

Oregon Higher Education Coordinating
Commission
Private Career School Licensing Presentation



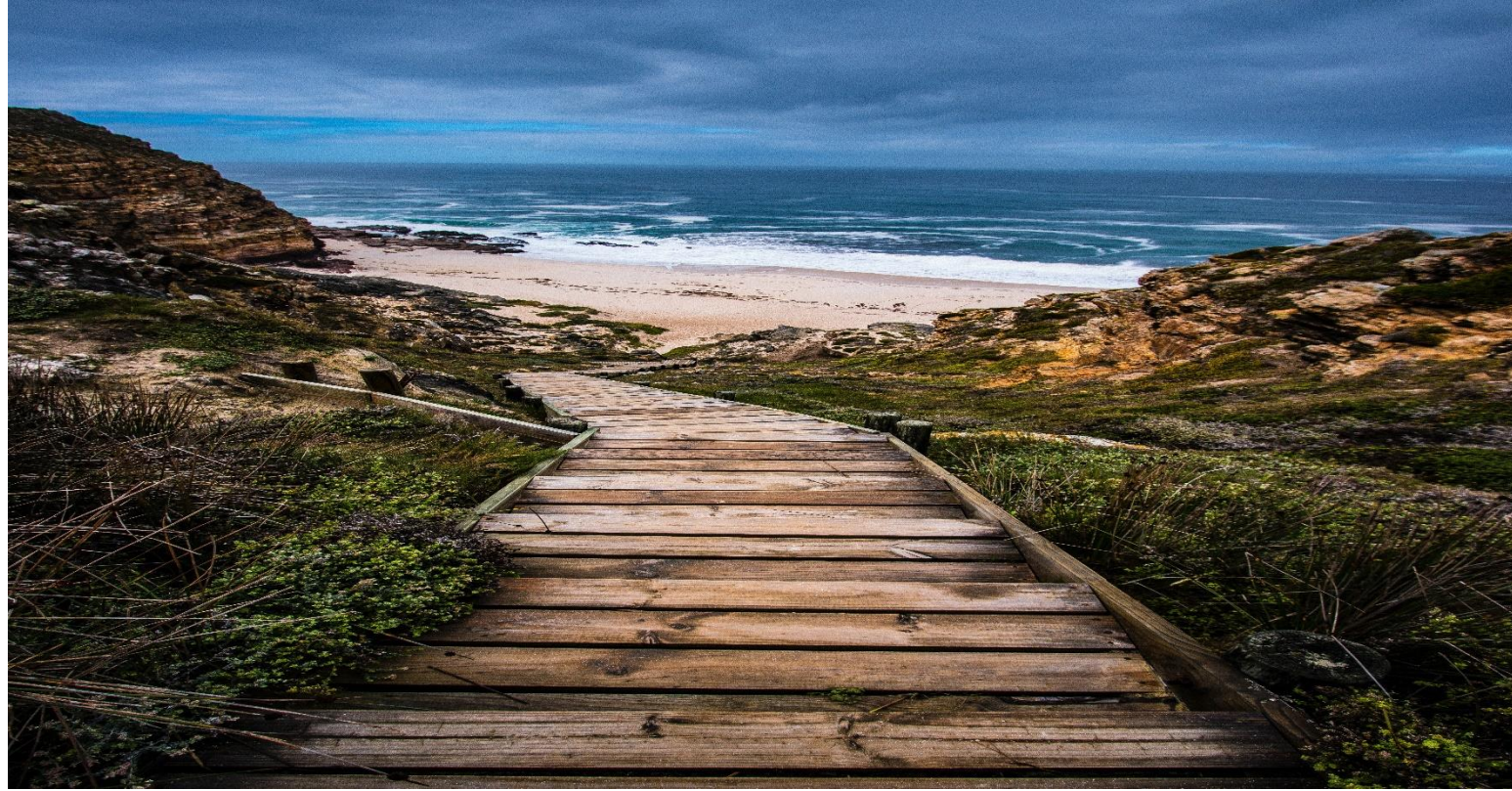
Private Career School Licensure- How to Apply ?

- **Contact :** **Peter Gertenrich**
- **Phone:** (503)- 947-5719
- **Email:** Peter.gertenrich@hecc.Oregon.gov

How to start the process to become a Private Career School (PCS) for potential new school applicants?

- 1) Contact Peter Gertenrich
- 2) Let Peter know that you want to put your school on our new school Psilocybin application queue list
- 3) Make sure you contact OHA-OPS first to obtain psilocybin content curriculum approval and teacher attestation process
- 4) Peter Gertenrich will provide you with our PCS new school application
- 5) Make sure your school has the financial wherewithal and structural capacity to open a new private career school.

Remember: A school cannot advertise or enroll any students until private career school new school licensure is approved by the Oregon Higher Education Coordinating Commission.



PCS NEW SCHOOL LICENSE PROCESS

Eight Step New School Application Process includes guidance for the following:

- Enrollment Agreement
- School Catalog
- School owner and school structure information
- School Syllabus
- School Employee Policies
- School student record requirements
- Education Curriculum



PCS Temporary Administrative Rule changes that directly impact Psilocybin Schools

- **OAR 715-045-0029- Tuition Protection Fund- Liability Insurance**
- **OAR 715-045-0012 –Personnel- OHA-OPS teacher approved via school’s attestation**



Thank you