

**Product Tracking Changes released 8/14/26 - Sales page updates; auto rounding;
Testing Request page updates**

TO: Licensed service centers, manufacturers, and laboratory

Greetings,

Please share this information with permitted workers who have access to your Product Tracking (TLC-PTS) account.

There are 6 new features for Service Centers, 3 new features for Manufacturers, and 2 new features for Testing Laboratories in TLC-PTS (the product tracking system). These include Sales page updates, auto rounding, and Testing Request page updates.

These features released on Fri, 8/14/26 by 10 AM. To see these changes, please close your browser, open a new browser, and log back into TLC:

<https://psilocybin.oregon.gov/welcome>.

Six Updates for Service Centers:

1. All weight fields automatically round to 2 decimal places

- a. The value entered will automatically round to 2 decimal places when one clicks off the field
- b. Example (illustrated below)
 - i. In a "Weight" field, entered a weight of 1.2568
 - ii. Clicked off the "Weight" field
 - iii. The weight automatically changed to 1.26

Weight (rounds to 2 decimal places)*
1.2568

Weight (rounds to 2 decimal places)*
1.26

2. A refund is limited to the quantity and cost of the original sale

- a. Example (illustrated below)
 - i. 4 products of PKPR-dfe6ac0f were sold for a total cost of \$180
 - ii. If attempt to refund 5 products on this sale, an error message informs that no more than 4 products can be refunded
 - iii. If attempt to refund \$190 on this sale, an error message informs that no more than \$180 can be refunded

Package Products

Transfers

Sales

Sales Report

Help

Show Inactive

Sales Records

Filter Sales

Click Entry to Edit Sale

Packaged Product UIN	Description	Product Group	Number Sold	Analyte Weight	Sale Price	Date of Sale	Sales Number	Dose	Record Waste	Refunds
PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	4	Ratio: 3.2 mg/ Each: 4.80 mg Total: 19.2 mg	Total Cost \$ 180 Cost Each \$ 45	Aug 12, 2026	cc5776e9	Initial Dose 3 Secondary Dose 1	Record Waste	Refund

Enter a Refund

Cancel

Refund for PKPR-dfe6ac0f : Homogenized Fungi

Quantity Refunded*

5

The quantity cannot exceed 4 (0 already refunded of 4 sold)

Total Amount Refunded*

190

The refund amount cannot exceed \$180.00 (\$0.00 already refunded of \$180.00)

3. When a sale is deleted, any associated refunds are also deleted**a. Example (Illustrated below)**

- i. 4 products of PKPR-dfe6ac0f were sold for a total cost of \$180
- ii. 1 product was refunded for \$45
- iii. The entire sale was deleted because the wrong product was accidentally selected for the sale

REMINDER: Click the Delete button if you selected the wrong product for sale. If you made any other errors to the sale, click the entry (row) and edit the sale. Both the refund and the sale are deleted (removed from the Sales Records section of the Sales page). The refund and the deleted sale appear in the Deleted Sales section at the bottom of the Sales page.

Show Inactive

Packaged Products

Transfers

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Help

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Packaged Product UIN	Description	Product Group	Number Sold	Analyte Weight	Sale Price	Date of Sale	Sales Number	Dose	Record Waste	Refunds
PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogeniz Fungi	4	Ratio: 3.2 mg/ Each: 4.80 mg Total: 19.2 mg	Total Cost \$ 180 Cost Each \$ 45	Aug 12, 2026	cc5776e9	Initial Dose 3 Secondary Dose 1	Record Waste	Refund

Sales										
Sales Records										
Filter Sales										
Packaged Product UIN	Description	Product Group	Number Sold	Analyte Weight	Sale Price	Date of Sale	Sales Number	Dose	Record Waste	Refunds
PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogeniz Fungi	1	Ratio: 3.2 mg/ Each: 4.80 mg Total: 4.80 mg	Total Cost \$ -45 REFUND	Aug 12, 2026	cc5776e9	Initial Dose 1 Secondary Dose 0	Record Waste	Delete

