

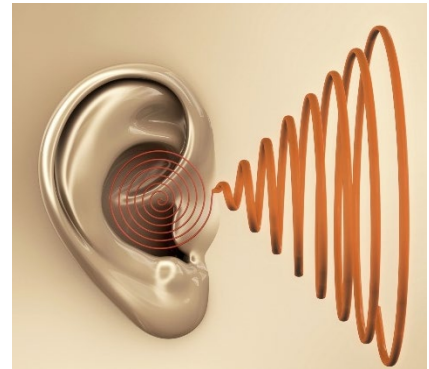
You want to be a hearing aid specialist?

This guide is a simplified version of the training path needed to get a license in Oregon. For complete details, go to the Health Licensing Office (HLO) Advisory Council on Hearing Aids website: <https://www.oregon.gov/oha/PH/HLO/Pages/Board-Advisory-Council-Hearing-Aids-License.aspx>.

Step 1: Get ready for training

Find a supervisor to train you. This supervisor/trainer must:

- Be willing to provide direct supervision.
- Be actively licensed for four years as an Oregon Hearing Aid Specialist or Audiologist.
- Have completed the International Hearing Society's (IHS) Distance Learning Program for Professionals in Hearing Sciences or has been Nationally Board Certified in Hearing Instrument Sciences for 3 or more years.



Step 2: Register with the Health Licensing Office as a trainee

Complete a Trainee Registration Application. This includes:

- One form of government-issued identification. The name on the identification **MUST MATCH** the name on the application and it **MUST** have a photo of you.
- An application fee.
- A supervisor's signature.

Step 3: Get the OK to start training

The HLO sends you:

- A letter that says you can begin your training.
- A packet that explains your training requirements; it will include all forms and applications you will need throughout the process.

Step 4: Learn!

Under the direct supervision of your approved supervisor, you must complete:

- Theory training that includes the IHS Distance Learning Program.
- Practical training that includes 520 hours in the core competencies as specified in the trainee packet that the HLO will be sending you.

Step 5 Done training? What now?

Your supervisor must complete and sign the Certification of Training Form. You must submit this form with the IHS Distance Learning Certificate of Completion to the HLO.



You cannot keep working after training unless you apply for a Temporary Hearing Aid Specialist License; your trainee registration becomes invalid when your training is complete.

To obtain a Temporary Hearing Aid Specialist License, you will need:

1. A supervisor to provide indirect supervision. This can be the one you trained with initially or you can find another. They must:
 - Be willing to supervise you.
 - Be actively licensed for three years as an Oregon Hearing Aid Specialist or Audiologist.
2. A completed Temporary License Application. This will include:
 - Two forms of government-issued identification. The name on the pieces of identification **MUST MATCH** the name on the application, and one **MUST** have a photo of you.
 - An application fee.
 - A temporary license fee.
 - Your supervisor's signature.
3. After receiving your application and fees, the HLO mails you your temporary Hearing Aid Specialist License which allows you to continue working under indirect supervision.

Step 6 Required exams

1. International Hearing Society examination

This examination is administered through the IHS and the HLO will notify the IHS that you are ready to take the test when you submit your Certification of Training form. IHS will:

- Contact you to schedule the exam and collect the examination fee.
- Provide the HLO with your exam results; the HLO will contact you.

2. Oregon Laws and Rules Examination

This exam is administered on a walk-in basis at the HLO on the following days:

- Monday: 8 a.m. to 1 p.m.
- Tuesday: 9 a.m. to 1 p.m.
- Wednesday through Friday: 8 a.m. to 1 p.m.

You must bring with you to the exam:

- Two forms of government-issued identification. The name on the pieces of identification **MUST MATCH** the name on the application and one **MUST** have a photo of you.
- The exam fee.

3. Practical examination

This exam is administered by the HLO quarterly – four times a year – and is by appointment only.

To take the exam, submit to the HLO:

- An Examination Application and exam fee – and these must be received at least 30 days before the scheduled exam. Include the date of the exam you wish to take.
- One government-issued photo identification (driver's license).

The HLO will send you a time and location for your exam. You will be given a list of supplies you will need to take the test.

Exam results will be sent to you in writing.

For more information and exam dates, go to <https://www.oregon.gov/oha/PH/HLO/Pages/Board-Advisory-Council-Hearing-Aids-License.aspx>.

Final Step Get licensed

Complete and submit a Hearing Aid Specialist License Application. The best time to do this is when you are close to completing the examinations since you will qualify once all the examinations have been passed. This includes:

- Two forms of government-issued identification. The name on the pieces of identification MUST MATCH the name on the application and one MUST have a photo of you.
- Your high school diploma or equivalent.
- The application fee.
- The license fee.

Upon receipt of your application, exam results, documentation and fees, the HLO will mail you your permanent Hearing Aid Specialist License.