

Medical Director and Pharmacy Director PDMP Access

As of January 2018, medical and pharmacy directors are allowed access to the PDMP for overseeing the operations of their respective entities.

Who can register?

A medical director who is physician employed by a hospital, health care clinic, system of hospitals, or health care clinics, for the purposes of overseeing the operations of the hospital, clinic, or system, and ensuring the delivery of quality health care within the hospital, clinic or system.

A pharmacy director who is a pharmacist employed by a pharmacy, or system of pharmacies, for the purposes of overseeing the operations of the pharmacy or system and ensuring the delivery of quality pharmaceutical care within the pharmacy or system.

As there are cases that may not be clear, each medical or pharmacy director account request will be evaluated to determine if the requestor has an appropriate use case.

How to register

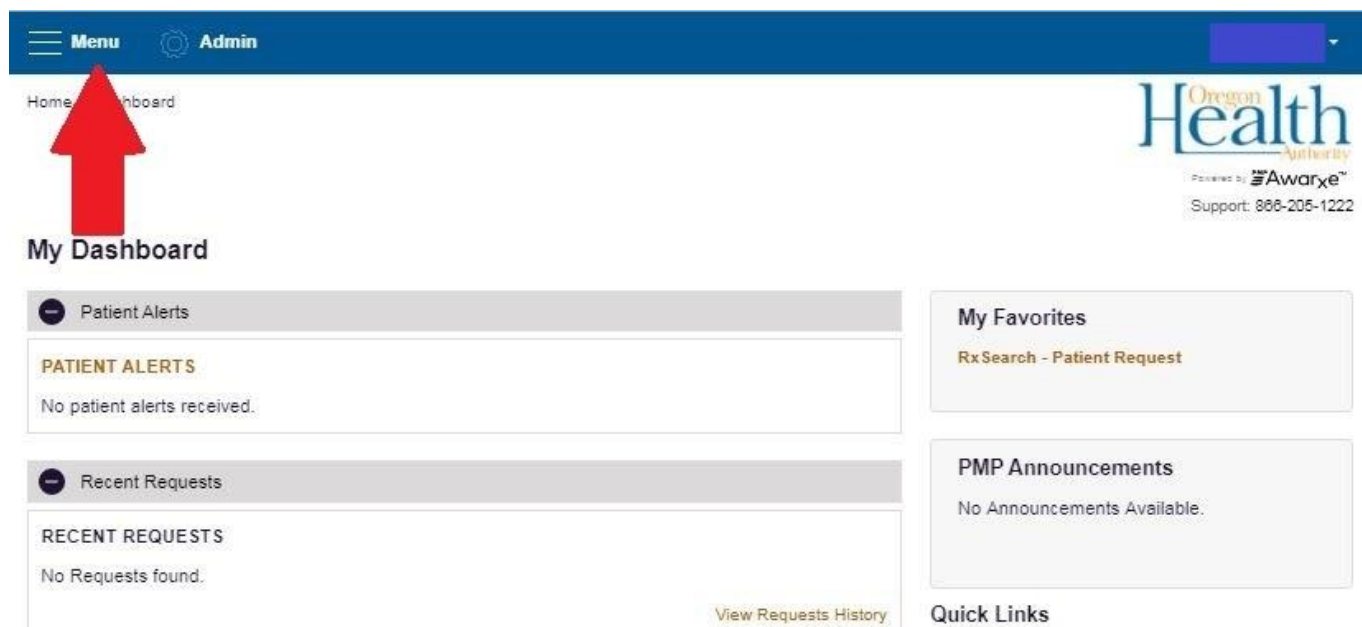
If the medical or pharmacy director already has a PDMP account then there is no need to register for a new account. Email PDMP.health@state.or.us to request the medical or pharmacy director functionality be added to your existing account. Please include in your request a letter, or e-mail from your employers HR confirming your role as a Medical or Pharmacy Director with a description of your position's responsibilities.

