HEALTH LICENSING OFFICE
1430 Tandem Ave. NE, Suite 180
Salem, OR 97301-2192
Phone: (503) 378-8667
Fax: (503) 585-9114
Email: hlo.info@odhsoha.oregon.gov
Website: www.oregon.gov/oha/ph/hlo

WHO: **Health Licensing Office (HLO)**
Respiratory Therapist and Polysomnographic Technologist Licensing Board

WHEN: **November 24, 2026, at 9:00 a.m.**

WHERE: **1430 Tandem Ave. NE, Suite 180, Salem, OR 97301**

What is the purpose of the meeting?
The purpose of the meeting is to conduct Board business. A copy of the agenda is provided with this notice. Go to https://www.oregon.gov/oha/PH/HLO/Pages/Public-Meetings.aspx for current meeting information.

May the public attend open sessions during meetings?
Yes, members of the public, interested parties, and the news media are invited to attend all board/council meetings.

May the public attend by way of teleconference (call-in) or videoconference?
Yes, options to attend the meetings by teleconference or videoconference will be available through Zoom. See the options below:

Ways to attend:	**How to attend the meeting: (If not attending in person, follow one of the options below)**		
	Join By:	**Meeting or Conference ID:**	**Passcode:**
Zoom Video (audio/video)	**Join the meeting now**	Meeting ID: 160 241 4594	465426
Zoom Audio (audio only)	Dial (669) 254-5252	Meeting ID: 160 241 4594 #	

May the public provide comments during the meetings?
Public and interested parties' feedback will be heard if available and stated on the agenda. Public comment is limited to matters listed on the meeting agenda or topics relevant to what this Board has statutory authority to regulate. The chairperson and HLO reserve the right to end a person's comment early and have HLO staff mute the public member if the comment is disruptive or does not pertain to matters listed on the meeting agenda or topics relevant to what this Board has statutory authority to regulate. Comments will not be allowed that are longer than the time allotted.

Instructions for attending a meeting:

- Email your full name to Josh Page at josh.page@oha.oregon.gov and let him know if you would like to make a public comment.
- The HLO asks that individuals attending through video conference keep their cameras off and their phones or microphones muted during the entire meeting until they are given an opportunity to comment during the Public and Interested Parties Feedback period.
- Representatives of the news media who are interested in attending an executive session are asked to contact Josh Page at josh.page@oha.oregon.gov to make arrangements.

Notification of recording:
The meeting will be recorded. By attending this meeting, you consent to being recorded. The recording may include any information associated with you while attending the meeting, such as your voice, image, name, and phone number. The final video recording of the meeting will be posted to the HLO YouTube Channel. By attending this meeting, you consent to the public display of any information associated with you in the video recording.

What if the board/council enters into executive session?
Prior to entering executive session, the board/council chairperson will announce the nature of and the authority for holding an executive session. Board/council members, designated participants such as staff, and representatives of the news media shall be allowed to attend the executive session. All other audience members are not allowed to attend the executive session. Audience members attending the board/council meeting through video conference will be in an electronic room separate from the board/council during executive session. Audience members may choose to disconnect during executive session and later rejoin the board/council meeting. Anyone joining the meeting while the board/council is in executive session will be placed in an electronic room separate from the board/council and rejoined when the board/council returns to open session. The board/council will return to open session before taking any final action or making any final decisions.

Who do I contact if I have questions or need special accommodations?
If you have any questions about accommodations or need assistance to participate, please contact Josh Page at josh.page@oha.oregon.gov, or by calling (503) 934-0720; or Krissy Pickett at krissy.pickett@oha.oregon.gov, or by calling (503) 378-2093. All relay calls are accepted.

This agenda is subject to change. For the latest information, go to: https://www.oregon.gov/oha/PH/HLO/Pages/Public-Meetings.aspx.

Call to Order

Items for Board Action

Approval of Agenda

Health Licensing Office
Respiratory Therapist and Polysomnographic Technologist Licensing Board
1430 Tandem Ave. NE, Suite 180, Salem, OR 97301

November 24, 2026, at 9:00 a.m.

1. **Call to Order**
2. **Items for Board Action**
    - ♦ Approval of Agenda
3. **Introduction – Megan Lockwood, HLO Interim Director**
4. **Items for Board Action**
    - ♦ Vote on 2027 Meeting Dates
    - ♦ Vote on 2027 Chair and Vicechair
5. **Reports**
    - ♦ Directors Report
        - Board Membership, Training, Resources & Membership Information
    - ♦ Licensing and Fiscal Statistics
    - ♦ Regulatory Statistics
6. **Public/interested Parties' Feedback**
7. **Executive Session:** Pursuant to ORS 192.660(2)(f) and ORS 676.595 for purpose of considering information exempt from public disclosure. (Confidential information, investigative files, and complaints)
8. **Board Motion and Vote**
    - ♦ Related to Executive Session – Agenda Item 7
9. **Other Board Business**

This agenda is subject to change. For the latest information, go to:
https://www.oregon.gov/oha/PH/HLO/Pages/Public-Meetings.aspx

Introductions

Items for Board Action

Vote on 2027 Meeting Dates

2027 Meeting Dates

Issue:

The Respiratory Therapist and Polysomnographic Technologist Licensing Board (Board) must approve 2027 meeting times and dates. The Health Licensing Office (HLO) proposes:

- Thursday, April 22 at 9 a.m.
- Thursday, October 14 at 9 a.m.

Additional meetings may be scheduled if necessary.

Board Action:

The Board approves the 2027 meeting times and dates:

Vote on 2027 Chairperson and Vice Chairperson

2027 Chairperson and Vice Chairperson

Background and Discussion:

Michael Erickson has served as chairperson and Richard Burton II has served as vice chairperson for the Respiratory Therapist and Polysomnographic Technologist Licensing Board during 2026.

