled in the Vaccines for Children (VFC) program and meets~~s~~ the federal and state requirements of this program.
- a.b. Utilizes clinical encounters to screen and, when indicated, immunize clients.
- b. ~~SBHCs must designate an Immunization Coordinator who is fully trained to be responsible for all vaccine management activities within the practice. This includes responsibility for all requirements of the Oregon VFC program. The individual is the~~

³⁶ Gender affirming treatment means a procedure, service, drug, device or product that a physical or behavioral health care provider prescribes to treat an individual for incongruence between the individual's gender identity and the individual's sex assignment at birth, as defined in Oregon Laws 2023, chapter 228, section 20.

³⁷ Staff may hold more than one role.

~~SBHC's liaison to the Oregon Immunization Program and LPHA immunization coordinator.~~

E.3F.4 Equipment

Intent of F.4

SBHCs must ensure their medical equipment is in excellent working condition and that the clinic is prepared to respond to medical emergencies.

Specifications for F.4

An SBHCA SBHC meets measure F.4 if it is doing all the following:

- a. ~~Equipment must be m~~Maintaineds and ~~calibrated~~calibrates ~~equipment~~ per manufacturer and/or agency guidelines.
- b. ~~SBHCs must have~~Has a process in place for Quality Assurance per manufacturer and/or agency guidelines.
- c. ~~SBHCs must have~~Has appropriate emergency medical equipment per agency guidelines that is inspected regularly.

E.4F.5 Medications

Intent of F.5

SBHCs follow local, state and federal regulations for medication storage.

Specifications for F.5

An SBHCA SBHC meets measure F.5 if it is doing all the following:

- a. Any medications kept~~Keeps~~ on site must be kept~~any~~ onsite medications in accordance with local, state and federal rules and regulations.
- a.b. Provides access to medications that support the health care needs of youth clients.

E.5F.6 Laboratory

Intent of F.6

SBHCs must have~~C~~ laboratories must~~that~~ meet quality requirements to ensure optimal operations, safety, and accuracy.

Required roles:

All SBHCs must have staff designated in the following roles:

- Lab Coordinator: A person who is named on the SBHC's Clinical Laboratory Improvement Amendments (CLIA) license and is responsible for the overall operation and administration of the laboratory.

Specifications for F.6

An SBHCA SBHC meets measure F.6 if it is doing all the following:

- a. ~~SBHCs must meet~~Meets Code of Federal Regulations (CFR) requirements and holds a valid Clinical Laboratory Improvement Amendments (CLIA) certificate for the level of testing performed or participate in a multiple-site CLIA certificate.
- b. ~~Lab equipment must be maintained~~Maintaineds and/or ~~calibrated~~calibrates lab equipment regularly to meet all CLIA manufacturer or SBHC policy requirements.
- c. ~~Ensures timely~~ine review of lab results by an authorized provider (ORS 438.430(1)).
- d. ~~Ensures confidential handling of lab results. SBHCs must have signed, SBHC specific written procedures set forth and in place that ensure:~~
- d.
~~Timely review of lab results by an authorized provider (ORS 438.430(1))~~
~~Documentation and follow up of abnormal labs, and~~
~~Confidential handling of lab results~~

Section FG: Data collection/reporting and Quality Improvement

State certified SBHCs are required to collect and regularly submit specific data and operating information to the SBHC State Program Office. The SPO uses this information in many ways, including to monitor compliance with SBHC Standards for Certification. In-depth analysis of this data and information helps the SPO, SBHC partners and policymakers understand trends in SBHC services and utilization. This data also tells the story of the impact SBHCs have in their communities.

FG.1 Data collection requirements

Intent of G.1

This section outlines minimum data collection requirements for SBHCs.

Specifications for G.1

An SBHCA SBHC meets measure G.1 if it is doing all the following:

- a. SBHCs must maintain an electronic data collection health records (EHR) system that is compatible with the SPO's data collection system and has the capacity to collect the required variables listed below in HG.2. Compatibility means the system can export required variables in a useable format.
- b. Has electronic health records, billing systems, client forms, and client-centered notification systems that protect client confidentiality, including but not limited to services received and client sexual orientation and gender identity.
- c. Notifies the SPO at least 4 months in advance of changing EHR system vendors to allow sufficient time to ensure compliance with SPO data collection requirements.
- b-d. Data collection and reporting requirements apply to all ongoing services (including physical, behavioral and oral health) provided onsite at the SBHC, regardless of the age of the client, as defined in B.23.

FG.2 Data variables requirements

Intent of G.2

SBHCs must collect specific data variables to document client information and encountered visits. This section outlines minimum data variables requirements for SBHCs.