If the medical or pharmacy director does not have a PDMP account, navigate to <https://oregon.pmpaware.net> and select "Create an Account". Follow the directions as prompted to complete registration.

When registering medical and pharmacy directors must select the "Chief Medical Officer" role type.

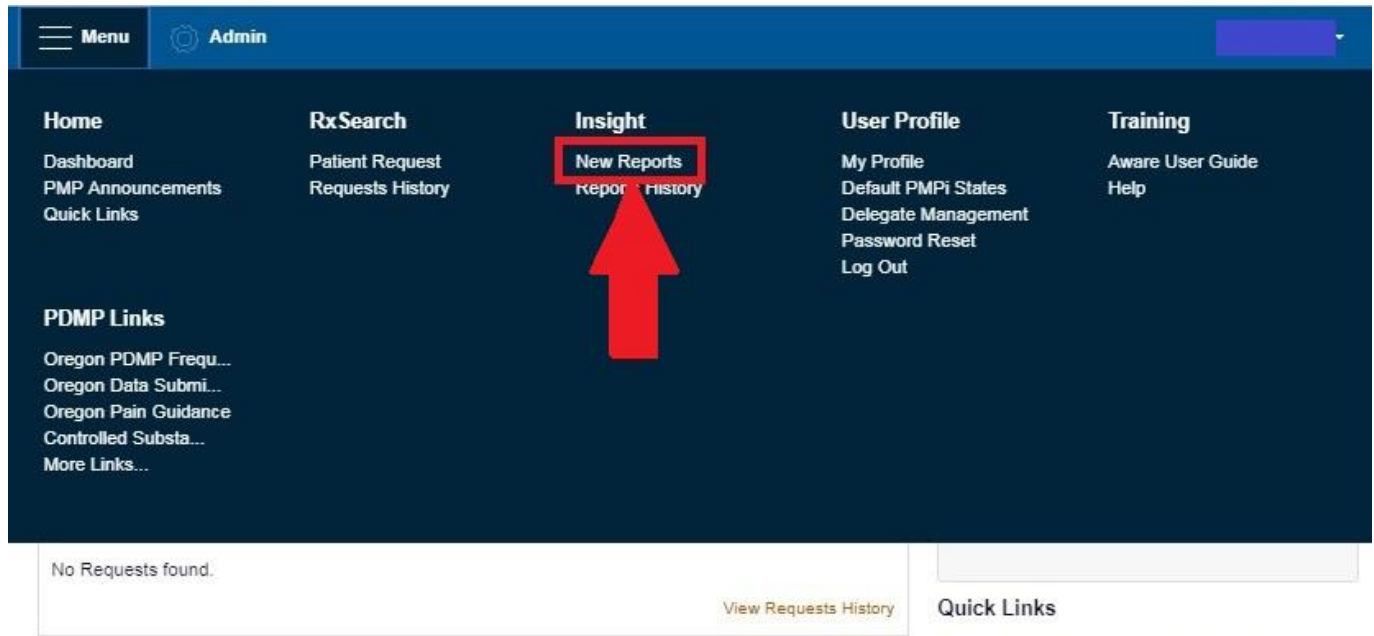
How to Use the new Functionality

Navigate to your PDMP account landing page and select "Menu" in the upper left corner.



The screenshot displays the PDMP account landing page. At the top, there is a dark blue navigation bar with a 'Menu' button (represented by a hamburger icon) and an 'Admin' button (represented by a gear icon). A large red arrow points to the 'Menu' button. Below the navigation bar, the page content includes a 'Home' link, a 'Dashboard' link, and the 'Oregon Health Authority' logo. The main content area is titled 'My Dashboard' and features several sections: 'Patient Alerts' (No patient alerts received), 'Recent Requests' (No Requests found), 'My Favorites' (Rx Search - Patient Request), and 'PMP Announcements' (No Announcements Available). A 'Quick Links' section is also visible at the bottom right. A 'View Requests History' link is located at the bottom center of the dashboard.