Issue:

In accordance with ORS 688.825 and OAR 331-705-0015 the Board must nominate and elect a chairperson and vice chairperson for 2027.

Role of the Chairperson in During Meetings

- Officially call the meeting to order.
- Keep order and impose any necessary restrictions for the efficient and orderly conduct of the meeting including imposing timeframes for comments and limit topics to meet the established agenda items.
- Direct the "flow" of the meeting and to ensure the meeting is conducted in a professional manner. Some key points regarding meeting protocol include:
  - Board members wishing to speak must wait to be addressed by the chairperson.
    Once addressed by the chairperson, the Board member must state their last name for the record before speaking.
  - The chairperson guides members through the motion-making process.
  - If public comment is being accepted by the Board, audience members must wait to be addressed by the chairperson and state their full name and affiliation to the Board.
- Officially enter/exit executive session and contested case deliberation
- Officially adjourn the meeting.

Role of the Chairperson Outside of Meetings

- Collaborate with the staff regarding the Board finances, statistics, rulemaking, complaints, and legislation.
- Assist in generating meeting agendas. Staff may contact the chairperson to discuss the agenda for an upcoming meeting. The chairperson may be asked to comment on topics to be discussed and the format or order in which the topics should be presented at the meeting.

Board Action

The Board nominates and elects the following to serve as:

Chairperson:

Vice Chairperson:

688.825 Selection of board chairperson; quorum; meetings.
(1) The Respiratory Therapist and Polysomnographic Technologist Licensing Board shall select one of its members as chairperson and another as vice chairperson, for those terms and with duties and powers necessary for the performance of the functions of those offices as the board determines.

331-705-0015 Election of Chairperson and Vice Chairperson
The chairperson and vice chairperson must be elected by the Board. The elected Board chairperson and vice chairperson may serve continuously until the Board elects another chairperson and vice chairperson.

Current Board Membership

Board Member/Position	Current Term	Current Term Expiration	Reappointment Status
Tony Waite Polysomnographic Tech.	1st Full	9/30/2028	Can Reappoint
Richard Burton Respiratory Therapist	1st Full	2/15/2028	Can Reappoint
Michael Erickson Respiratory Therapist	2nd Full	5/31/2029	Cannot Reappoint
Carrie Coffman Respiratory Therapist	1st Full	9/30/2028	Can Reappoint
Michael Lefor Medical Director	2nd Full	2/29/2020	Cannot Reappoint – serving until replaced
Mario Luera Polysomnographic Tech.	1st Full	2/28/2029	Can Reappoint
Alan Roth Public Member	1st Full	2/28/2029	Can Reappoint

Director's Report

Board Member Resources & Membership Information

Date: October 15, 2026

To: Stakeholders and Interested Parties

From: Krissy Pickett, Executive Assistant

Subject: Respiratory Therapist and Polysomnographic Technologist Licensing Board – Board Member Resources

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Board Member Background

The Respiratory Therapy and Polysomnographic Technologist Licensing Board (Board) is made up of 7 members including 3 respiratory therapists, 2 polysomnographic Technologists, 1 medical director for respiratory therapy or polysomnography and 1 member of the public. Members are appointed by the Governor's Office of Executive Appointments based on qualifications set forth in Oregon Revised Statute (ORS)688.820, experience, and demographics, to ensure an accurate representation of the profession(s) and the state of Oregon.

Recruitment Process

The Health Licensing Office (HLO) utilizes licensing databases, interested parties contact lists, press releases and professional/community outreach to fill vacant council member positions. Applications are reviewed by the Governor's Office monthly and qualified candidates are notified of their appointment status.

Term Limits and Reappointment Process

Board members are appointed to a four-year term and have the option of serving two full terms. Individuals whose first term limit is less than half of a full term (less than 2 years) have the option of serving the abbreviated term, and an additional two full terms. Prior to the end of an individual's term, the member is provided instructions for reappointment if the member decides to serve again. If the reappointment process is not completed within 90 days of a member's first term ending, that member may be subject to replacement by the Governor's Office.

Board Member Training

Individuals who are appointed to an Oregon Board, Council or Commission are required to complete annual trainings which help to define a member's role and responsibilities while serving and to ensure that the values of the Oregon Health Authority and the state of Oregon are reflected when conducting board business. Training modules include:

DAS – CHRO – Overview of Boards and Commissions (required once per term)
DAS – EIS – Information security Training: Foundations (required annually)
DAS – CHRO – Preventing Discrimination and Harassment (required annually)
OGEC – Overview of Oregon Ethics Law (optional)

Current Board Membership

Board Member/Position	Current Term	Current Term Expiration	Reappointment Status
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Mario Luera Polysomnographic Tech.	1st Full	2/28/2029	Can Reappoint
Alan Roth Public Member	1st Full	2/28/2029	Can Reappoint

For additional information regarding board member appointments or the application process, please contact Krissy Pickett at krissy.pickett@oha.oregon.gov or (503) 378-2093.