Specifications for G.2

An SBHCA SBHC must collect certain the following data variables shall be collected at each encountered visit including:

- a. Client-level variables:
 - (1) Unique patient identifier (not name);

- (2) Medicaid ID #; and
- (3) Date of birth;
- b. Client demographic variables:
 - (4) Gender;
 - (5)(4) Race;
 - (6)(5) Ethnicity;
 - (6) Preferred Language;
 - (7) Sex assigned at birth; and
 - (7)(8) School enrollment.³⁸
- c. Visit-level information:
 - (8) Insurance status (to include at a minimum the following categories: Medicaid, other public, private, none, unknown, CCare);
 - (9) Payor name;
 - (10) Total charges;
 - (11) Total payments;
 - (12) Location of visit (site identification);
 - (9)
 - (10) Visit or claim identification number;
 - Type of visit (in-person or telehealth/phone/video);
 - (11)
 - (13)(12) Date of visit;
 - (14) Location of visit (site identification);
 - (15) Insurance status (to include at a minimum the following categories: Medicaid, other public, private, none, unknown, CCareTitle XRHAF (RHCare/CCare));
 - (13)
 - (14) Payor name;
 - (15) Total charges;
 - Total payments;
 - (16)
 - (16)(17) Provider type (as defined by SPO);
 - (17)(18) Provider name
 - (18)(19) National Provider Identifier (NPI)
 - (19)(20) Visit procedure code(s);
 - (20)(21) Procedure code modifiers; and
 - (21)(22) Diagnostic Visit diagnostic code(s) (most recent ICD and DSM code(s)).

³⁸ Reporting of school enrollment is dependent on EHR capability to collect and report on this variable, as defined by the SPO.

FG.3 Data reporting requirements

Intent of G.3

SBHCs must securely report required data and information to the SBHC State Program Office.
This section outlines minimum data reporting requirements for SBHCs.

Specifications for G.3

An SBHCA SBHC meets measure G.3 if it is doing all the following:

- a. SBHCs shall submits SBHC encounter data to the SPO at least twice annually.
- b. Submits SBHC financial revenue information for medical sponsor and behavioral health sponsor to the SPO at least once annually.
- b.c. SBHCs shall complete an annual chart review based on SPO required key performance measures, to be submitted to the SPO annually. Participates in site quality improvement activities, as defined by SPO.
- c. SBHCs shall administer student satisfaction surveys according to SPO requirements and submit survey data to the SPO a minimum of twice annually.
- d. SBHCs shall keeps an up-to-date Operational Profile with information about clinic operations.
- e. Utilizes appropriate consent forms to share electronic health record data with SPO, if required by vendor.

Section GH: Billing Financial Sustainability

SBHCs are a vital resource for the youth they serve. SBHCs coordinate with private insurers, the Oregon Health Plan (OHP), and coordinated care organizations (CCOs) for service reimbursement when possible. The financial sustainability of SBHCs ensures youth have continued access to high quality healthcare services.

GH.1 Billing requirements

Intent of H.1

SBHCs must ensure their providers are able to bill public and private health insurers. This section outlines minimum billing requirements for SBHCs.

Specifications for H.1

An SBHCA SBHC meets measure -H.1 if it is doing all the following with respect to physical health, behavioral health and/or oral health providers:

- a. Ensures providers, as applicable, are must be credentialed with and billing private insurance companies for reimbursement whenever possible.
- a.b. All Ensures providers, as applicable, are whose provider type is eligible to enrolled with and billing the Oregon Health Plan (OHP) must enroll with and bill OHP.
- b. Providers must be credentialed with and billing private insurance companies for reimbursement whenever possible.
- c. Ensures that all encounters billed to Oregon Medicaid (open card or Coordinated Care Organization (CCO) include the modifier "UB" for every billed procedure code. This does not apply to dental encounters.
- e. SBHCs must determine whether their Coordinated Care Organization(s) (CCOs) have mechanisms for maintaining confidentiality when billing for services (e.g. ability to suppress EOBs for confidential visits). If a procedure does not exist, the SBHCs shall work with the CCO to determine the best method for the SBHC to bill for services while preventing an inadvertent disclosure of personal health information.

