



Operational Profile Training Mental Health Revenue Entry

September 5, 2019



Agenda

- ✓ Operational Profile
- ✓ Mental Health Revenue Entry
- ✓ Step-by-step
- ✓ Helpful Hints
- ✓ Operational Profile User's Guide

SBHC Operational Profile

Web-based database to collect staffing, operational details and financial information from certified SBHCs.

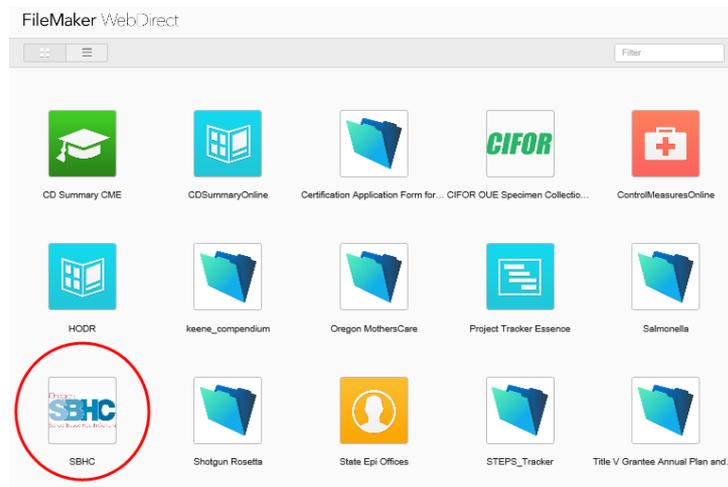
- Financial/revenue entry is one of the requirements listed in the certification standards.
- Submitted annually on October 1st
- Covers the previous service year (July 1 – June 30)

MH Revenue Entry

- Create MH Revenue in a new area of the database.
- Separate Account Login and Password is available for an outside Mental Health agency to enter SBHC-related revenue and funding.
 - Send email to: SBHC.PROGRAM@DHSOHA.STATE.OR.US and indicate the name of your agency and which SBHC(s) you will be submitting revenue information..
- You can only view entries created with your Login.
- Medical sponsor who provides direct MH services will use their EXISTING Account Login and Password.

MH Revenue Entry

- Link: <http://epiweb.oha.state.or.us/fmi/webd#>
- Click on the SBHC logo:



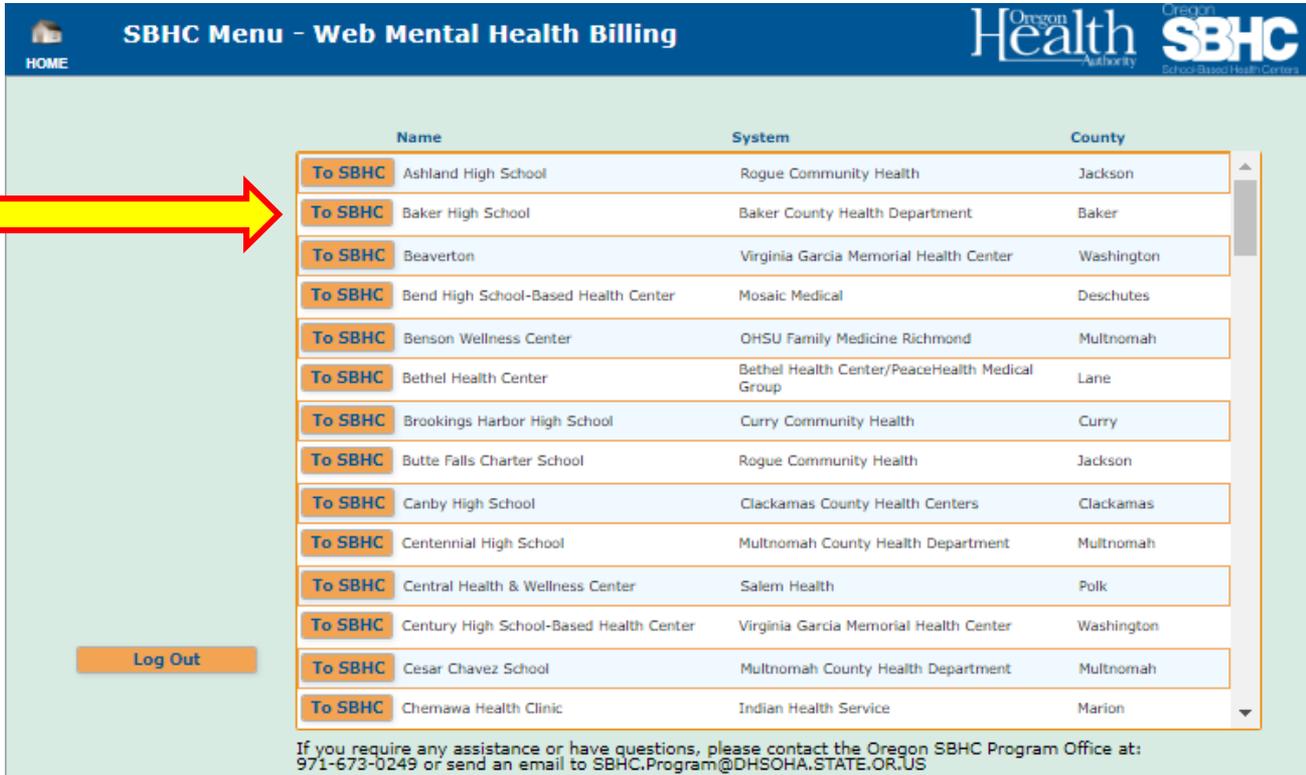
- Enter Account login and password

Sign in to open "SBHC".

Sign In

View of the MH Entry with outside Mental Health Agency Account Login ID:

- Scroll to locate the SBHC
- Click on the To SBHC button



SBHC Menu - Web Mental Health Billing

HOME

Oregon Health Authority SBHC School-Based Health Centers

Name	System	County
To SBHC Ashland High School	Rogue Community Health	Jackson
To SBHC Baker High School	Baker County Health Department	Baker
To SBHC Beaverton	Virginia Garcia Memorial Health Center	Washington
To SBHC Bend High School-Based Health Center	Mosaic Medical	Deschutes
To SBHC Benson Wellness Center	OHSU Family Medicine Richmond	Multnomah
To SBHC Bethel Health Center	Bethel Health Center/PeaceHealth Medical Group	Lane
To SBHC Brookings Harbor High School	Curry Community Health	Curry
To SBHC Butte Falls Charter School	Rogue Community Health	Jackson
To SBHC Canby High School	Clackamas County Health Centers	Clackamas
To SBHC Centennial High School	Multnomah County Health Department	Multnomah
To SBHC Central Health & Wellness Center	Salem Health	Polk
To SBHC Century High School-Based Health Center	Virginia Garcia Memorial Health Center	Washington
To SBHC Cesar Chavez School	Multnomah County Health Department	Multnomah
To SBHC Chemawa Health Clinic	Indian Health Service	Marion

Log Out

If you require any assistance or have questions, please contact the Oregon SBHC Program Office at: 971-673-0249 or send an email to SBHC.Program@DHSOHA.STATE.OR.US

MH Revenue Tab

SBHC Detail - Mental Health Revenue - Web

HOME Oregon Health Authority **SBHC** School-Based Health Centers

Fake2 SBHC ID 754

MH Billing

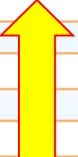
SBHC Name Host School Name

SBHC Info SBHC Physical Address

Address Line 1
Address Line 2

Financial - Mental Health Billing Add MH Billing

	Date Created	Fiscal Year	Total Op Rev	Date Submitted	
Select	/29/2019	7/1/2018 to 6/30/2019	\$33,125	7/29/2019	



MH Revenue Detail tabs

HOME



Mental Health Revenue Detail
The purpose of this report is to identify all sources of mental health revenue Oregon State-Funded SBHCs receive every year.

SBHC Name Fake SBHC

Fiscal Year 7/1/2018 to 6/30/2019

First Name test person 5 **Phone** 555-5555

Last Name supa 5 **Title** Master 5

Email big5@email.5

Back to SBHC Detail

Billing Revenue and State Funds

Other and Total

Please enter total revenue received for each category below for the entire fiscal year (July 1 - June 30).

State Funds

SPO Mental Health Funding \$555

Revenue Source Breakdown: Third Party Billing

Payor Type	Mental health billing revenue	Does mental health billing revenue include PMPM or Incentive Payments?
OHP (DMAP - FFS)	\$55.00	<input checked="" type="radio"/> Yes <input type="radio"/> No
OHP (CCOs)	\$5.00	<input checked="" type="radio"/> Yes <input type="radio"/> No
Private Insurance	\$5.00	<input checked="" type="radio"/> Yes <input type="radio"/> No
Other third party payor(s)	\$5.00	<input checked="" type="radio"/> Yes <input type="radio"/> No

Mental Health TOTAL \$70.00

Billing revenue should be adjusted charges - e.g., total charges minus any adjustments; if this is not possible, then enter payments.

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MH Revenue Detail tabs

Mental Health Revenue Detail The purpose of this report is to identify all sources of mental health revenue Oregon State-Funded SBHCs receive every year.

HOME **Oregon Health Authority SBHC** School Based Health Centers

SBHC Name Fake SBHC **First Name** test person 5 **Phone** 555-5555 **Back to SBHC Detail**

Fiscal Year 7/1/2017 to 6/30/2018 **Last Name** supa 5 **Title** Master 5

Email big5@email.5

Billing Revenue and State Funds **Other and Total**

Revenue Source Breakdown:
Other funding source **Add Other**

Source Description	Amount
Test 5	\$5.00
test 2	\$6.00

Other funding sources TOTAL \$11.00

Revenue Breakdown by Source

State funds \$555
Third party billing \$70
Other \$11

GRAND TOTAL OPERATING REVENUE
for 7/1/2017 to 6/30/2018: **\$636**

Please provide any explanations/feedback

Enter any comments, additional information here.

