



# Board of Athletic Trainers

## OREGON ADMINISTRATIVE RULES

**(UNOFFICIAL COPY)**

**CHAPTER 331, DIVISION 105 – 180**

**PERMANENT RULES EFFECTIVE**

**JANUARY 1, 2020**



### **HEALTH LICENSING OFFICE**

1430 Tandem Ave. NE, Suite 180

Salem, OR 97301-2192

Phone: (503) 378-8667 | Fax: (503) 370-9004

Email: [hlo.info@state.or.us](mailto:hlo.info@state.or.us)

Website: [www.healthoregon.org/hlo](http://www.healthoregon.org/hlo)

**DIVISION 105**

**GENERAL ADMINISTRATION**

**331-105-0011**

**Definitions**

The following definitions apply to divisions 105 through 180.

- (1) “Board of Certification, Inc.” (BOC) means the national organization that is accredited by the National Commission for Certifying Agencies that provides a certification program for the entry-level athletic trainer.
- (2) “Office” means the Health Licensing Office.
- (3) “The practice of athletic training” is defined in ORS 688.701.

**DIVISION 130**

**ATHLETIC TRAINER LICENSE AND REQUIREMENTS**

**331-130-0006**

**Athletic Trainer License**

- (1) Individuals must be licensed to practice athletic training, use the title “Licensed Athletic Trainer,” and the abbreviation “LAT,” in Oregon unless they qualify for an exemption pursuant to ORS 688.718.
- (2) A licensee is subject to the provisions of OAR Chapter 331, Division 30 regarding the issuance and renewal of a license, and to provisions regarding authorization to practice, identification, and requirements for issuance of a duplicate license.
- (3) An athletic trainer license is good for one year and is eligible for renewal. The license becomes inactive on the last day of the month one year from the date of issuance.
- (4) An athletic trainer licensee must adhere to all standards of practice and professional conduct listed in Division 160.

**331-130-0007**

**Application Requirements**

An individual applying for an athletic trainer license must:

- (1) Meet the requirements of OAR 331 Division 30.
- (2) Submit a completed application form prescribed by the Office, which must contain the information listed in OAR 331-030-0000,
- (3) Submit:
  - (a) Official documentation of having passed the Board-approved BOC examination; and
  - (b) Proof of being at least 18 years old; and
  - (c) Evidence of current certification in cardiopulmonary resuscitation (CPR) including:
    - (A) Adult, child and infant CPR;
    - (B) Adult, child and infant automated external defibrillator (AED);
    - (C) Two person CPR;
    - (D) Barrier devices (e.g., pocket mask, bag valve mask).
- (4) Pay fees.

**331-130-0013**

**Athletic Trainer License Renewal**

(1) To avoid late-renewal fees, license renewal must be made prior to the license entering inactive status. The licensee must:

- (a) Submit a completed renewal application form;
- (b) Pay renewal-of-license fee pursuant to 331-140-0000;
- (c) Attest to having obtained required continuing education; and
- (d) Attest to having current certification in CPR pursuant to OAR 331-130-0007.

(2) A license may be inactive for up to three years. When renewing after entering inactive status, the licensee must:

- (a) Submit a completed renewal application form;
- (b) Pay license renewal fee and late renewal of license fee pursuant to 331-140-0000;
- (c) Attest to having obtained required continuing education; and
- (d) Attest to having current certification in cardiopulmonary resuscitation pursuant to OAR 331-130-0007.

(3) A license that has been inactive for more than three years is expired; the individual must reapply and meet the current licensing requirements.

(4) A licensee failing to meet required annual continuing education must reapply and meet current licensing requirements.

(5) A licensee may not practice with an inactive or expired license.

**331-130-0015**

**License Display and Posting Requirements**

(1) Licensees must show proof of valid license upon request.

(2) Post the license in public view at the athletic trainer's primary workplace in public view.

(3) If a licensee carries the license pocket card, it may be laminated.

**DIVISION 140**

**FEES**

**331-140-0000**

**Fees**

- (1) Applicants and licensees are subject to the provisions of OAR 331-010-0010 and 331-010-0020 regarding the payment of fees, penalties and charges.
- (2) Fees established by Office are:
  - (a) Application:
    - (A) License: \$100.
    - (B) License by reciprocity: \$150.
  - (b) Examination — Oregon laws and rules: \$50.
  - (c) Original issuance of license (including by reciprocity): \$125 for one year.
  - (d) Permits and waivers: \$150.
  - (e) Renewal of license: \$125 for one year.
  - (f) Delinquent (late) renewal of license: \$40 per year, up to three years.
  - (g) Reinstatement: \$150.
  - (h) Replacement of license, including name change: \$25.
  - (i) Duplicate license: \$25 per copy with maximum of three.
  - (j) Affidavit of licensure: \$50.
  - (k) An additional \$25 administrative processing fee will be assessed if a NSF or non-negotiable instrument is received for payment of fees, penalties and charges. Refer to OAR 331-010-0010.
- (3) Individuals who renew online will receive a \$40 discount.

**DIVISION 150  
CONTINUING EDUCATION**

**331-150-0000**

**Continuing Education**

- (1) To ensure continuing efforts on the part of licensed athletic trainers to remain current with new developments in athletic training and to encourage diversified training and qualifications in the profession, continuing education is required as a condition of licensure.
- (2) Continuing education experiences are programs beyond the basic education required to obtain licensure and that are designed to promote and enrich knowledge, improve skills, and develop attitudes for the enhancement of the practices of licensed athletic trainers, thus improving athletic training care to the public.
- (3) Continuing education requirements apply whether the applicant renewing license is living or working within Oregon or outside of the state, so long as Oregon license is maintained.