Section I: Terminology

I:1 Definitions (OAR 333-028-0210)

- **Behavioral health:** Includes mental health, integrated behavioral health, substance use treatment and other services designed to support mental or emotional wellness.
- **Behavioral health sponsor:** An entity that provides, or subcontracts with a separate entity to provide, behavioral health care and related services at a SBHC.
- **Behavioral health sponsor transfer:** The permanent transfer of the SBHC behavioral health sponsor role and responsibilities from one behavioral health sponsor to another.
- **Certification year:** A one-year period beginning on July 1 and ending on June 30.
- **Electronic health record (EHR):** An electronic record of an individual's health-related information that conforms to nationally recognized interoperability standards and that can be created, managed and consulted by authorized clinicians and staff across more than one health care provider.
- **Electronic medical record (EMR):** A digital version of a paper chart that contains all of the patient's medical history from one practice, used mostly by providers for diagnosis and treatment.
- **Medical sponsor:** An entity that provides, or subcontracts with a separate entity to provide, medical care and related services at a SBHC.
- **Medical sponsor transfer:** The permanent transfer of the SBHC medical sponsor role and responsibilities from one medical sponsor to another.
- **Permanent SBHC location change:** Permanently moving the physical location of a SBHC to a different location within the existing grounds of the school.
- **Permanent SBHC location transfer:** Permanently moving the certification of a SBHC to the grounds of a new school.
- **Program:** The Oregon Health Authority, Public Health Division, SBHC Program.
- **School-based health center (SBHC):** The meaning given the term in ORS 413.225.
- **SBHC system:** One or more SBHCs that operate under the same sponsoring agency.
- **Sponsoring agency:** An entity that provides, or subcontracts with another entity to provide, services for a SBHC on an ongoing basis.
- **These rules:** Refers to OAR 333-028-0200 to 333-028-0260.

I:2 Acronyms/abbreviations

- **ADA: Americans with Disabilities Act**
- **CCare: Oregon Contraceptive Care Program**
- **CCO: Coordinated care organization**
- **CFR: Code of Federal Regulations**
- **CLIA: Clinical Laboratory Improvement Amendments**
- **DO: Doctor of Osteopathic Medicine**
- **DSM: Diagnostic and Statistical Manual of Mental Disorders**
- **EHR/EMR: Electronic health record/electronic medical record**
- **EOB: Explanation of benefits**
- **ESD: Educational service district**
- **FERPA: Family Educational Rights and Privacy Act**
- **HCI: Health Care Interpreter**
- **HRSN: Health related social need**
- **HIPAA: Health Insurance Portability and Accountability Act**
- **HITECH: Health Information Technology for Economic and Clinical Health**
- **HIV: Human immunodeficiency virus**
- **ICD: International Classification of Disease**
- **LGBTQIA2S+: Lesbian, gay, bisexual, transgender, queer, intersex, asexual, two-spirit, plus others**
- **LPHA: Local public health authority**
- **MD: Doctor of Medicine**
- **MHACBO: Mental Health and Addictions Certification Board of Oregon**
- **ND: Naturopathic Doctor**
- **NP: Nurse Practitioner**
- **NPI: National Provider Identifier**
- **NPP: Notice of Privacy Practices**
- **OAR: Oregon Administrative Rules**
- **ODE: Oregon Department of Education**
- **OHA: Oregon Health Authority**
- **OHP: Oregon Health Plan**
- **ORS: Oregon Revised Statutes**
- **PA: Physician Associate**
- **QMHP: Qualified Mental Health Professional**
- **RHAF: Reproductive Health Access Fund**
- **RHCare: Reproductive Health Care Program**
- **SAMHSA: Substance Abuse and Mental Health Services Administration**
- **SBHC: School-Based Health Center**
- **SHAC: Student Health Advisory Council**
- **SPO: State Program Office**

- [STI: Sexually transmitted infection](#)
- [THW: Traditional Health Worker](#)
- [VFC: Vaccines for Children](#)
- [YAC: Youth Advisory Council](#)

I:3 SBHC role descriptions

- **Behavioral Health Provider**³⁹: A licensed, credentialed, or certified⁴⁰ provider with assigned staff hours at the SBHC and who can provide direct mental health care, integrated behavioral health care, substance use treatment and/or other services designed to support emotional well-being to youth ages 5-21. Roles of behavioral health providers may vary by SBHC based on local needs and resources and may include providers in roles such as:
 - a. Case Manager,
 - b. Community Health Worker,
 - c. Drug and Alcohol/Substance Use Counselor,
 - d. Health/Patient/Resource Navigator,
 - e. Integrated Behavioral Health Provider/Behavioral Health Consultant,
 - f. Mental Health Counselor/Therapist,
 - g. Peer Support Specialist,
 - h. Peer Wellness Specialist,
 - i. Psychiatrist;
 - j. Psychologist;
 - k. Skills Trainer, and/or
 - l. Social Worker.
- **Behavioral Health Sponsor Primary Contact**: A person employed by the SBHC behavioral health sponsor and who is responsible for overseeing SBHC behavioral health services. They are responsible for attending SPO meetings, preparing for and attending verification site visits, and completing the Operational Profile.
- **Health Department Primary Contact**: A person employed by the Local Public Health Authority (LPHA) and who acts as a liaison between the SBHC and LPHA.
- **Immunization Coordinator**: A person who is fully trained to be responsible for all vaccine management activities within the practice. This includes responsibility for all requirements of the Oregon VFC program. The individual is the SBHC's liaison to the Oregon Immunization Program and LPHA immunization coordinator.
- **Lab Coordinator**: A person who is named on the SBHC's Clinical Laboratory Improvement Amendments (CLIA) certificate and is responsible for the overall operation and administration of the laboratory.
- **Medical Director**: A person employed by the medical sponsoring agency and who provides medical oversight of the SBHC. The Medical Director must be a Doctor of Medicine (MD), Doctor of Osteopathic Medicine (DO), Naturopathic Doctor (ND),