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[Transfers](#)
[Sales](#)
[Sales Report](#)
[Help](#)
[Show Inactive](#)

Sales Records

Filter Sales

Click Entry to Edit Sale

Packaged Product UIN	Description	Product Group	Number Sold	Analyte Weight	Sale Price	Date of Sale	Sales Number	Dose	Record Waste	Refunds
PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	1	Ratio: 3.2 mg/g Each: 4.80 mg Total: 4.80 mg	Total Cost \$ -45 REFUND	Aug 12, 2026	cc5776e9	Initial Dose 1 Secondary Dose 0	Record Waste	Delete
PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	4	Ratio: 3.2 mg/g Each: 4.80 mg Total: 19.20 mg	Total Cost \$ 180 Cost Each \$ 45	Aug 12, 2026	cc5776e9	Initial Dose 3 Secondary Dose 1	Record Waste	Refund Delete

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Sales Records

PKPR-dfe6ac0f

Click Entry to Edit Sale

Packaged Product UIN	Description	Product Group	Number Sold	Analyte Weight	Sale Price	Date of Sale	Sales Number	Dose	Record Waste	Refunds
Items per page: 25 no record < >										

Deleted Sales

Filter Deleted Sales

Click Entry to View Details

Packaged Product UIN	Description	Product Group	Number Sold	Sale Price	Date of Sale	Sales Number	Reason for Deleted Sale	Dose
PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	1	Total Cost \$ -45 REFUND	Aug 12, 2026	cc5776e9	Selected wrong product for sale	Initial Dose 1 Secondary Dose 0
PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	4	Total Cost \$ 180 Cost Each \$ 45	Aug 12, 2026	cc5776e9	Selected wrong product for sale	Initial Dose 3 Secondary Dose 1

Items per page: 25 1 - 2 of 2 < >

4. Deleted Sales are now visible

- When a sale is deleted, the sale and any associated refunds appear in the Deleted Sales section on the Sales page
- The Deleted Sales section is at the bottom of the Sales page

Select Packaged Products For Sale Per Client

Filter Products

[Enter Sale Per Client](#)

Packaged Product UIN	Description	Type	Quantity	Weight	Analyte Weight	Location
☐ PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	20	Total 30 g Each 1.5 g	Ratio 3.2 mg/g Each 4.80 mg Total 96 mg	Shelf 7
☐ PKPR-4f5b58d3	Homogenized Silver Tail 4.97 mg	Homogenized Fungi	3	Total 3.54 g Each 1.18 g	Ratio 4.21 mg/g Each 4.96 mg Total 14.9 mg	Shelf B-4
☐ PKPR-b8abc917	Whole Fungi - Purple Nicey 24.99 mg	Whole Fungi	7	Total 49.84 g Each 7.12 g	Ratio 3.51 mg/g Each 24.99 mg Total 174.94 mg	Shelf A-1

Items per page: 25 1 - 3 of 3 < >

Deleted Sales

Filter Deleted Sales

Click Entry to View Details

Packaged Product UIN	Description	Product Group	Number Sold	Sale Price	Date of Sale	Sales Number	Reason for Deleted Sale	Dose
PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	1	Total Cost \$ -45 REFUND	Aug 12, 2026	cc5776e9	Selected wrong product for sale	Initial Dose 1 Secondary Dose 0

5. The "Reason for Deleted Sale" displays in the Deleted Sales section

- a. This reason is entered by the licensee or licensee representative when they delete a sale

Deleted Sales

Filter Deleted Sales

Items per page: 25 1 - 3 of 3 < >

Packaged Product UIN	Description	Product Group	Number Sold ↑	Sale Price	Date of Sale	Sales Number	Reason for Deleted Sale	Dose
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PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	4	Total Cost \$ 180 Cost Each \$ 45	Aug 12, 2026	cc5776e9	Selected wrong product for sale	Initial Dose 3 Secondary Dose 1