Licensing & Fiscal Statistical Report

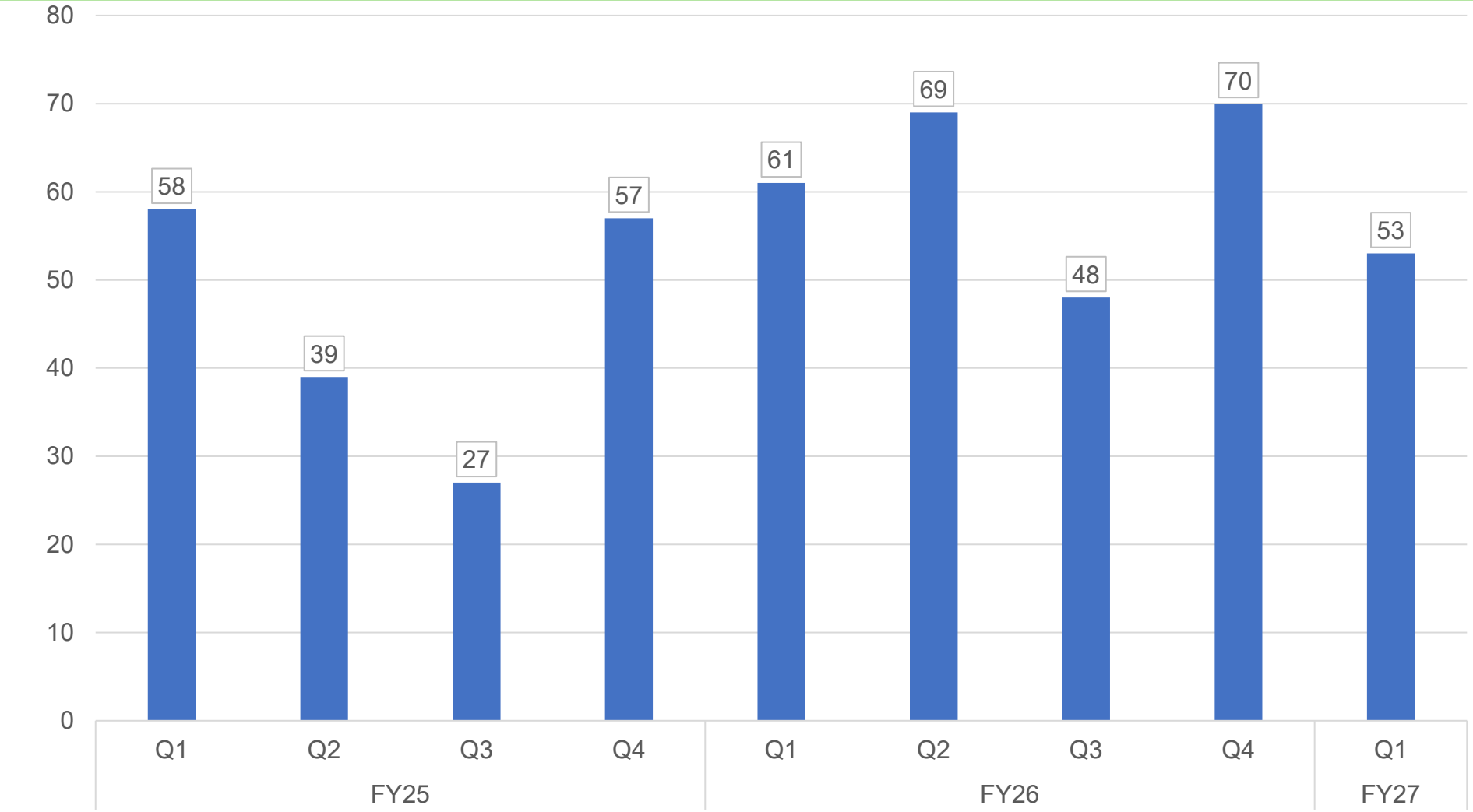


Health Licensing Office

Respiratory Therapist and Polysomnographic Technologist Licensing Board

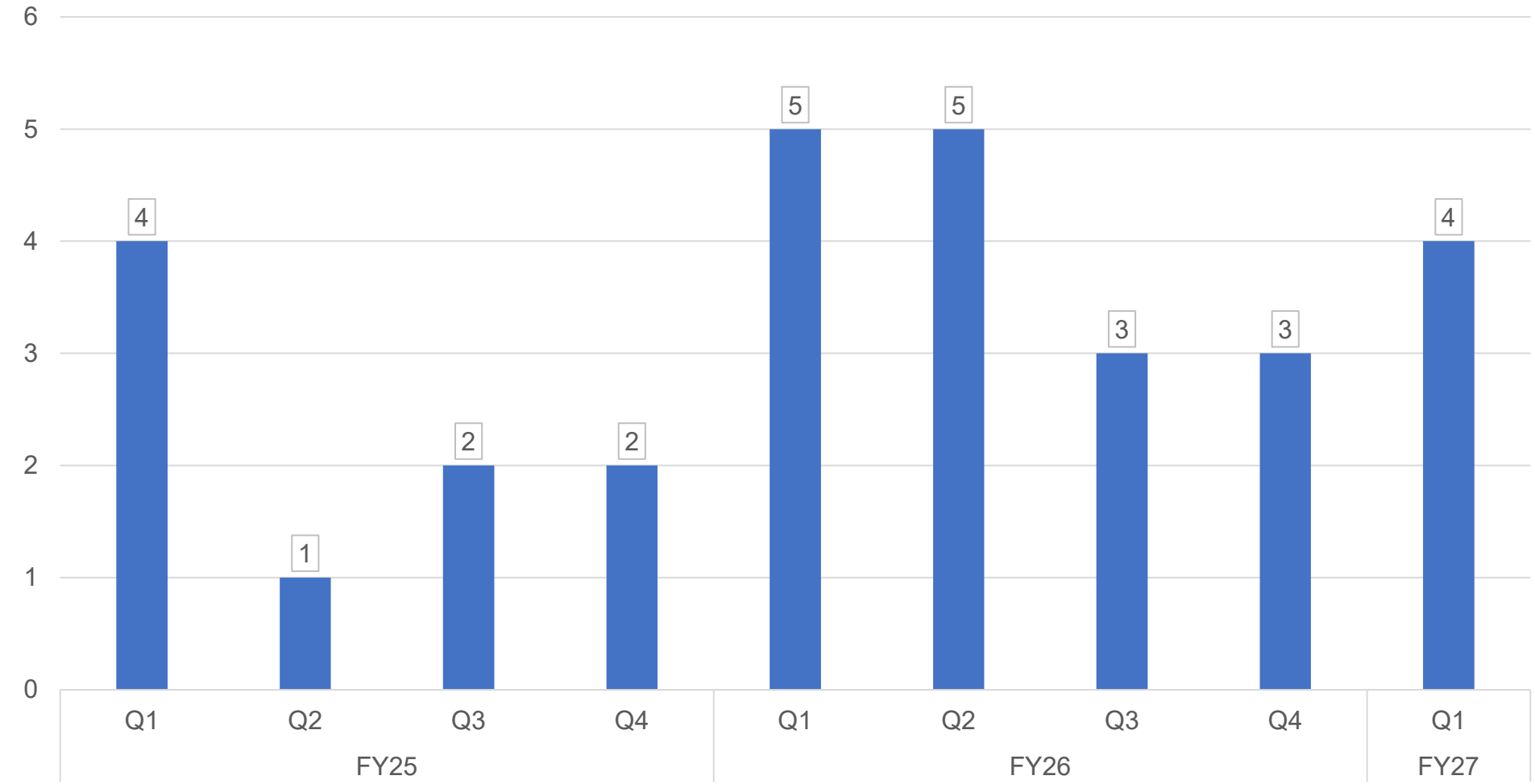