³⁹ Behavioral health is used to encompass mental health, integrated behavioral health, substance use treatment and other services designed to support mental or emotional wellness.

⁴⁰ This could include Board Registered Associates or providers who are licensed through State Approved Licensing Boards. This could also include those certified or credentialed through entities such as OHA's Traditional Health Worker (THW) Program, Mental Health and Addictions Certification Board of Oregon (MHACBO), OHA's Health Care Interpreter (HCI) Program, or Tribal based practices providers covered under Medicaid.

Nurse Practitioner (NP), or Physician Associate (PA) licensed to practice independently in Oregon with the population being served. The Medical Director must have prescriptive authority and be actively involved in development of clinical policies and procedures, review of medical records, and clinical oversight.

- **Office/Health/Medical Assistant:** Support staff with assigned staff hours at the SBHC.
- **Primary Care Provider:** A licensed provider with assigned staff hours at the SBHC and who can provide direct primary care to youth ages 5-21. Approved providers include:
 - a. Doctor of Medicine (MD),
 - b. Doctor of Osteopathic Medicine (DO),
 - c. Naturopathic Doctor (ND),
 - d. Nurse Practitioner (NP), or
 - e. Physician Associate (PA).
- **Privacy Official:** A person who is employed by a sponsoring agency and is responsible for health information privacy, including compliance with the Health Insurance Portability and Accountability Act (HIPAA), the Family Educational Rights and Privacy Act (FERPA), and Oregon privacy laws, as applicable.
- **Quality Assurance Coordinator:** A person employed by at least one of the SBHC sponsoring agencies and who is responsible for the SBHC's quality improvement processes, including visit/encounter data, client feedback and quality improvement initiatives.
- **SBHC Administrator:** A person employed by at least one of the SBHC sponsor agencies and who provides SBHC oversight and high-level administrative duties.
- **School Primary Contact:** A person employed by the school and/or district who acts as a liaison between the SBHC and school.
- **Site Coordinator:** A person employed by at least one of the SBHC sponsoring agencies and who serves as the primary contact to the SBHC State Program Office (SPO). Site Coordinators act as a liaison between the SBHC, SPO, medical sponsor, behavioral health sponsor, school, LPHA and other SBHC community partners. They are responsible for attending SPO meetings, preparing for and attending verification site visits, and completing the Operational Profile.
- **Youth Engagement Coordinator:** A person employed by any SBHC sponsoring agency and who supports SBHC youth engagement efforts.

Contact information

SBHC State Program Office

For questions, please send an email to sbhc.program@odhsoha.oregon.gov
~~sbhc.program@state.or.us~~ or call 971-673-0871 or fax 971-673-0250.

Additional Information

Oregon Health Authority,
School-Based Health Center Program
www.healthoregon.org/sbhc

PUBLIC HEALTH DIVISION

School-Based Health Center Program
800 NE Oregon St., Suite 805
Portland, OR 97232 | 971-673-0871
sbhc.program@odhsoha.oregon.gov
~~sbhc.program@state.or.us~~

www.healthoregon.org/sbhc

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OHA 8990 (X/XXXX)

RULE SUMMARY: Amend OAR 333-028-0230: This rule is amended to simplify and clarify the required processes for school-based health centers (SBHCs) to apply for SBHC certification and complete annual renewal requirements. There are no major amendments to the existing processes.

CHANGES TO RULE:

333-028-0230

School-Based Health Center Program: Application and Certification Process; Renewal ¶

(1) An individual with legal authority to act on behalf of the entity that ~~adminisoperates a school-based health center (SBHC)~~ may apply for certification of a SBHC by submitting a SBHC Certification Application to the ~~p~~Program via electronic mail to the program's electronic mail address posted on the program's website or by mail to the mailing address posted on the program's website, www.healthoregon.org/sbhc.¶

(a) ~~Instructions and criteria for submitting a SBHC Certification Application is posted on the program's website.~~¶

(a) ~~Instructions for submitting an application to become a certified SBHC are posted on~~ www.healthoregon.org/SBHC.¶

(b) An individual may submit an application for more than one SBHC provided that each SBHC will be administered by the same entity and each SBHC individually meets the certification requirements.¶

