HEALTH LICENSING OFFICE
1430 Tandem Ave. NE, Suite 180
Salem, OR 97301-2192
Phone: (503) 378-8667
Fax: (503) 585-9114
Email: hlo.info@odhsoha.oregon.gov
Website: www.oregon.gov/oha/ph/hlo

WHO: **Health Licensing Office (HLO)**
Board of Licensed Dietitians Meeting

WHEN: **9 a.m. Oct. 7, 2026**

WHERE: **1430 Tandem Ave. NE, Suite 180, Salem, OR 97301**

What is the purpose of the meeting?
The purpose of the meeting is to conduct Board business. A copy of the agenda is provided with this notice. Go to https://www.oregon.gov/oha/PH/HLO/Pages/Public-Meetings.aspx for current meeting information.

May the public attend open sessions during meetings?
Yes, members of the public, interested parties, and the news media are invited to attend all board/council meetings.

May the public attend by way of teleconference (call-in) or videoconference?
Yes, options to attend the meetings by teleconference or videoconference will be available through Zoom. See the options below:

Ways to attend:	**How to attend the meeting: (If not attending in person, follow one of the options below)**		
	Join By:	**Meeting or Conference ID:**	**Passcode:**
Zoom Video (audio/video)	**Join the meeting now**	Meeting ID: 160 067 3397	368915
Zoom Audio (audio only)	Dial: (669) 254-5252	Meeting ID: 160 067 3397	

May the public provide comments during the meetings?
Public and interested parties' feedback will be heard if available and stated on the agenda. Public comment is limited to matters listed on the meeting agenda or topics relevant to what this Board has statutory authority to regulate. The chairperson and HLO reserve the right to end a person's comment early and have HLO staff mute the public member if the comment is disruptive or does not pertain to matters listed on

Revised

the meeting agenda or topics relevant to what this Board has statutory authority to regulate. Comments will not be allowed that are longer than the time allotted.

Instructions for attending a meeting:

- Email your full name to Josh Page at josh.page@oha.oregon.gov and let him know if you would like to make a public comment.
- The HLO asks that individuals attending through video conference keep their cameras off and their phones or microphones muted during the entire meeting until they are given an opportunity to comment during the Public and Interested Parties Feedback period.
- Representatives of the news media who are interested in attending an executive session are asked to contact Josh Page at josh.page@oha.oregon.gov to make arrangements.

Notification of recording:

The meeting will be recorded. By attending this meeting, you consent to being recorded. The recording may include any information associated with you while attending the meeting, such as your voice, image, name, and phone number. The final video recording of the meeting will be posted to the HLO YouTube Channel. By attending this meeting, you consent to the public display of any information associated with you in the video recording.

What if the board/council enters into executive session?

Prior to entering executive session, the board/council chairperson will announce the nature of and the authority for holding an executive session. Board/council members, designated participants such as staff, and representatives of the news media shall be allowed to attend the executive session. All other audience members are not allowed to attend the executive session. Audience members attending the board/council meeting through video conference will be in an electronic room separate from the board/council during executive session. Audience members may choose to disconnect during executive session and later rejoin the board/council meeting. Anyone joining the meeting while the board/council is in executive session will be placed in an electronic room separate from the board/council and rejoined when the board/council returns to open session. The board/council will return to open session before taking any final action or making any final decisions.

Who do I contact if I have questions or need special accommodations?

If you have any questions about accommodations or need assistance to participate, please contact Josh Page at josh.page@oha.oregon.gov, or by calling (503) 934-0720; or Krissy Pickett at krissy.pickett@oha.oregon.gov, or by calling (503) 378-2093. All relay calls are accepted.

Revised

Item for Board Action

Approval of Agenda

Health Licensing Office
Board of Licensed Dietitians Meeting
1430 Tandem Ave. NE, Suite 180, Salem, OR 97301

9 a.m. Oct. 7, 2026

1. Call to Order

2. Item for Board Action
- Approval of Agenda

3. Introductions – Interim Director Megan Lockwood and new Board member Kathryn Francis

4. Items for Board Action
- Approval of 2027 meeting dates
- Approval of 2027 Chair and Vice Chair

5. Reports
- Director's Report
  Board Membership, Training, Resources & Membership Information
- Licensing and Fiscal Statistics
- Regulatory Statistics

6. Public/interested Parties' Feedback

7. Other Board Business

Revised

Introductions

Items for Board Action

2027 Meetings

2027 Meeting Dates

Issue:

The Board must approve 2027 meeting times and dates. The Health Licensing Office proposes:

- 9 a.m. April 14
- 9 a.m. Oct. 6

Board Action:

The Board approves the 2027 meeting times and dates:

2027 Chair and Vice Chair

2027 Chair and Vice Chair

Background and Discussion:

Jessie Pavlinac has served as chair and Danika Ofelt has served as vice chair for the last part of 2026.