FINANCIAL INFORMATION COMPLETE: Submit to SPO

<< Previous

Click this button when you've finished your submission. We will assume it is INCOMPLETE until then.

Creating additional MH Revenue Entries

- If you need to create entries for other SBHCs, click on the HOME button to select the SBHC.
- You will only be able to view the entries created with your Account Login.

SBHC Detail - Mental Health Revenue - Web

HOME

Fake SBHC

MH Billing

SBHC Name: Fake SBHC Host School Name: Fake High School

SBHC Info SBHC Physical Address

Address Line 1: 555 Ne 9th ave

Address Line 2:

Portland or 97211

Financial - Mental Health Billing Add MH Billing

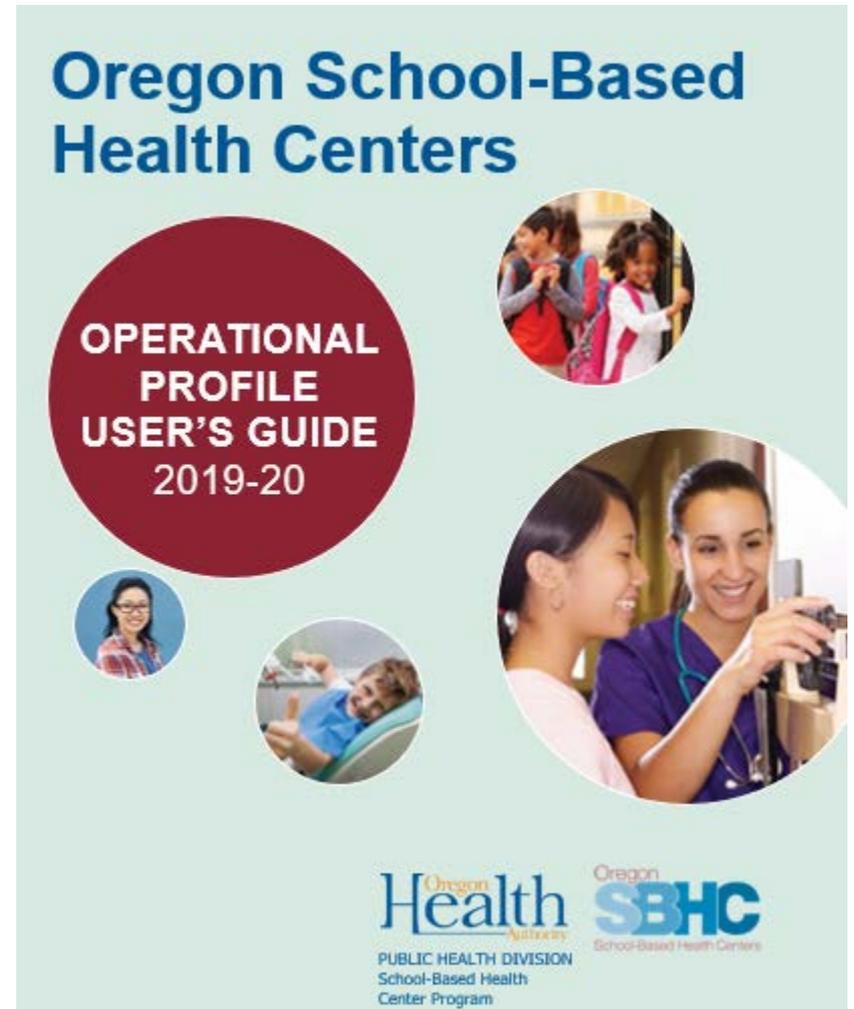
	Date Created	Fiscal Year	Total Op Rev	Date Submitted
Select	7/29/2019		\$32	7/29/2019

Helpful Hints and Reminders

- ONLY use Chrome, Safari, Edge or Internet Explorer (11 or higher).
 - Firefox and older versions of Internet Explorer will not work reliably.
- Do not use your internet browser 'back' button. Use the buttons in the Operational Profile.
- Any typed change is automatically saved, you do not have to press a Save button.

Operational Profile User's Guide

- Step-by-step instructions for making changes in the Operational Profile
- Can be found on the Certification Standards page of our website at: www.healthoregon.org/sbhc



QUESTIONS BREAK

Contact Information

School-Based Health Center Program

Oregon Public Health Division

800 NE Oregon St., Ste. 805

Portland, OR 97232

P: 971-673-0249

F: 971-673-0250

sbhc.program@dhsoha.state.or.us

www.healthoregon.org/sbhc



Oregon
Health
Authority