(2) ~~Within 30 days of receiving an application the p~~The Program shall review the application within 30 calendar days of receipt to determine whether it is complete.¶

(3) If the ~~p~~Program determines that the application is not complete, it will be returned to the applicant for completion and resubmission.¶

(4) If the ~~p~~Program determines that the application is complete, it will be reviewed to determine if it meets certification requirements described in OAR 333-028-0220. If the ~~p~~Program determines that on the face of the application and in reviewing any other applicable documents that the SBHC meets the certification requirements the ~~p~~Program shall:¶

(a) Inform the applicant in writing that the application has been approved and that the SBHC is certified; and¶

(b) Instruct the applicant to complete the ~~p~~Program's online Operational Profile ~~forms and~~ and specify a date by which ~~[the forms~~ must be completed.¶

(5) Once the application has been approved the ~~p~~Program will schedule an on-site verification review in accordance with OAR 333-028-0240.¶

(6) If a SBHC does not meet certification requirements in their certification application, the ~~p~~Program may choose one of the following actions:¶

(a) The ~~p~~Program may deny SBHC certification if the SBHC does not meet the ~~requirements of these rules~~ certification requirements in OAR 333-028-0220.¶

(A) The ~~p~~Program will provide the applicant with a ~~clear descrip~~n explanation of the reasons for denial based on the certification requirements in the denial letter.¶

(B) An applicant may request that the ~~p~~Program reconsider the denial of SBHC certification. A request for reconsideration must be submitted in writing to the ~~p~~Program within 90 calendar days of the date of the denial letter and must include a detailed explanation of why the applicant believes the ~~p~~Program's decision is in error along with any supporting documentation.¶

(C) The ~~p~~Program shall inform the applicant in writing whether it has reconsidered its decision; or¶

(b) The ~~p~~Program may approve the applicant's SBHC certification ~~based on an agreed upon timeline for a corrective action plan for~~ ~~subject to entering into a corrective action plan that contains a timeline for meeting~~ the non-compliant requirements. The ~~site~~SBHC must submit a waiver ~~request to the p~~Program that includes an explanation of the non-compliant requirements, a plan for corrective action and date for meeting compliance in accordance with OAR 333-028-0250.¶

(7) A certified SBHC must renew its certification no later than October 1 each year by completing the ~~p~~Program's online Operational Profile ~~forms~~. A SBHC's certification expires if it is not renewed by October 1 of each year and the SBHC must reapply for certification under section (1) of this rule.¶

(8) The ~~p~~Program will notify SBHCs of their certification renewal status by January 1 each year.¶

(9) Once a SBHC is certified, the certification ~~status~~ is effective for the following ~~certificati~~ year (July 1 through June 30).

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225

REPEAL: 333-028-0234

RULE SUMMARY: Repeal OAR 333-028-0234: This rule is repealed because school-based health center (SBHC) training requirements are now listed in the D.3 Staff Trainings section of the new SBHC Standards for Certification, Version 5 referenced in OAR 333-028-0220.

CHANGES TO RULE:

~~333-028-0234~~

~~School-Based Health Center Program: Required Training~~

~~At least one representative from a SBHC must attend a SBHC orientation, provided by the program, within one year of the program's approval of the SBHC's certification application.~~

~~Statutory/Other Authority: ORS 413.223~~

~~Statutes/Other Implemented: ORS 413.223, 413.225~~

REPEAL: 333-028-0238

RULE SUMMARY: Repeal OAR 333-028-0238: This rule is repealed because it is now included in the new rule OAR 333-028-0245.

CHANGES TO RULE:

~~333-028-0238~~

~~School-Based Health Center Program: Transfer of Medical Sponsorship~~

~~(1) A certified SBHC that wishes to transfer medical sponsorship to a new entity must submit a Transfer of Medical Sponsorship Application to provide medical oversight.~~

~~(2) The program will review Transfer of Medical Sponsorship Applications in accordance with OAR 333-028-0230.~~

~~Statutory/Other Authority: ORS 413.223~~

~~Statutes/Other Implemented: ORS 413.223, 413.225~~

RULE SUMMARY: Amend OAR 333-028-0240: This rule is amended to simplify and clarify the requirements to verify a school-based health center (SBHC) is meeting SBHC certification requirements and align language to processes already in place. The list of partners who may be engaged during the verification process is expanded to include youth, parents or guardians, partner agencies, and school staff. The specific number of required onsite provider observations is removed for flexibility. The rule is amended to clarify existing practices related to verifying compliance with certification requirements and identify outcomes related to noncompliance (suspension, decertification).