Items per page: 25 1 - 2 of 2 < >

6. The Sales Report is updated with additional data points: Weight, Analyte Weight, Sales Price Each

- a. Total Analyte Weight and Total Weight populate in the text section of the Sales Report
- b. In the Sales Records section, the following data points were added:
- i. Weight
 1. Total: (g)
 2. Each: (g)
 - ii. Analyte Weight
 1. Ratio: (mg/g)
 2. Each: (mg)
 3. Total: (mg)
 - iii. Each: (to the Sale Price column)
- c. The new data points in the Sales Records section also appear on the CSV and the PDF of the Sales Report

total sales. The sales record data is dependent on the values entered into TLC-PTS. OPS does not certify or check the sales record data in reports for accuracy.

Get Sales Report For Selected Date Range

Begin*
08/01/2026

End*
08/31/2026

Get Report

Sales Data For Range Aug 1, 2026 To Aug 31, 2026

Export PDF

SC-4bed74a8 Service Center Name
Juan Perez
123 Street Name
Ashland, OR 97520
Expires: Aug 12, 2027
Total Products Sold: 2
Total Sales: \$90
Total Analyte weight (mg): 9.94
Total weight (g): 2.36

*The totals provided and the CSV only include sales data entered on the Service Center's Sales Page. Sale Prices entered on Transport Manifests are below, in the Outgoing Transfers section. They are also on the PDF. These sale prices are not included in the Total Sales value.

Sales Records

Export to CSV

Packaged Product UIN	Type	Number Sold	Weight	Analyte Weight	Sale Price	Date of Sale	Sales Number
PKPR-4f5b58d3	Homogenized Fungi	2	Total: 2.36 (g) Each: 1.18 (g)	Ratio: 4.21 (mg/g) Each: 4.96 (mg) Total: 9.93 (mg)	Total Cost: \$ 90 Each: \$ 45	Aug 12, 2026	cc5776e9

total sales. The sales record data is dependent on the values entered into TLC-PTS. OPS does not certify or check the sales record data in reports for accuracy.

Get Sales Report For Selected Date Range

Begin*
08/01/2026

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Get Report

Sales Data For Range Aug 1, 2026 To Aug 31, 2026

Export PDF

SC-4bed74a8 Service Center Name
Juan Perez
123 Street Name
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Sales Records

Export to CSV

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Sat Aug 01 2026-Mon Aug 31 2026 SC-4bed74a8 sales report Level 2 - Limited												
File Home Insert Draw Page Layout Formulas Data Review View Automate Help Acrobat												
A4												
	A	B	C	D	E	F	G	H	I	J	K	L
1	Packaged Product UIN	Type	Number Sold	Sale Price	Cost Each	Weight Total - g	Weight Each - g	Analyte Weight Ratio - mg/g	Analyte Weight Each - mg	Analyte Weight Total - mg	Refund Date of Sale	Sales Number
2	PKPR-4f5b58d3	Homogenized Fungi	2	90	45	2.36	1.18	4.21	4.96	9.93	08/12/2026	cc5776e9

PUBLIC HEALTH DIVISION
CENTER FOR HEALTH PROTECTION
Oregon Psilocybin Services
<http://oregon.gov/psilocybin>



Sales Data From Aug 1, 2026 To Aug 31, 2026

SC-4bed74a8 Service Center Name
Juan Perez
123 Street Name
Ashland, OR 97520
License Expires: Aug 12, 2027
Total Products Sold: 2
Total Sales: \$90

Total Analyte weight (mg): 9.94
Total weight (g): 2.36

Sales Records

Packaged Product UIN	Type	Number Sold	Weight	Analyte Weight	Sale Price	Date of Sale	Sales Number
PKPR-4f5b58d3	Homogenized Fungi	2	Total: 2.36 (g) Each: 1.18 (g)	Ratio: 4.21 (mg/g) Each: 4.96 (mg) Total: 9.93 (mg)	Total: \$90 Each: \$45	Aug 12, 2026	cc5776e9