Issue:

The Board must nominate and elect a chair and vice chair for 2027.

Role of the chair in meetings

- Officially call the meeting to order.
- Keep order and impose any necessary restrictions for the efficient and orderly conduct of the meeting.
- Direct the "flow" of the meeting and to ensure the meeting is conducted in a professional manner. Some key points regarding meeting protocol include:
  - Board members wishing to speak must wait to be addressed by the chair.
  - Once addressed by the chair, the Board member must state their last name for the record before speaking.
  - The chair guides members through the motion-making process.
  - If public comment is being accepted by the Board, audience members must wait to be addressed by the chair and state their full name and affiliation to the Board.
- Officially enter/exit executive session.
- Officially adjourn the meeting.

Board Action:

The Board nominates and elects:

Chair:
Vice chair:

Director’s Report

Date: October 7, 2026

To: Stakeholders and Interested Parties

From: Krissy Pickett, Executive Assistant

Subject: Board of Licensed Dietitians - Board Member Recruitment

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Board Member Background

The Board of Licensed Dietitians (Board) is made up of 7 members including 4 licensed dietitians, 1 physician, and 2 members of the public. Members are appointed by the Governor's Office of Executive Appointments based on qualifications set forth in Oregon Revised Statute (ORS)691.485, experience and demographics, to ensure an accurate representation of the profession and the state of Oregon.

Recruitment Process

The Health Licensing Office (HLO) utilized public testimony, interested parties contact lists, press releases, various state publications, and professional/community outreach to fill board member positions. As part of the appointment application process interested individuals provide a personal bio, demographic information, resume and must complete a supplemental questionnaire. All information provided as part of the application process is used during the appointment decision making by the Governor's Office. Submitted applications will be used to fill vacancies for up to a year after submission.

Term Limits and Reappointment Process

Board members are appointed to a four-year term and have the option of serving two full terms. Individuals whose first term limit is less than half of a full term (less than two years) have the option of serving the abbreviated term, and an additional two full terms. Prior to the end of an individual's term, the member is provided instructions for reappointment if the member decides to serve again. If the reappointment process is not completed within 90 days of a member's first term ending, that member may be subject to replacement by the Governor's Office.

Board Member Training

Individuals who are appointed to an Oregon Board, Council or Commission are required to complete annual trainings which help to define a member's role and responsibilities while serving and to ensure that the values of the Oregon Health Authority and the state of Oregon are reflected when conducting board business. Training modules include:

- DAS – CHRO – Overview of Boards and Commissions (required once per term)
- DAS – EIS – Information security Training: Foundations (required annually)
- DAS – CHRO – Preventing Discrimination and Harassment (required annually)
- OGEC – Overview of Oregon Ethics Law (optional, but recently updated!)

Current Board Membership

Board Member/Position	Current Term	Term Expiration	Reappointment Status
Jessie Pavlinac (Chair) Dietitian	2nd Term	6/29/2030	Cannot Reappoint
Danika Ofelt (Vice Chair) Dietitian	1st Term	3/28/2027	Can Reappoint
Caitlin Sloane Dietitian	1st Term	4/30/2029	Can Reappoint
Kathryn Francis Dietitian	1st Term	4/30/2028	Can Reappoint
Dr. Oleg Balter Physician	1st Term	4/30/2028	Can Reappoint
VACANT Public Member			
VACANT Public Member			

Please reach out to Krissy Pickett if you know someone that may be interested in serving. For additional information regarding board member appointments or the application process, please contact Krissy Pickett at krissy.pickett@oha.oregon.gov or (503) 378-2093.

