

**RESIDENTIAL CARE FACILITY ADMINISTRATORS**  
**OREGON LAWS AND RULES**  
**EXAMINATION INFORMATION BULLETIN**  
**Implemented: January 1, 2020**  
**75 Questions; 90-minute Time Limit**

<b>Domains:</b>	<b>Number of Questions on Examination:</b>
<b>HEALTH LICENSING OFFICE - 14%</b> <b>OAR - Chapter 331 &amp; ORS Chapter 676</b>	<b>10</b>
<b>Health Licensing Office Laws and Rules</b>	
Health Licensing Rules	5
Health Licensing Laws	5
<b>Department of Human Services Rules - 81%</b> <b>OAR - Chapter 411</b>	<b>61</b>
<b>Department of Human Services Rules</b>	
Definitions	7
Licensing Standard	3
Change of Ownership or Management	2
Facility Administration	3
Resident Rights and Protections	2
Abuse Reporting and Investigation	3
Resident Services	3
Resident Move-In and Evaluation	3
Service Plan — General	5
Change of Condition and Monitoring	2
Medications and Treatments	4
Restraints and Supportive Devices	3
Staffing Requirements and Training	2
Involuntary Move-out Criteria	3
Refunds and Financial Management	2
Fire and Life Safety	1
Emergency and Disaster Planning	1
Residential Care Facility Building Requirements	6
Assisted Living Facility Building Requirements	6
<b>Long Term Care Administrators Board Rules- 5%</b> <b>OAR – Chapter 853</b>	<b>4</b>
➤ <b>Long Term Care Administrators Board Rules</b>	
Professional Standards Model	4
	<b>Total = 75</b>

***Passing the written examination requires a score of at least 75%***

**EXAMINATION REFERENCE SOURCES**

Oregon Revised Statutes: <ul style="list-style-type: none"> <li>• Chapter 676, Divisions 150, 560-625, 850 and 992</li> </ul>	Oregon Administrative Rules: <ul style="list-style-type: none"> <li>• Chapter 331, Divisions 001-030</li> <li>• Chapter 411, Divisions 020 and 054</li> <li>• Chapter 853, Divisions 020-060</li> </ul>
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➤ Attached is the Candidate Information Bulletin that includes specific content covered within each domain.

## Health Licensing Office Laws and Rules 14%

- **Notification Requirements (1%)**
- **Unprofessional Conduct (3%)**
- **License Renewals (3%)**
  - Renewal Requirements
  - License Term
- **Reporting Prohibited Conduct (3%)**
  - Duty to Report
  - Reporting Requirements
- **Conduct of Investigations (3%)**
  - Appearance Before the Health Licensing Office
  - Contact with Complainant
- **Civil Penalties (1%)**

## Department of Human Services Rules 81%

- **Definitions (9%)**
- **Licensing Standard (4%)**
  - Separate Facility License
  - Remodel or Renovation
  - Permanent Closure
  - License Term
- **Change of Ownership or Management (3%)**
- **Facility Administration (4%)**
  - Background Checks
  - Staffing Plans
  - Posting Requirements
- **Resident Rights and Protections (3%)**
  - Residents' Bill of Rights
  - Guardianship
  - Resident Funds
- **Abuse Reporting and Investigation (4%)**

- **Resident Services (4%)**
  - Nutrition Services
  - Activities
  - Modified Special Diets
- **Resident Move-In and Evaluation (4%)**
  - Move-in Evaluation Timeframes
  - Move-in Evaluation Administrator Responsibilities
- **Service Plan - General (7%)**
  - Person-Centered Service Plan
  - Service Plan Timeframes
  - Service Plan Required Content
  - Risk Agreements
- **Change of Condition and Monitoring (3%)**
  - Short Term Change Definition
  - Significant Change of Condition Definition
  - Resident Monitoring and Reporting System
- **Medications and Treatments (5%)**
  - Oversight of the Medication Administration
  - Medication Review
  - Medication Administration
  - Medication Administration Record
  - Medication Self-administration
- **Restraints and Supportive Devices (4%)**
  - Permitted use of Restraints
  - Documentation of Restraints

- **Staffing Requirements and Training (3%)**
  - Direct Care Staffing Requirements
  - Direct Care Staff Training Hours
- **Involuntary Move-out Criteria (4%)**
  - Involuntary Move-out Notice
  - Hearing Requests
- **Refunds and Financial Management (3%)**
  - Refunds upon Resident Death
  - Rate Change Notice
- **Fire and Life Safety (1%)**
  - Fire Drills
  - Fire Extinguishers Requirements
- **Emergency and Disaster Planning (1%)**
  - Emergency preparedness Drills
  - Emergency preparedness Plan Posting
- **Residential Care Facility Building Requirements (8%)**
  - Exterior Pathways
  - Hallways and Corridors
  - Grounds and Refuse Containers
  - Recreation area Available
  - Reception Area
  - Floor Surfaces
  - Resident Unit Size and Occupancy
  - Resident Storage Areas
  - Residents Closets
  - Dining Area Capacities
  - Resident Lounge Sizing
  - Linens and Cloths Washing Requirements
  - Food Storage Requirements
  - Hot Water Temperature in Residents' Units

**Department of Human  
Services Rules 81%  
(continued)**

- **Assisted Living Facility  
Building Requirements  
(8%)**
  - Exterior Pathways
  - Hallways and Corridors
  - Grounds and Refuse  
containers
  - Recreation area Availably
  - Reception Area
  - Floor Surfaces
  - Resident Unit Size and  
Occupancy
  - Resident Storage Areas
  - Residents Closets
  - Dining Area Capacities
  - Resident Lounge Sizing
  - Linens and Cloths  
Washing  
Requirements
  - Food Storage  
Requirements
  - Hot Water Temperature in  
Residents' Units

**Long Term Care  
Administrators Board  
Rules 5%**

- **License Renewals**
  - Renewal Requirements
  - Renewal of Expired  
License
  - Continuing Education  
Hours