CHANGES TO RULE:

333-028-0240

School-Based Health Center Program: Verification ¶

(1) The p~~Program~~ shall conduct one ~~on-site~~ verification review of each approved school-based health center (SBHC) within one year of application approval to determine compliance with SBHC certification requirements. ~~described in OAR 333-028-0220. A verification review may have on-site and off-site components.~~ ¶

(2) After the initial ~~on-site~~ verification review, the p~~Program~~ shall conduct an ~~on-site~~ verification review ~~every two years once per biennium~~ for a representative sample of certified SBHCs in each SBHC system. ¶

(3) A SBHC will be notified, in writing, no less than 30 ~~calendar~~ days before its scheduled verification review. ¶

(4) A SBHC must permit p~~Program~~ staff access to the site's place of business during ~~the~~ a verification review. ¶

(5) Prior to a verification review, the Program may conduct ~~pre-visit~~ meeting(s) with SBHC representative(s). ¶

(6) The verification review ~~must~~ include, but is not limited to: ¶

(a) Review of documents, policies and procedures, and records; ¶

(b) Review of ~~electronic medical record systems, review of electronic patient health records, electronic medical or~~ health records systems, and review of practice management systems; ¶

(c) Review of data reports from electronic systems or other patient registry and tracking systems; ¶

(d) Interviews with(s) and survey(s) with ~~sponsoring agency~~, practice management, clinical, and administrative staff; ¶

(e) Interview(s) and survey(s) with youth, parents/guardians, partner agencies, and school staff; ¶

(f) On-site observation of practice staff with ~~at a minimum~~ ~~two~~ school-aged patients, with the consent of the patient, parent, or guardian; and ¶

(g) On-site observation of patient environment and physical environment during business hours. ¶

(7) Following a review, p~~Program~~ staff may conduct an exit interview with SBHC representative(s). During the exit interview the p~~Program~~ staff shall: ¶

(a) Inform the SBHC representative(s) of the preliminary findings of the review; and ¶

(b) Give the SBHC representative(s) a reasonable opportunity to submit additional facts or other information to the p~~Program~~ staff in response to the findings. ¶

(8) Within ~~1430~~ calendar days of the ~~on-site visit~~ ~~over~~ verification review Program staff must prepare and provide the SBHC with a written report of the findings from the ~~on-site~~ review. ¶

(9) If no certification deficiencies are found during the review, the p~~Program~~ shall issue written findings to the SBHC indicating no deficiencies were found. ¶

(10) If certification deficiencies are found during the ~~on-site~~ verification review, the p~~Program~~ may: ¶

(a) Require corrective actions to be completed within a specified timeline; or ¶

(b) Take action in accordance with OAR 333-028-0250. ¶

(11) ~~The program may conduct a review of a certified SBHC without prior notice of any or all selected. Without prior notice to the SBHC, the Program may conduct a verification requirements for compliance and perform a verification view, an on-site review, of a certified SBHC or both, if the p~~Program~~ is made becomes aware of issues of compliance from any source. a SBHC's alleged noncompliance with certification requirements or these rules.~~ ¶

(12) At any time, a SBHC may request an administrative review of compliance, which includes one on-site visit. The review will be considered a "no penalty" review with the exception of gross violation or negligence that may require site closure or temporary suspension of services. ¶

(13) Failure to cooperate with a verification review may result in suspension of a SBHC's certification or decertification. ¶

(14) The Program must discontinue funding of a SBHC that has had their certification suspended or decertified.

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225

RULE SUMMARY: Adopt OAR 333-028-0245: The new rule is adopted to capture required processes already in place for requesting changes to existing certified school-based health centers (SBHCs), including the permanent transfer of SBHC certification due to Sponsoring Agency and/or location changes. State certified SBHCs are required to follow these processes for SBHC certification and available state funding to continue without disruption. These rules mirror existing rules and processes for initial certification, as outlined in OAR 333-028-0240.

CHANGES TO RULE:

333-028-0245

School-Based Health Center Program: Requesting Changes to Certified SBHCs

(1) An individual with legal authority to act on behalf of the entity that operates a certified school-based health center (SBHC) must notify the Program of the intent to make any of the following changes, no less than 30 calendar days before the change occurs:

- (a) Medical sponsor transfer.**
- (b) Behavioral health sponsor transfer.**
- (c) Permanent SBHC location change.**
- (d) Permanent SBHC location transfer.**

(2) An individual with legal authority to act on behalf of a certified SBHC may request to make any of the changes listed in section (1) of this rule by submitting the request to the Program.

(3) Instructions for submitting a request to make any of the changes listed in section (1) of this rule are available by request to the Program email found at www.healthoregon.org/SBHC.

(4) The Program shall review the request within 30 calendar days of receipt to determine whether it is complete.

(5) If the Program determines that the request is not complete, it will be returned to the SBHC for completion and resubmission.

