

## ***Oregon Public Meetings Law – Complaint Form***

### **Violations of Oregon Public Meetings Law**

There are mandatory prerequisites for submitting Public Meetings Law complaints to the Oregon Government Ethics Commission (OGE). These prerequisites also apply to executive session complaints. **If you fail to satisfy the mandatory prerequisites before filing your complaint with OGE, the OGE has stated that it will dismiss your complaint.**

If you are comfortable addressing your public meetings law concern directly with the Health Licensing Office (HLO) instead of filing a formal complaint, then the HLO invites you to do so. However, if this is not possible or if your concerns remain unresolved, the OGE has the authority to enforce public meetings laws.

The OGE offers a complaint process to submit alleged violations of Oregon public meetings law. Information about the process and frequently asked questions can be found at:

<https://www.oregon.gov/ogec/public-records/Pages/Complaints.aspx>.

In accordance with the mandatory prerequisite of filing a written grievance with the public body before filing your complaint with OGE, you can submit the “Oregon Public Meetings Law – Complaint Form” (this form) to Josh Page through one of the following methods:

1. By email to [josh.page@oha.oregon.gov](mailto:josh.page@oha.oregon.gov).
2. In person, between 9 a.m. and 4 p.m. on any open business day, Monday through Friday, at the following location:

Health Licensing Office  
1430 Tandem Ave. NE, Suite 180  
Salem, OR 97301-2192

Via mail, addressed to the attention of Josh Page at the above HLO address.



## HEALTH LICENSING OFFICE

1430 Tandem Ave. NE, Suite 180, Salem, OR 97301-2192

Phone: (503) 378-8667 | Email: [hlo.info@odhsoha.oregon.gov](mailto:hlo.info@odhsoha.oregon.gov)

Web: [www.oregon.gov/oha/ph/hlo](http://www.oregon.gov/oha/ph/hlo)

Complainant Contact Information		
LAST NAME:	FIRST NAME:	MIDDLE INITIAL:
RESIDENTIAL PHYSICAL ADDRESS:		
CITY:	STATE:	ZIP:
MAILING ADDRESS (IF DIFFERENT FROM ABOVE):		
CITY:	STATE:	ZIP:
PHONE:	EMAIL:	
Complaint Information		
DATE OF SUBMISSION OF THIS COMPLAINT FORM:		
DATE OF THE MEETING WHEN THE ALLEGED VIOLATION OCCURRED:		
NAME OF THE BOARD / COUNCIL / PROGRAM:		
PROVIDE A DESCRIPTION OF THE SPECIFIC FACTS AND CIRCUMSTANCES OF THE ALLEGED VIOLATION (IF NECESSARY, ATTACH ADDITIONAL PAGES OR YOUR OWN DOCUMENTATION):		
Complainant's Signature:		Date:

Submit this complaint form to Josh Page by way of one of the three methods stated on the first page of this form.