Board Report

LICENSES ISSUED – RESPIRATORY THERAPIST



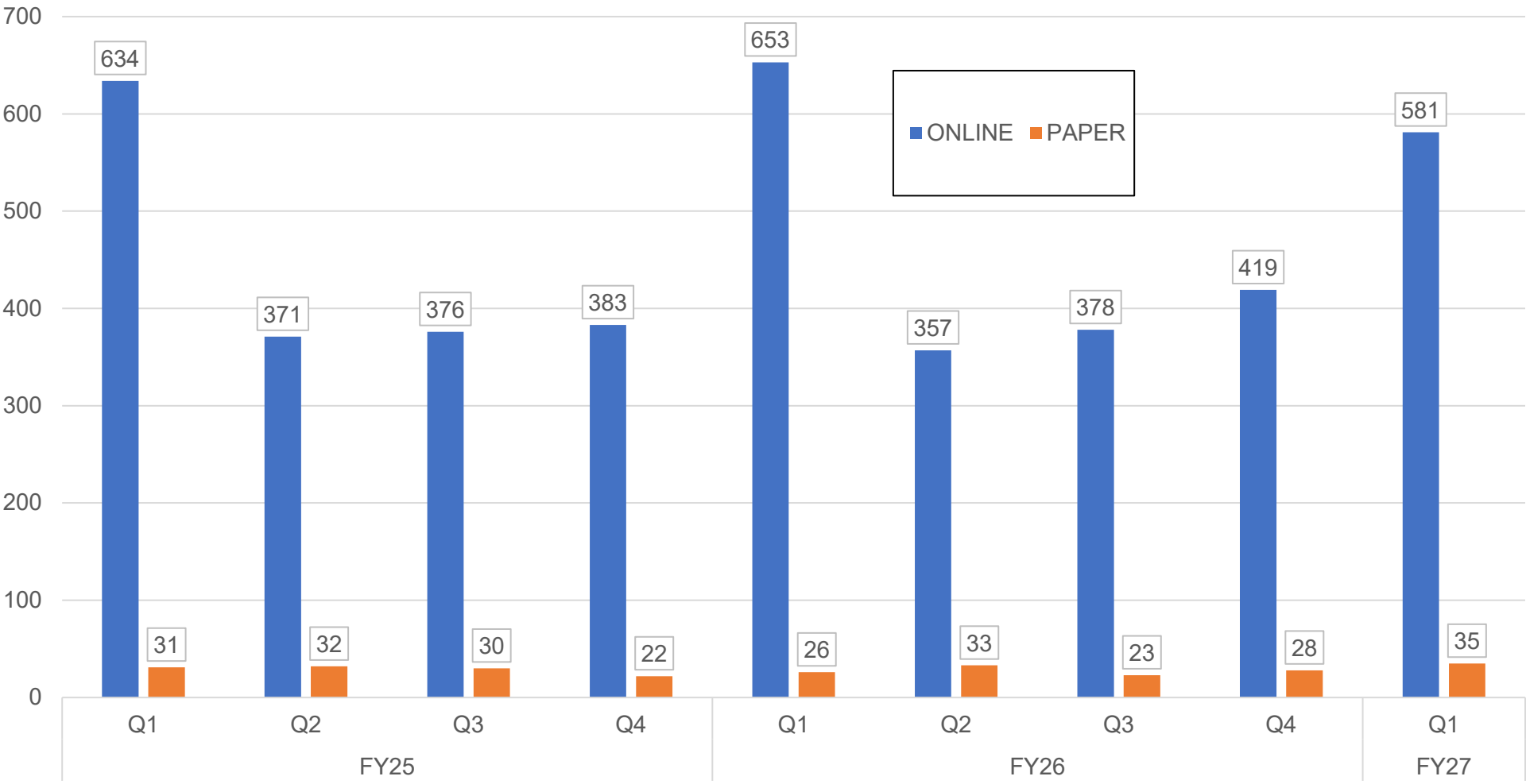
FY25	7/1/24 - 6/30/25	181
FY26	7/1/25 - 6/30/26	248
FY27	7/1/26 - 630/27	53
TOTAL		482

