**VISTA Team Opportunity Listing and Recruiting Information**

The opportunity description is the text that OHA and CNCS will utilize to advertise the position on the national database of AmeriCorps positions and is what applicants will be viewing when applying for the position. The position description is often the first encounter a VISTA member will have with your organization. It is essential that the position description is clear, honest and compelling so that you can attract a good match. Please follow the designated character count (which includes spaces), this is not flexible.

Please fill in the following information:

**Host organization name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**VISTA Job Title (60 characters or less; example: Health Equity VISTA):**

[PROJECT FOCUS VISTA]

**Give a brief two (2) line description of the program (200 characters or less)**

Join Oregon’s statewide public health VISTA team to build healthy communities and your career. Lead [SUMMARY OF MEMBER DUTIES] in ­­­­­­­[CITY/TOWN].

**Member Duties (1000 characters or less)**

Instructions: What will the VISTA member do? Use plain language with limited jargon. Audience includes non-public health reviewers and applicants with limited public health experience. Be concise and use numbered or bulleted lists of key objectives/projects that also appear in the VISTA Assignment Description. You may also include qualifications in this section such as required language and two to three desired soft and/or hard skills.

[Enter member duties here]

**Program Description (2000 characters or less)**

Instructions: Explain who you are, what you do, who you serve. Explain how it alleviates poverty and serves low income community members. Use plain language with limited jargon and spell out acronyms. Audience includes non-public health reviewers and applicants with limited public health experience. Be sure to Include the joys of living in your town.

(The first paragraph and final sentence are included in all OHA VISTA position listings)

This position joins the Oregon Health Authority’s statewide VISTA team. In addition to activities at your individual site, each member receives additional orientation, training throughout the year, team retreats and meetings, and the support of the team leaders and project director based at the state public health agency. For more information about the Oregon Health Authority VISTA Partnership Program, please visit: <http://go.usa.gov/cnayh>.

[Enter your program description here]

With the innovative public health work happening in Oregon, [TOWN] is a wonderful place to explore a future in public health.