Licensing and Fiscal Statistical Reports

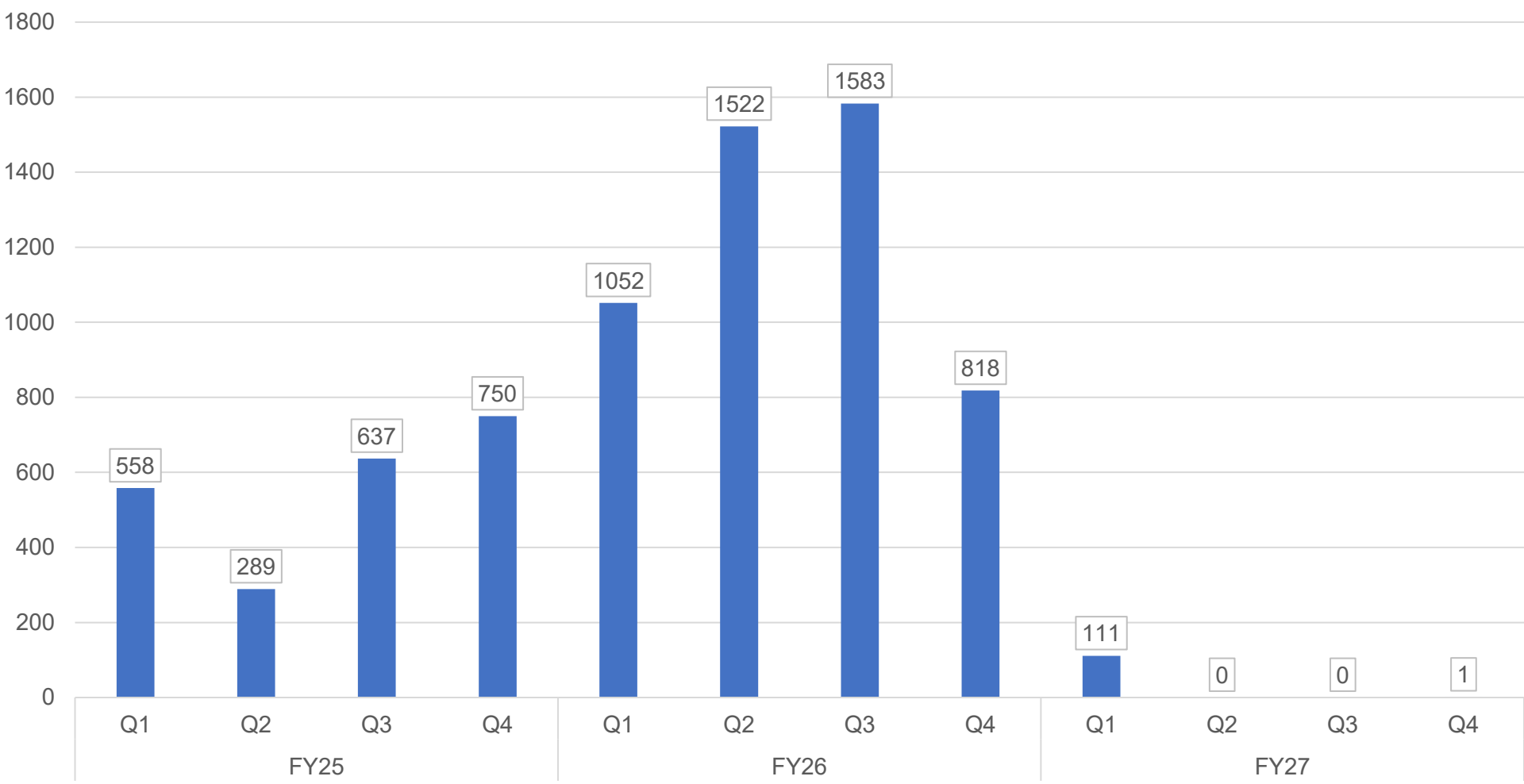
OREGON
HEALTH
AUTHORITY

Health Licensing Office

