

Waiting Period Requirements For Retaking A Failed Written Examination

The Health Licensing Office (HLO) and the Board of Cosmetology established requirements, including waiting periods and additional training, for applicants who fail the written examination and must retake the examination after one or more failed attempts.

Barbering, Esthetics, Hair Design and Nail Technology Retake Requirements

After the third failed attempt, applicants must obtain additional training from an Oregon educational institution **or** complete an HLO administered examination study review. The following charts show the number of days that applicants are required to wait before retaking any section(s) of the cosmetology examination and natural hair care examination.

Examination Attempts:	All Cosmetology Examinations (except Natural Hair Care – see below) Waiting Periods and Additional Training:
After first and second failed attempts	Eligible to retake on or after the eighth (8th) calendar day* . Applicants are REQUIRED to wait seven whole calendar days before retaking examination.
After third failed attempt	<ul style="list-style-type: none"> ❶ Eligible to retake on or after the 30th calendar day*. Applicants are REQUIRED to wait 29 whole calendar days before retaking examination. ❷ Prior to the fourth attempt, complete additional training and submit a <i>Certificate of Additional Training</i> from an Oregon licensed career school to the HLO; or complete an Office administered examination study review. You will be contacted by the HLO to offer you this option.
After fourth and fifth failed attempts	Eligible to retake on or after the eighth (8th) calendar day* . Applicants are REQUIRED to wait seven whole calendar days before retaking examination.
After sixth failed attempt	The ability to retake or the requirements for retake (or both) will be determined by the HLO and the Board of Cosmetology on a case-by-case basis.

NATURAL HAIR CARE RETAKE SCHEDULE

Examination Attempts:	Waiting Periods:
After First and Second failed attempts	Exam MAY be taken the same day.
After third and additional failed attempts	Eligible to retake on or after the eighth (8 th) calendar day*. Applicants are REQUIRED to wait seven whole calendar days before retaking examination.

***Calendar day** = Must fall on a non-holiday, regular HLO office business day and during regular office hours open to the public. A list of State of Oregon holidays can be found at:

<https://www.oregon.gov/das/pages/buildingclosure.aspx>.

The HLO **examination days and hours** are: Monday: 8 a.m. to 1 p.m.
 Tuesday: **9** a.m. to 1 p.m.
 Wednesday – Friday: 8 a.m. to 1 p.m.