LICENSES ISSUED - POLYSMNOGRAPHY



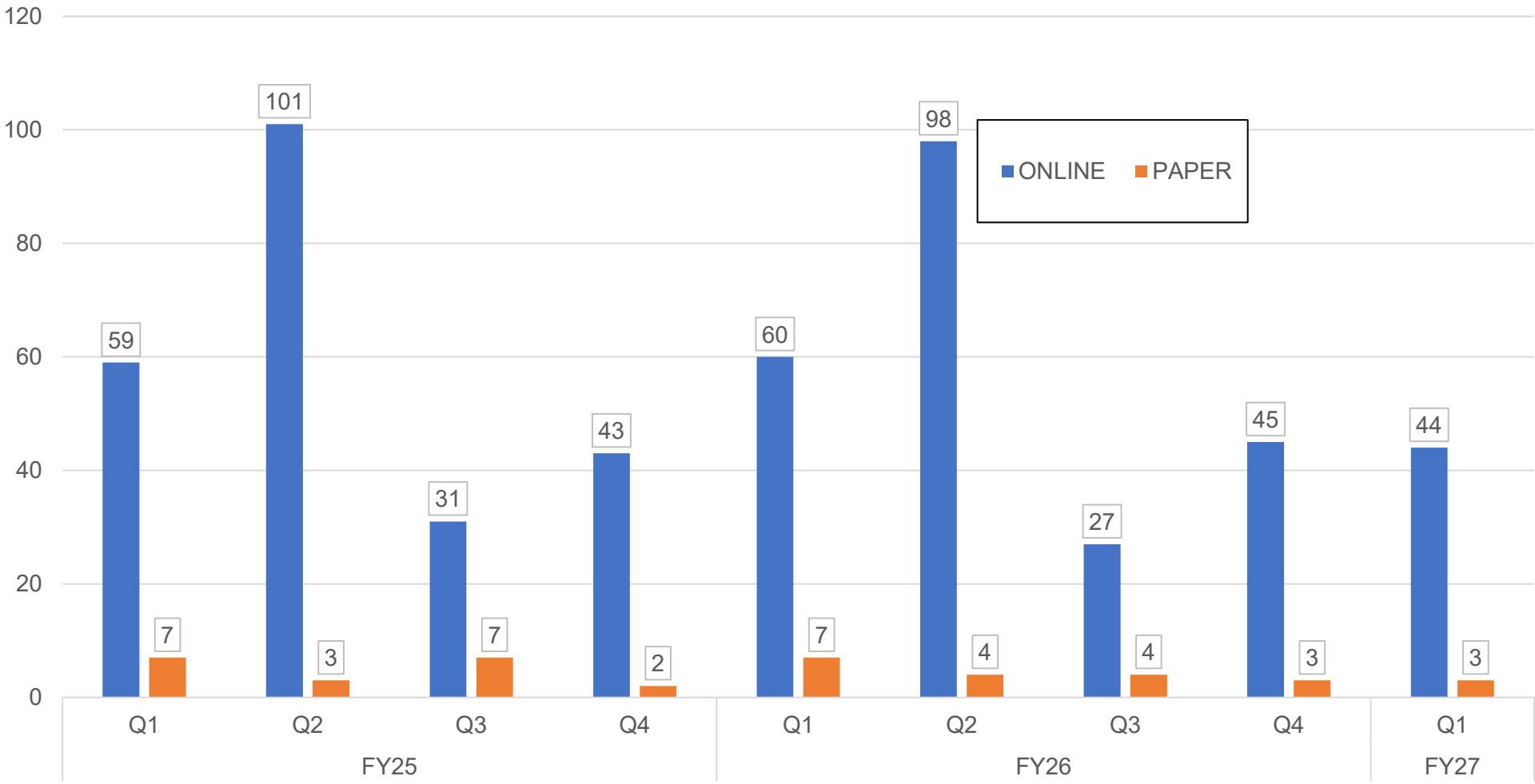
FY25	7/1/24 - 6/30/25	9
FY26	7/1/25 - 6/30/26	16
FY27	7/1/26 - 630/27	4
TOTAL		29