Board of Licensed Dietitians

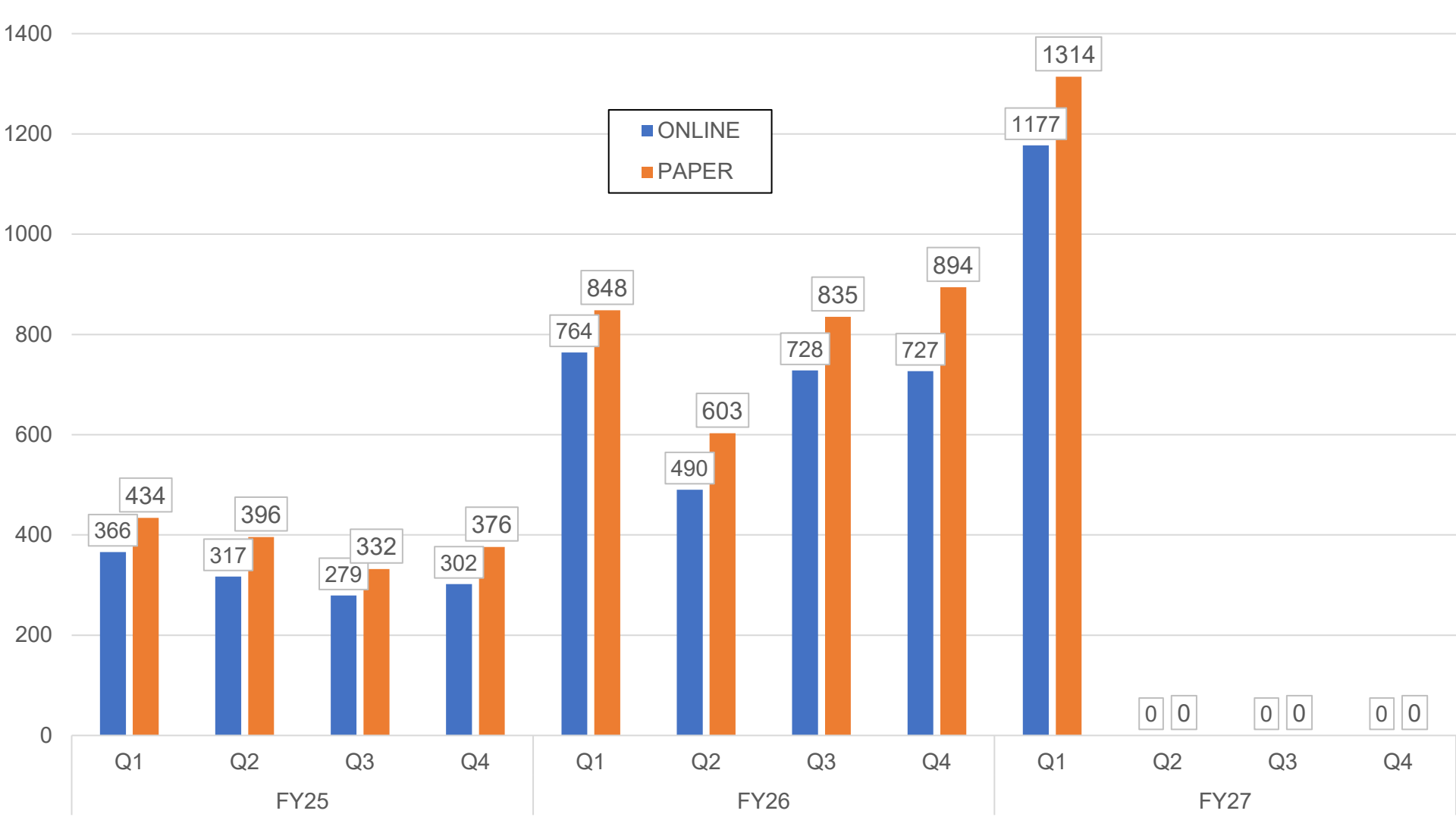
Board Report

LICENSES ISSUED



