

December 1, 2025

Dear Service Centers,

This letter follows the [letter sent to service centers on September 4, 2025 about 303 data updates](#). All service centers need to review the [SB 303 Data Reporting Guide for Service Centers](#) which OPS updated and published today, December 1, 2025.

This updated version includes new requirements that will become effective on January 1, 2026. It also includes additional descriptions and screenshots describing how to confirm that the required data has been submitted completely.

Specifically, the updates describe the following requirements:

- An updated [303 Client Data Form](#) must be used beginning January 1, 2026. The updated form includes additional racial and ethnicity response options and a new veteran status question, which must be reported beginning with Q1 of 2026.
- Additionally, beginning January 1, 2026, service centers will be required to track the total number of clients who selected the “opt-out” option on the 303 Client Data Form, which also must be reported for Q1 of 2026.
- As a reminder, all client data and service center data must be submitted through the 303 Data Reporting Portal in TLC by 11:59pm on the quarterly deadlines (April 25, July 25, October 25, and January 25).
- To support compliance, OPS has added additional descriptions and screenshots in the section on how to ‘Confirm Data has been Submitted Completely’ which begins on page 18 of the updated [303 Data Reporting Guide for Service Centers](#).

Service centers must submit the data required in statute and rule. Not doing so is a violation of ORS 475A and OAR 333-333 and may result in a compliance action or administrative penalty.

OPS created and continues to update the [303 Data Reporting Guide for Service Centers](#) to support service centers in complying with SB 303 requirements. Please message the OPS Compliance Program in TLC if you have any questions.

Thank you,
Oregon Psilocybin Services Section