LICENSES RENEWED – RESPIRATORY THERAPIST



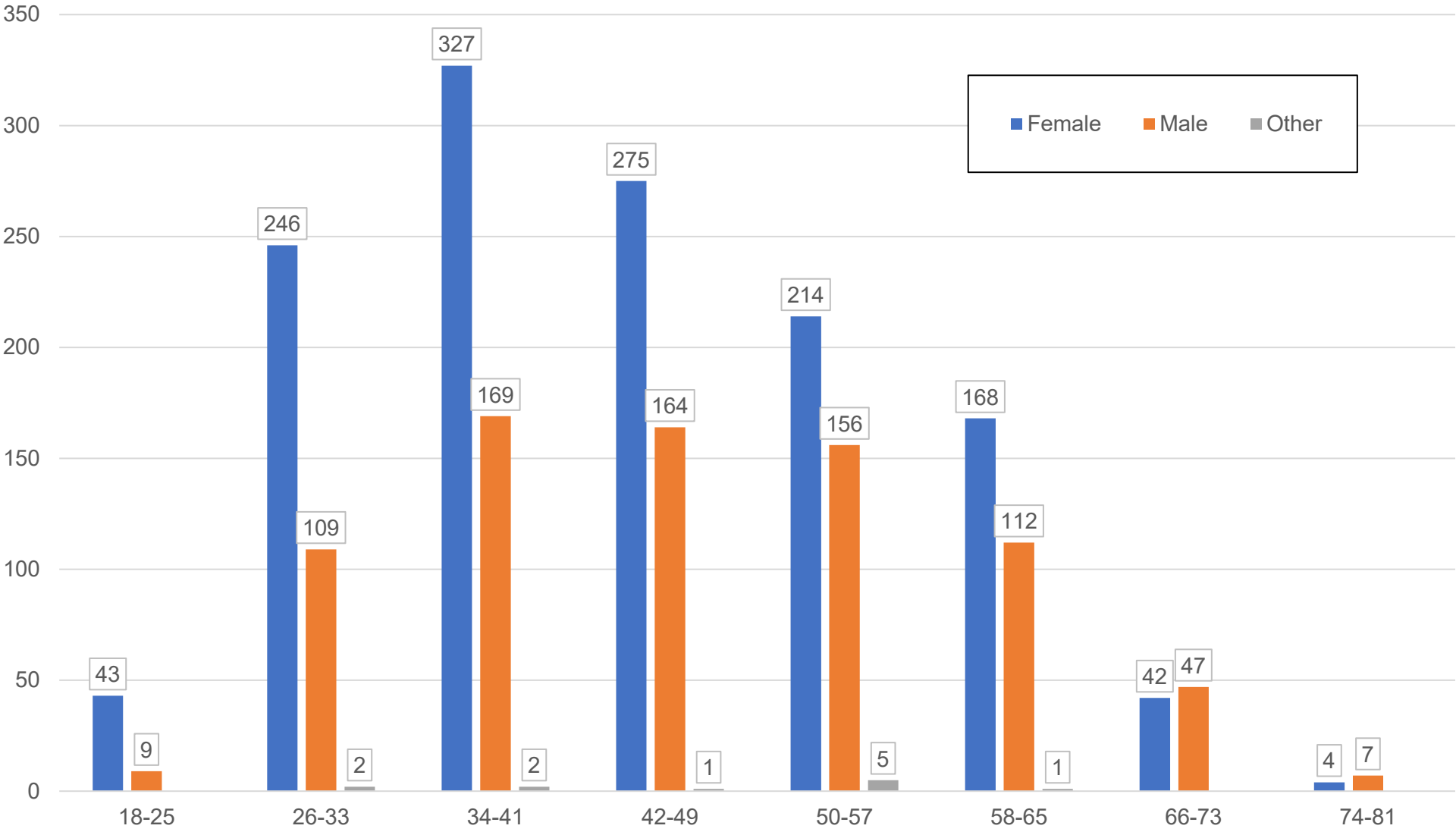
FY25	7/1/24 - 6/30/25	1879
FY26	7/1/25 - 6/30/26	1917
FY27	7/1/26 - 630/27	616
TOTAL		4412

LICENSES RENEWED – POLYSMNOGRAPHY



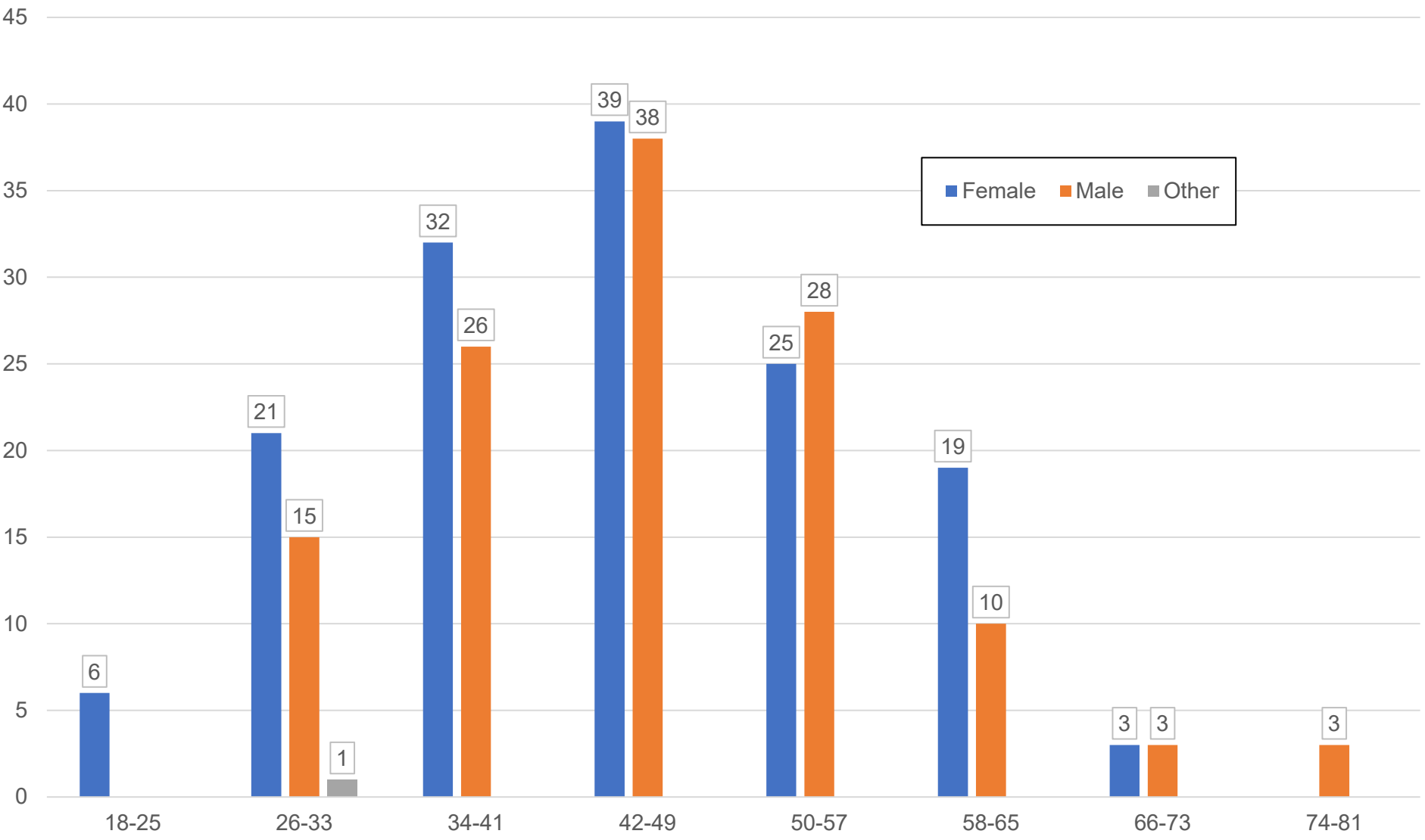
FY25	7/1/24 - 6/30/25	1879
FY26	7/1/25 - 6/30/26	1917
FY27	7/1/26 - 630/27	616
TOTAL		4412