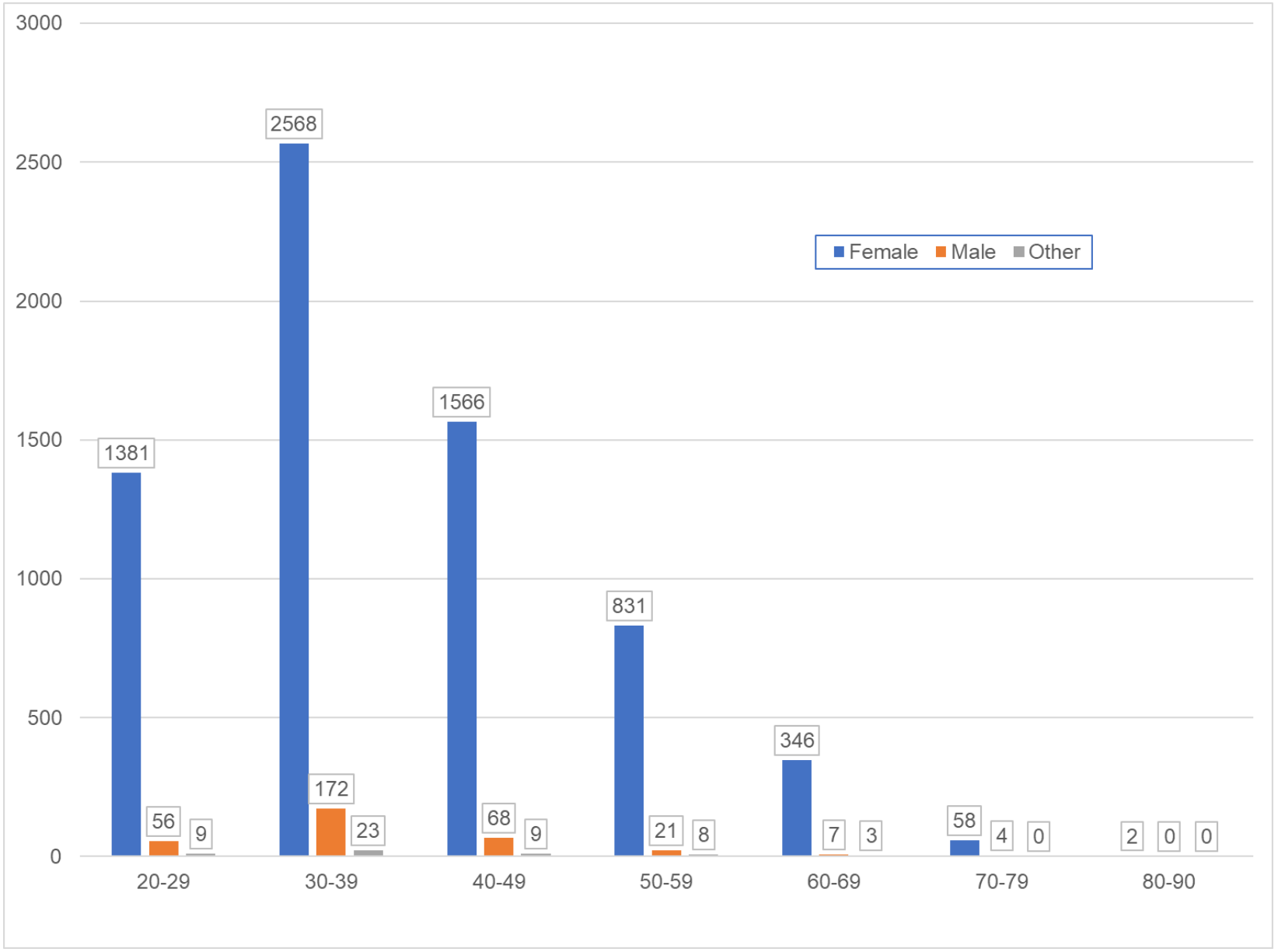
7/1/24 - 6/30/25	FY25	2234
7/1/25 - 6/30/26	FY26	4975
7/1/26 - 6/30/27	FY27	112
GRAND TOTAL		7321