Three Updates for Manufacturers:**1. Testing Request table updated with additional columns: UIN, Product Type, Description, Test Type**

Cultivation Batches Harvest Lots Harvest Batches Process Lots Packaged Products Testing Requests Transfers Sales Report Help							
Test Requests							
Filter Manifests		Click Entry to View All Related Requests					
Laboratory Id	Laboratory Name	UIN	Product Type	Requested Sampling Date	Description	Test Type	Number of Requests
TL-abf9dc3a	Laboratory Name	HB-744bc004	Whole Fungi	Sep 5, 2025	Special Whole Fungi 9/5/25	Speciation Potency	2

2. Packaged Products can now have a specific number of products unpackaged

- On the Packaged Products page, when an entry (row) is clicked, manufacturers may unpack products by clicking on the "Unpackage" button
- Manufacturers may now enter the specific number of products to unpack
- This will return the product to the Harvest Batch or Process Lot the packaged product came from

REMINDER: Psilocybin products returned by a service center may not be unpackaged and repackaged! Such products must be either destroyed as waste or transferred to another licensee in their original client packaging.

Cultivation Batches Harvest Lots Harvest Batches Process Lots Packaged Products Testing Requests Transfers Sales Report Help						
'Packaged Product' means a psilocybin product that has been fully tested and packaged. It is ready for transfer to a service center or for sale.						
Filter Lots		Click Entry to Update				
		Transfer Consolidate Create Packaged Product				
Packaged Product UIN	Description	Type	Quantity	Weight	Analyte Weight	Location
☐ PKPR-dfe6ac0f	French Fringe 4.8 mg	Homogenized Fungi	5	Total 7.5 g Each 1.5 g	Ratio 3.2 mg/g Each 4.8 mg Total 24 mg	Shelf 7

Unpackage Product Cancel

REMINDER: Psilocybin products returned by a service center may not be unpackaged and repackaged! Such products must be either destroyed as waste or transferred to another licensee in their original client packaging.

Current Quantity: 5

Quantity to Unpackage*
0

Reason for Unpackaging*

Update History **Unpackage**

3. All weight fields automatically round to 2 decimal places

- The value entered will automatically round to 2 decimal places when one clicks off the field
- Example (illustrated below)
 - In a "Weight" field, entered a weight of 1.2568
 - Clicked off the "Weight" field
 - The weight automatically changed to 1.26

Weight (rounds to 2 decimal places)*
1.2568

Weight (rounds to 2 decimal places)*
1.26

Two Updates for Testing Laboratories:**1. Testing Request table updated with additional columns: UIN, Product Type, Description, Test Type**

Cultivation Batches Harvest Lots Harvest Batches Process Lots Packaged Products Testing Requests Transfers Sales Report Help Show Inactive							
Test Requests Filter Manifests Click Entry to View All Related Requests							
Laboratory Id	Laboratory Name	UIN	Product Type	Requested Sampling Date	Description	Test Type	Number of Requests
TL-abf9dc3a	Laboratory Name	HB-744bc004	Whole Fungi	Sep 5, 2025	Special Whole Fungi 9/5/25	Speciation Potency	2
							Mark as Done

2. All weight fields automatically round to 2 decimal places

- The value entered will automatically round to 2 decimal places when one clicks off the field
- Example (illustrated below)
 - In a "Weight" field, entered a weight of 1.2568
 - Clicked off the "Weight" field
 - The weight automatically changed to 1.26

Weight (rounds to 2 decimal places)*
1.2568

Weight (rounds to 2 decimal places)*
1.26

Please contact 'Product Tracking Team' through TLC messages if you have any questions or concerns.

Thank you!

The Oregon Psilocybin Services Compliance Program

Oregon Health Authority
Public Health Division
Center for Health Protection