LICENSES BY AGE AND GENDER – RESPIRATORY THERAPIST



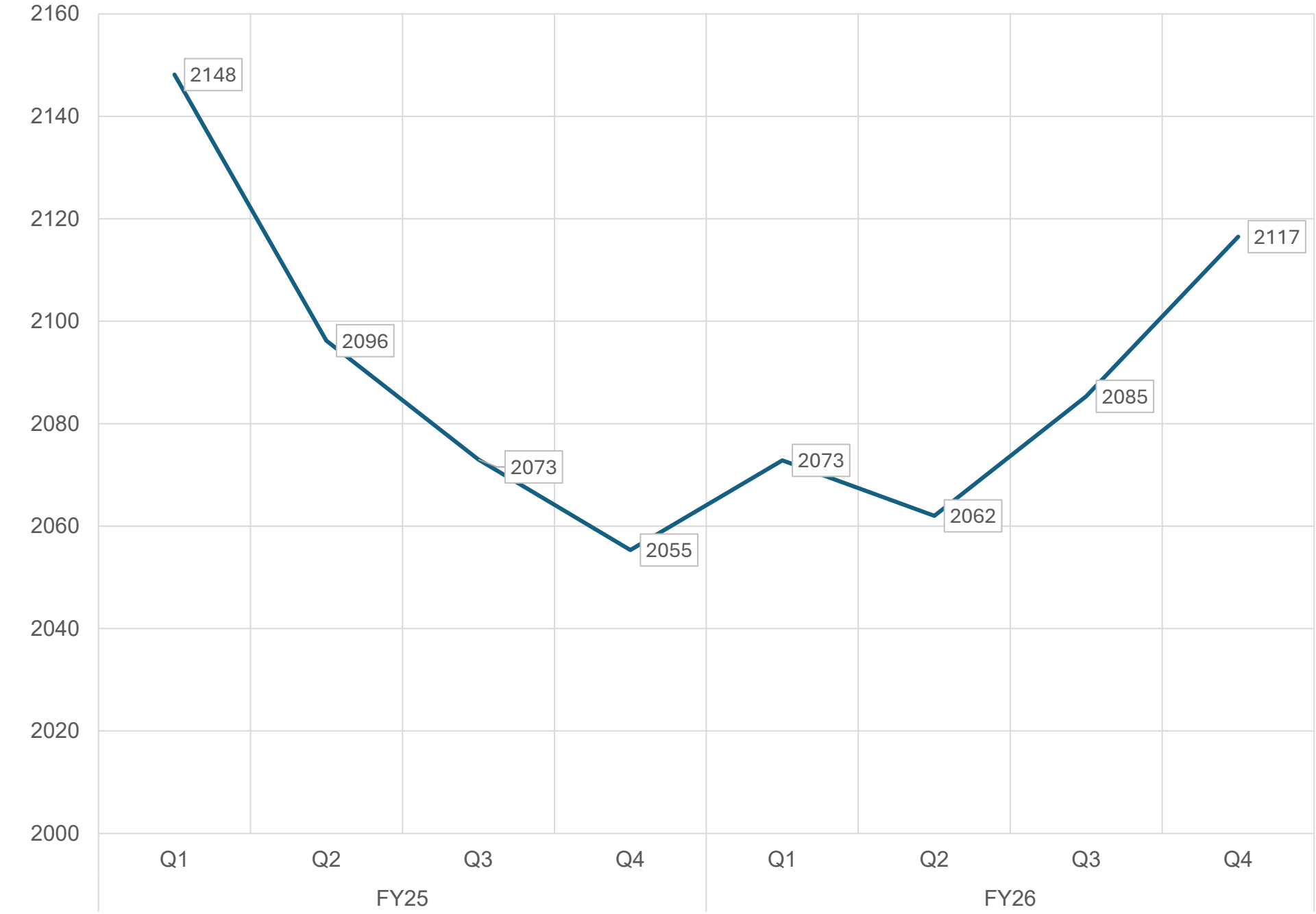
TOTAL	2103

LICENSES BY AGE AND GENDER – POLYSMNOGRAPHY

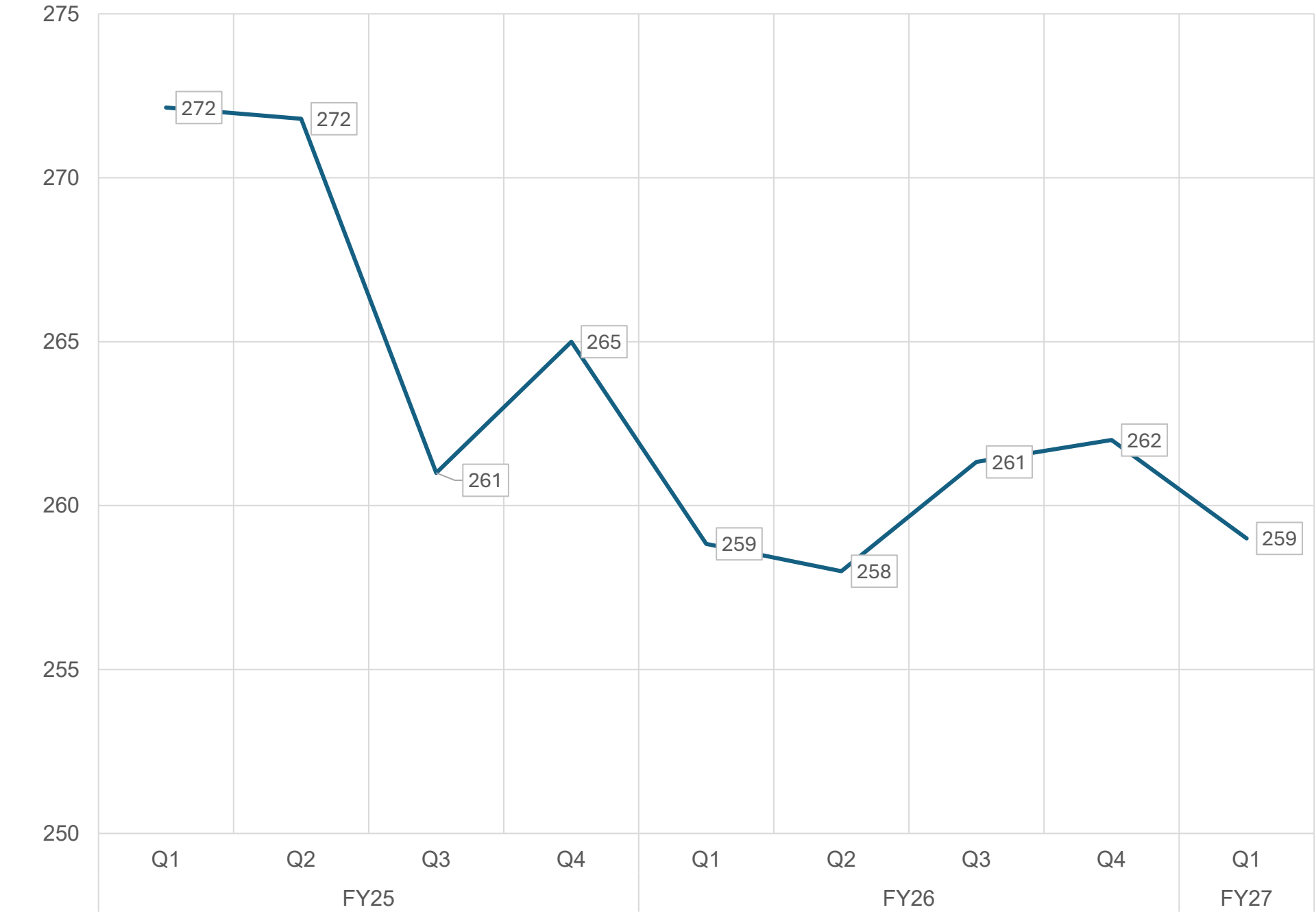


TOTAL	269

LICENSING TRENDS – RESPIRATORY THERAPIST



LICENSING TRENDS – POLYSOMNOGRAPHY



FINANCIAL REPORT

Respiratory Therapist and Polysomnographic Technologist Licensing Board

State Fiscal Year	**2023** (Jul22-Jun23)	**2024** (Jul23-Jun24)	**2025** (July24-Jun25)	**2026** (Jul25-Jun26)	**2027** (Jul26-Jun27)
Beginning Cash Balance	(109,660)	(58,217)	(58,217)	(47,646)	(32,766)
Revenues	317,571	254,453	254,447	262,180	60,271
Expenditures	266,128	263,503	243,875	247,300	38,970
Net Operations (Rev - Exp Only)	51,443	(9,050)	10,572	14,880	21,301
Ending Cash Balance	**(58,217)**	**(67,267)**	**(47,646)**	**(32,766)**	**(11,464)**

*Revenues and Expenditures updated with Actuals: 9.14.2026

TESTING REPORT

Respiratory Therapist and Polysomnographic Technologist Licensing Board

		Polysomnography Exam		Polysomnography Exam Total	RT Oregon Law - iLearn 2019		RT Oregon Law - iLearn 2019 Total	Grand Total
Fiscal Year	Fiscal Quarter	PASS	FAIL		PASS	FAIL		
2025	1	2	2	4	45	2	47	51
	2	2		2	34	1	35	37
	3	3	1	4	24		24	28
	4	1	1	2	50	3	53	55
2025 Total		8	4	12	153	6	159	171
2026	1	4	3	7	32	8	40	47
	2	7	4	11	52		52	63