(6) If the Program determines that the request is complete, it will be reviewed to determine if, with the change, the SBHC continues to meet certification requirements described in OAR 333-028-0220. If the Program determines in reviewing the request and applicable documents that the SBHC meets the certification requirements the Program shall:

- (a) Inform the SBHC in writing that the request has been approved; and**
- (b) Instruct the SBHC to update the Program's online Operational Profile and specify a date by which it must be completed.**

(7) Once the request has been approved the Program may schedule an on-site verification review in accordance with OAR 333-028-0240.

(8) If the request is not approved:

- (a) The Program may deny the request if the requested change means the SBHC does not meet the certification requirements in OAR 333-028-0220.**
- (A) The Program will provide the applicant with a clear description of reasons for denial based on the certification requirements in the denial letter.**
- (B) An applicant may request that the Program reconsider the denial of the request. A request for reconsideration must be submitted in writing to the Program within 90 calendar days of the date of the denial letter and must include a detailed explanation of why the applicant believes the Program's decision is in error along with any supporting documents.**
- (C) The Program shall inform the applicant in writing whether it has reconsidered its decision; or**

- (b) The Program may approve the applicant's request subject to entering into a corrective action plan that contains a timeline for meeting the non-compliance requirements. The SBHC must submit a waiver to the Program in accordance with OAR 333-028-0250.**

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, ORS 413.225

RULE SUMMARY: Amend OAR 333-028-0250: This rule is amended to simplify and clarify the processes for school-based health centers (SBHCs) that are out of compliance with certification standards, primarily the “waiver” process. There are no major changes to the existing process. The rule is amended to clarify outcomes related to noncompliance (suspension, decertification).

CHANGES TO RULE:

333-028-0250

School-Based Health Center Program: Compliance ¶

- (1) A school-based health center (SBHC) must notify the pProgram within 230 calendar days of any change that brings the SBHC out of compliance with the certification requirements described in OAR 333-028-0220. A SBHC must submit a waiver request to the pProgram that includes an explanation of the non-compliant requirement, a plan for corrective action and date for meeting compliance.¶
- (2) The pProgram will review the waiver request and inform the SBHC of approval or denial of the waiver within two weeks of submission14 calendar days of receipt.¶
- (3) If the waiver is approved the SBHC must comply with certification requirements by the proposed date of compliance.¶
- (4) If a waiver is denied; a SBHC does not come into compliance by the date of compliance stated in the waiver; or a SBHC is out of compliance with certification requirements and has not submitted a waiver, based on the pProgram may, in its discretion, the program may:¶
 - (a) Require the SBHC to complete an additional waiver request in accordance with this rule with an updated plan for corrective action and updated date for meeting compliance; or¶
 - (b) Issue a written warning with a timeline for corrective action; or¶
 - (c) Issue a letter of non-compliance with the notification of a certification suspension or decertification status.¶
- (5) A SBHC with its certification status-suspended may have its suspension lifted once the pProgram determines that compliance with certification requirements has been achieved satisfactorily.¶
- (6) A SBHC that had been decertified may reapply under OAR 333-028-0230 at any time.¶
- (7) If these rules are amended in a manner that requires a SBHC to make any operational changes, the pProgram will allow the SBHC until the beginning of the next certification year or a minimum of 90 calendar days to come into compliance.¶
- (8) Failure to comply with these rules may result in suspension or decertification of a SBHC's certification.

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225

RULE SUMMARY: Adopt OAR 333-028-0254: This new rule is adopted to capture required processes already in place for voluntary school-based health center (SBHC) closure and decertification. SBHCs are required to provide the SBHC Program 30-day notice of their intent to close and can reapply after decertification. Includes requirements for SBHCs to notify clients, community members, and partners if they close the SBHC. Includes requirements for SBHC to submit data and operational documentation to SBHC Program upon closure. The goal of this rule is to ensure continuity of care and minimal disruption for SBHC clients and the broader community.

CHANGES TO RULE:

333-028-0254

School-Based Health Center Program: Closure or Surrender of Certification

(1) An individual with legal authority to act on behalf of a certified school-based health center (SBHC) shall notify the Program of the intent to permanently surrender its certification no less than 30 calendar days before the surrender takes effect.¶

(2) If the SBHC is closing, the SBHC shall notify currently enrolled clients, community members, and partners of the following information: ¶

(a) The SBHC's closure date;¶

(b) The SBHC's record transfer and retention policy; and ¶

(c) Alternative sources of care for physical, behavioral, and oral health services. ¶

(3) A SBHC shall submit all required documentation to the Program no less than 30 calendar days after the SBHC's decertification, including, but not limited to:¶

(a) Data reports from electronic systems or other client registry and tracking systems; and ¶

(b) SBHC operational and quality improvement information as required by the Program. ¶

(4) If a SBHC intends to close or to surrender its certification, the Program and the SBHC will establish the date decertification will take effect. ¶

(5) A SBHC that had been decertified or surrenders its certification may reapply under OAR 333-028-0230 at any time.