LICENSES RENEWED



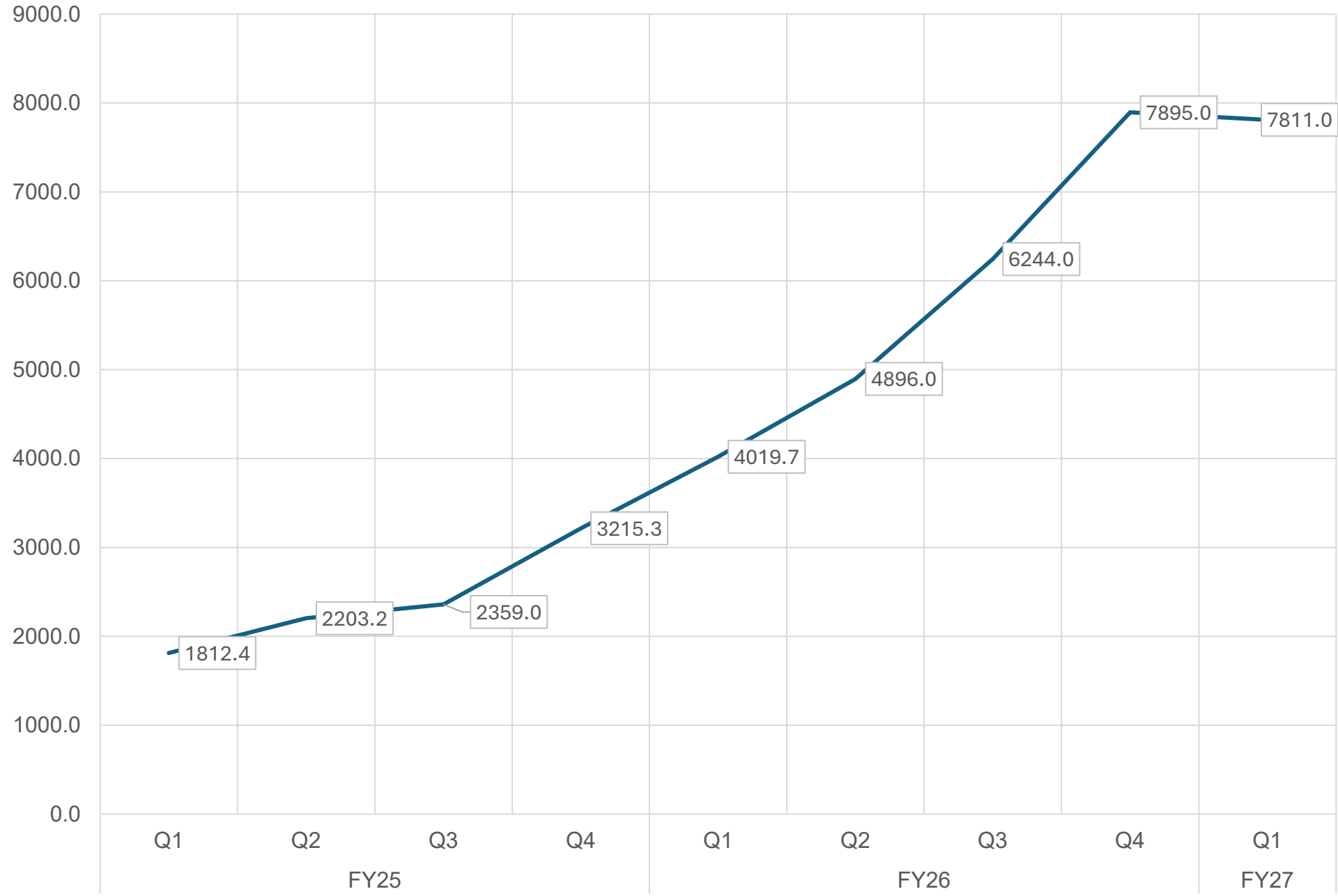
7/1/24 - 6/30/25	FY25	2802
7/1/25 - 6/30/26	FY26	5889
7/1/26 - 6/30/27	FY27	2491
TOTAL		11182

LICENSES BY AGE AND GENDER



Total	7686

LICENSING TRENDS



BOARD OF LICENSED DIETITIANS

State Fiscal Year	2024 (Jul23-Jun24)	2025 (Jul24-Jun25)	2026 (Jul25-Jun26)	2027 (Jul26-Jun27)
Beginning Cash Balance	230,708	236,074	390,119	670,117
Revenues	121,604	340,052	728,916	63,326
Expenditures	116,238	186,007	448,919	144,160
Net Operations	5,366	154,046	279,997	(80,834)
Ending Cash Balance	236,074	390,119	670,117	589,282

*Revenues and Expenditures updated with Actuals: 9.14.2026

*Total carry forward of Revenue from FY 2026 to FY 2027 is: 670,117

Regulatory Report

REGULATORY REPORT

CASES OPEN/CLOSED STATUS				
	2023	2025	2027	Grand Total
OPEN				
Licensed Dietitian	1	5	8	14
Unlicensed Dietitian	0	1	0	1
TOTAL	**1**	**6**	**8**	**15**
CLOSED				
Licensed Dietitian	2	0	0	2
Unlicensed Dietitian	1	3	0	4
TOTAL	**3**	**3**	**0**	**6**
Grand Total	**4**	**9**	**8**	**21**

COMPLAINTS BY TYPE				
	2023	2025	2027	Grand Total
Licensing Concern	1	6	8	15
Services Provided	3	3		6
Grand Total	**4**	**9**	**8**	**21**

COMPLAINANTS BY TYPE	
Anonymous	1
Client	3
Other	17
Total	**21**

Public/Interested Parties' Feedback

Other Board Business