

**Division 50**  
**CONTINUING EDUCATION REQUIREMENTS**

**853-050-0000**

**Continuing Education Requirements for Nursing Home Administrators**

- (1) To maintain an authorization, nursing home administrators must complete a minimum of 10 hours of continuing education every authorization year.
- (2) Credit hours obtained in excess of those required for the one-year reporting period cannot be carried forward or used to reinstate an inactive authorization.
- (3) Beginning July 1, 2021, at least 1 hour of annual continuing education must be in cultural competency coursework:
  - (a) Approved by the Oregon Health Authority under ORS 413.450; or
  - (b) That meets the skills requirements established by the Oregon Health Authority under ORS 413.450 by rule;
- (4) Section (3) does not apply to authorization holders who are:
  - (a) Retired and not practicing the profession in any state;
  - (b) Not practicing the profession in this state; or
  - (c) Residing in this state, but not practicing in the profession in any state.
- (5) Except for the continuing education hours required under section (3), Continuing education for nursing home administrators must address subject matter related to at least one of these domains:
  - (a) Resident and nursing care and quality of life, including person-centered care;
  - (b) Human resources;
  - (c) Finance;
  - (d) Physical environment, including fire and life safety;
  - (e) Compliance and governance including state and federal laws and standards;
  - (f) Leadership and management as related to (a) through (e).

(6) Each licensee shall document compliance with the continuing education requirement through attestation on the license renewal application. Licensees are subject to provisions of OAR 853-050-0010 pertaining to periodic audit of continuing education.

(7) CEU credit will be awarded based on the following criteria:

(a) Completion and passing of academic courses taken from an accredited college or university at the same rate of credit established by that institution;

(b) Completion of professional courses which meet academic course requirements in content, instruction and evaluation will be assigned CEU credit at the same rate as academic courses.

(c) Courses that do not meet standards as set forth in paragraphs (a) and (b) of this subsection, such as workshops, symposiums, seminars, laboratory exercises, or any applied experience with or without formal classroom work may receive credit at the rate of 1.0 CEU for each 10 hours of attendance.

(8) Documentation supporting compliance with continuing education requirements must be maintained for a period of two years following renewal and must be available to the Office upon request.

### **853-050-0005**

#### **Continuing Education Requirements for Residential Care Administrators**

(1) To maintain an authorization, residential care facility administrators must complete a minimum of 20 hours of continuing education every authorization year.

(2) Credit hours obtained in excess of those required for the one-year reporting period cannot be carried forward or used to reinstate an inactive authorization.

(3) Beginning July 1, 2021, at least 1 hour of annual continuing education must be in cultural competency coursework:

(a) Approved by the Oregon Health Authority under ORS 413.450; or

(b) That meets the skills requirements established by the Oregon Health Authority under ORS 413.450 by rule;

(4) Section (3) does not apply to authorization holders who are:

(a) Retired and not practicing the profession in any state;

(b) Not practicing the profession in this state; or

(c) Residing in this state, but not practicing in the profession in any state.

(5) Continuing education for residential care administrators must address subject matter related to the following domains:

- (a) Leadership skills;
- (b) Building requirements;
- (c) Fire and life safety;
- (d) Quality improvement processes;
- (e) Human resources management;
- (f) Health services;
- (g) Role of the nurse and Oregon Nurse Delegation Act;
- (h) Person-centered care principles;
- (i) Memory care standards;
- (j) Compliance and governance;
- (k) Adult abuse protection and investigations;
- (l) Oregon Revised Statutes and Oregon Administrative Rules.

(h) Documentation supporting compliance with continuing education requirements must be maintained for a period of two years following renewal and must be available to the Office upon request.