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, ORS 413.225

RULE SUMMARY: Amend OAR 333-028-0260: This rule is amended to simplify and clarify the language and includes no major changes. The rule is amended to clarify that the Oregon Health Authority may stop grant payment if the school-based health center (SBHC) is decertified.

CHANGES TO RULE:

333-028-0260

School-Based Health Center Program: Funding Criteria for Certified SBHCs ¶

- (1) The p_{ro}gram is required, under ORS 413.225 to provide funds for the expansion and continuation of certified school-based health centers (SBHCs).¶
- (2) A SBHC that is certified by the p_{ro}gram is eligible for funding by the p_{ro}gram.¶
- (3) Funding for a certified SBHC may be provided, but is not limited to being provided, to:¶
 - (a) A local public health authority, as that is defined in ORS 431.260;¶
 - (b) A sponsoring agency; or¶
 - (c) A coordinated care organization, or governmental entity or person that can demonstrate a significant interest and involvement in assisting and coordinating with SBHCs.¶
- (4) Funding award amounts will be primarily based on the number of certified SBHCs in the county and legislatively approved budget. The p_{ro}gram may take into consideration other factors such as the quality of the health care services, clients served, and population needs.¶
- (5) Funding for certified SBHCs shall be awarded for up to two years. Fund awards are renewable based on the certification renewal process per OAR 333-028-0220.¶
- (6) Funding for a certified SBHC may be suspended or discontinued at the p_{ro}gram's discretion if a certified SBHC is out of compliance with certification requirements and the p_{ro}gram has issued a suspension notice under OAR 333-028-0250(4).¶
- (7) ~~The program must discontinue funding of an Oregon Health Authority will take necessary actions under its funding agreement with a SBHC, that has beeno stop future payments if a SBHC is decertified.~~

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225

RULE SUMMARY: Amend OAR 333-028-0270: This rule is amended to simplify and clarify the language and includes no major changes. The rule removes duration limits for planning grants.

CHANGES TO RULE:

333-028-0270

School-Based Health Center Program: Funding Criteria for SBHC Planning Communities ¶

(1) The pProgram is required to direct funds to communities planning for certified school-based health centers. (SBHCs) and will do so through a competitive grant proposal process for one or two year planning grants.¶

(2) Any of the following entities may be eligible to apply for planning grant funds on behalf of their community:¶

- (a) A local public health authority;¶
- (b) A school or school district;¶
- (c) A coordinated care organization as that is defined in ORS 414.025;¶
- (d) Medical, dental or ~~ment~~behavioral health organizations; or¶
- (e) A governmental entity or person that can demonstrate a significant interest and involvement in establishing, assisting or coordinating with SBHCs.¶

(3) The pProgram will specify in its published request for proposals which entities within a community are eligible for that specific grant award.¶

(4) Planning grant applicants will be evaluated on elements outlined in the request for proposal, which must include but is not limited to an evaluation of community need and readiness for a SBHC.¶

(5) The grant amount awarded shall be determined based on the number of awarded applicants and the legislatively approved budget.¶

(6) Funding for planning communities shall be awarded for up to two years a length of time determined by the Program or applicable legislation.

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225

RULE SUMMARY: Amend OAR 333-028-0280: This rule is amended to capitalize 'Program' and includes no other changes.

CHANGES TO RULE:

333-028-0280

School-Based Health Center Program: Funding Criteria for Incentive Funds ¶

(1) The pProgram shall award grant funding to communities with certified school-based health centers (SBHCs) through a competitive grant proposal process in order to incentivize:¶

(a) Increasing the number of SBHCs as state-recognized patient-centered primary care homes as that is defined in ORS 414.025;¶

(b) Improve coordination of care of patients served by coordinated care organizations and SBHCs; and¶

(c) Improve the effectiveness of the delivery of health services through SBHCs to children who qualify for medical assistance.¶

(2) Any entity or person described in OAR 333-028-0270(2) may apply for funding and the pProgram will specify in its published request for proposals which entities within a community are eligible for that specific grant award.¶

(3) The pProgram will evaluate applicants based on elements outlined in the request for proposals, which must include but is not limited to an evaluation of whether the person or entity has the qualifications to accomplish one or more of the activities described in subsections (1)(a) through (c) of this rule.¶

(4) Funding awards shall be determined based on number of awarded applicants and legislatively approved budget.¶

(5) Funding for the incentive grants shall be awarded for up to two years.

Statutory/Other Authority: ORS 413.223

Statutes/Other Implemented: ORS 413.223, 413.225