**331-150-0005**

**Continuing Education Requirements**

- (1) To maintain licensure, athletic trainers must complete a minimum of 10 hours of continuing education every licensure year. A licensure year is 365 days in duration, or 366 days in a leap year, and begins on the first date that the license is current. Credit hours obtained in excess of those required for the one-year reporting period may not be carried forward. A license holder's continuing education requirements remain in effect during the time the license is inactive.
- (2) Each licensee must document compliance with the continuing education requirement through attestation on the renewal application. Licensees are subject to provisions of OAR 331-150-0010 pertaining to periodic audit of continuing education.
- (3) Approved continuing education must be obtained by participation in or attendance at a course provided by an accredited college or university or a course or program approved by the BOC.
- (4) Continuing education must address subject matter related to athletic training in accordance with ORS 688.701 through 688.734.
- (5) CE credit will be awarded based on the following criteria:
  - (a) Completion and passing of academic courses related to athletic training taken from an accredited college or university are awarded 15 hours for each semester-based credit earned, 14 hours for each trimester-based credit earned or 10 hours for each quarter-based credit earned; and

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(b) Courses that do not meet standards as set forth in paragraph (a) of this subsection, such as workshops, symposiums, seminars, laboratory exercises, professional courses, or any applied experience with or without formal classroom work must be pre-approved by the agency or by BOC and may be assigned credit at the rate of one hour for each hour of attendance.

(5) Licensees must complete two hours of continuing education specifically on concussion and traumatic brain injury once every three years.

(6) Documentation supporting compliance with continuing education requirements must be maintained for a period of three years following renewal and must be available to the Office upon request.

**331-150-0010**

**Continuing Education: Audit, Required Documentation and Sanctions**

(1) The Office will audit a percentage of licensees to verify compliance with continuing education requirements.

(2) Licensees selected for audit of continuing education attestation shall submit to the Office, within 30 calendar days from the date of issuance of the notification, satisfactory evidence of participation in required continuing education in accordance with OAR 331-150-0005.

(3) If selected for audit, satisfactory evidence includes:

(a) For courses provided by an accredited college or university — A course syllabus and an official transcript from the accredited college or university;

(b) For BOC approved programs or courses — A certificate of completion that includes the BOC approval number.

(4) Failure to meet continuing education requirements shall constitute grounds for disciplinary action, which may include, but is not limited to, assessment of a civil penalty and suspension or revocation of license.

**DIVISION 160  
STANDARDS OF PRACTICE**

**331-160-0010**

**Standards of Practice**

- (1) The Board of Athletic Trainers adopts Code 1 of the BOC Standards of Professional Practice, Version 3.2, published in October 2018 and implemented in January 2019.
- (2) Licensees must abide by ORS 676.612.
- (3) Collaborate with a physician in the treatment of an athletic injury as provided in OAR 331-160-0015.
- (4) Document all services.
- (5) Records must be maintained for at least seven years after discharge. All records are subject to review by the Office.
- (6) Abide by all federal, state, and local regulations.

**331-160-0015**

**Collaboration of Athletic Trainers and Physicians**

- (1) “Collaboration” as used in this section means consultation, correspondence, or referral between an athletic trainer and a physician licensed pursuant to ORS 677. Collaboration may be initiated by the athletic trainer or physician and consists of oral or written communication between the parties or an appropriate representative of the physician. “Collaboration” as used in OAR 331-160-0010 and this section, does not mean providing care on behalf of, jointly, or in concert with one another.
- (2) “Consultation” as used in this section means discussing or sharing information with another health care provider that is consistent with the requirements of state and federal law regarding confidentiality for the purposes of obtaining information or recommendations for the provision of care to the athlete.
- (3) “Referral” as used in this section means directing the athlete to other resources for purposes of care, treatment, assessment or intervention.
- (4) An athletic trainer must collaborate with a physician when the athletic injury is beyond the athletic trainer’s scope of practice or expertise, or in those instances where the injury is not responding to treatment.
- (5) The athletic trainer must appropriately record collaboration with a physician regarding an athlete or athletic injury in an acceptable manner, such as notation on injury reports, medical records, or progress reports.



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(6) Nothing in this section or these rules shall be construed to prevent a physician from employing, directing, supervising, establishing protocols for, or otherwise assisting a licensed athletic trainer in the practice of athletic training consistent with the scope of practice and professional standards of each practitioner.

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**DIVISION 180**

**CIVIL PENALTIES**

**331-180-0010**

**Civil Penalty Schedule**

The Office has adopted the following presumptive penalty schedule for violation of statutes and rules. This schedule applies, except at the discretion of the Office pursuant to OAR 331-020-0060. For violations not addressed by this schedule, the provisions of OAR 331-020-0060 apply. Practicing, attempting to practice, or purporting to practice athletic training without a license is a violation.

(1) Practicing having never held a license, or practicing with an expired license:

(a) 1st offense: \$2,500;

(b) 2nd offense: \$5,000;

(c) 3rd offense: Monetary penalty and any other actions allowed by law including revocation of suspended authorization to practice and refusal to issue a new authorization to practice to a revoked authorization holder.

(2) Practicing with an inactive license:

(a) 1st offense: \$200;

(b) 2nd offense: \$500;

(c) 3rd offense: \$1,000

(d) 4th offense: Monetary penalty and any other actions allowed by law including revocation of suspended authorization to practice and refusal to issue a new authorization to practice to a revoked authorization holder.

(3) Practicing with a license that is suspended or revoked:

(a) 1st offense: \$2,500;

(b) 2nd offense: \$5,000;

(c) 3rd offense: Monetary penalty and any other actions allowed by law including revocation of suspended authorization to practice and refusal to issue a new authorization to practice to a revoked authorization holder.