

OregonEnvironmental Laboratory Accreditation Program



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July 23, 2025

RE: PT Requirements

Originally posted July 3, 2019 and updated July 22, 2025

ORELAP Accredited Laboratories:

It is ORELAP's responsibility to accredit laboratories based on the TNI Standards and consistent with drinking water, environmental, cannabis, and psilocybin regulations. To maintain accreditation, laboratories are required to analyze proficiency testing (PT) samples according to Volume 1, Module 1 of the 2016 TNI Standards, and continue to meet the quality systems standards according to those set forth in Volume 1, Module 2 of the 2016 TNI Standards.

This letter is to remind ORELAP laboratories that analytical results for a Field of Proficiency Testing (FoPT) must have a specific match between the analytical result for the FoPT and any criterion that identifies the laboratory or the field of accreditation (i.e., method reference, method code, analyte reference, analyte code) for which the PT sample was analyzed for the purpose of initial or continued accreditation. If you would like to verify your FoPT matches the fields of accreditation in your scope, please read the attached document which outlines where to find this information.

Laboratories that identify a need to update the fields of accreditation may contact orelap.info@oha.oregon.gov to start the process.

The laboratory must maintain thorough and accurate records in order to have technically defensible compliance monitoring data and to demonstrate to ORELAP that the laboratory complies with relevant requirements. ORELAP may initiate suspension and/or revocation procedures for laboratories which do not correctly identify the field of accreditation for which the PT sample was analyzed.

If you have questions regarding the content of this letter, please contact <u>orelap.info@oha.oregon.gov</u>.

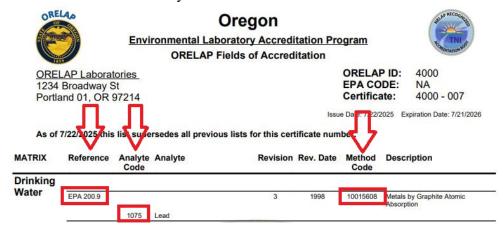
Sincerely,

Steve Jetter
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How to verify your Fields of Accreditation:

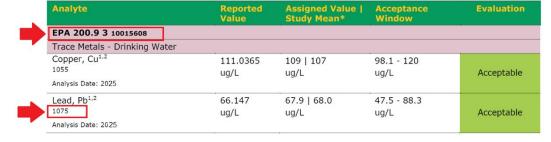
1. Locate the method code and analyte code in your current FOA (sent by email) or download the "Fields of Accreditation Summary" by clicking the FOAs button with the current application selected in the ODIE system.



2. Verify that the method code/analyte code from your Fields of Accreditation is matching the FoPTs on your PT report (If you have questions about where to verify this information please contact your PT Provider).

Laboratory Performance Evaluation Summary

Summary Results for



3. If the previously mentioned information does not match, the PT result will not be counted toward the laboratory's PT history which may result in a fail for the FoPT if there is a gap of greater than 7 months between acceptable results.