	3	4		4	42	1	43	47
	4	3	2	5	51	1	52	57
2026 Total		18	9	27	177	10	187	214
2027	1	5	4	9	31		31	40
	2				1		1	1
2027 Total		5	4	9	32		32	41

Regulatory Report

REGULATORY REPORT

CASES OPEN/CLOSED STATUS		
	2025	2027
OPEN		
Polysomnography	2	1
Respiratory Therapist - Permanent	12	17
UNLICENSED Respiratory Therapist	2	0
TOTAL	**16**	**18**
CLOSED		
Polysomnography	0	1
Respiratory Therapist - Permanent	5	3
UNLICENSED Respiratory Therapist	0	2
TOTAL	**5**	**6**
Grand Total	**21**	**24**

COMPLAINTS BY TYPE		
	2025	2027
Critical Complaint regarding licensing	1	1
Licensing Concern	12	1
Mandatory Self-Reporting	1	5
Safety/Sanitation Issues	1	1
Services Provided	5	9
Uassigned	1	
Opened for failure to meet CE audit requirements		5
Fitness Determination / Prequalification		2
Grand Total	**21**	**24**

COMPLAINANTS BY TYPE	
Anonymous	0
Client	0
Other	24
Total	**24**

Public & Interested Parties Feedback

Executive Session

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Pursuant to ORS 192.660(2)(f) and ORS 676.595 for the purpose of considering information or records exempt from public inspection including confidential information pursuant to ORS 676.595 (confidential information, investigative files/summaries, and complaints)

Return to Public Session

Board Motion & Vote

Other Board Business