From the displayed options select “New Reports”.



The screenshot shows the Admin menu with several sections: Home, RxSearch, Insight, User Profile, and Training. The 'New Reports' option under the 'Insight' section is highlighted with a red box and a red arrow pointing to it. Below the menu, there is a message 'No Requests found.' and a 'View Requests History' button. A 'Quick Links' section is also visible.

For medical directors the “Prescriber Activity Request” will be available. For pharmacy directors the “Dispenser Activity Request” will be available. Select the applicable option.



The screenshot shows the 'New Reports' page. The breadcrumb 'Insight > New Reports' is visible. The 'Oregon Health Authority' logo and 'Powered by Awarx' are in the top right. The 'PMP AWARE Reports' section contains a table with two rows. The first row is highlighted with a red arrow pointing to the 'Prescriber Activity Request' report name.

Report Name	Description
Prescriber Activity Request	Displays a summary of prescriptions prescribed by specified DEA number and the corresponding patient and pharmacy information.

Fill in the required search fields and any optional search fields according to your request needs

Prescriber Activity Request [Back to New Reports](#)

Request Purpose

Primary Drug Category

Drug Product Name

Request Criteria

Prescriber*

DEA Number OR First Name

Last Name

If you are not getting results, it may require entry of the prescriber's professional suffix with their last name. Example: Jones, MD

Rx Written Date*

From:

To:

Drug

Schedule:

Categories

Generic Name

Patient

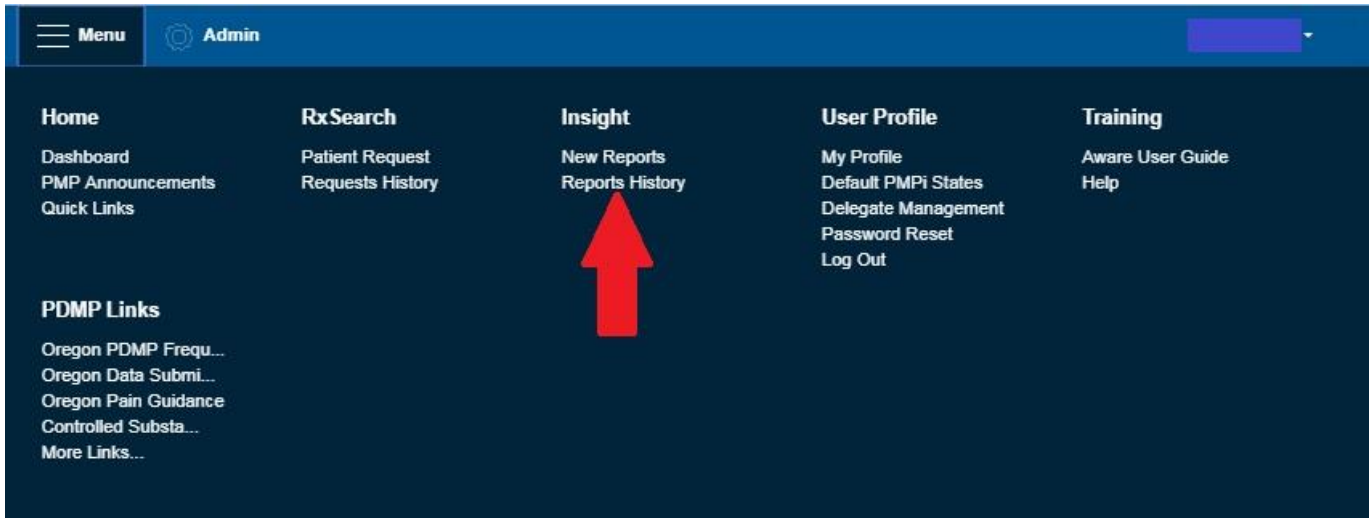
First Name

Last Name

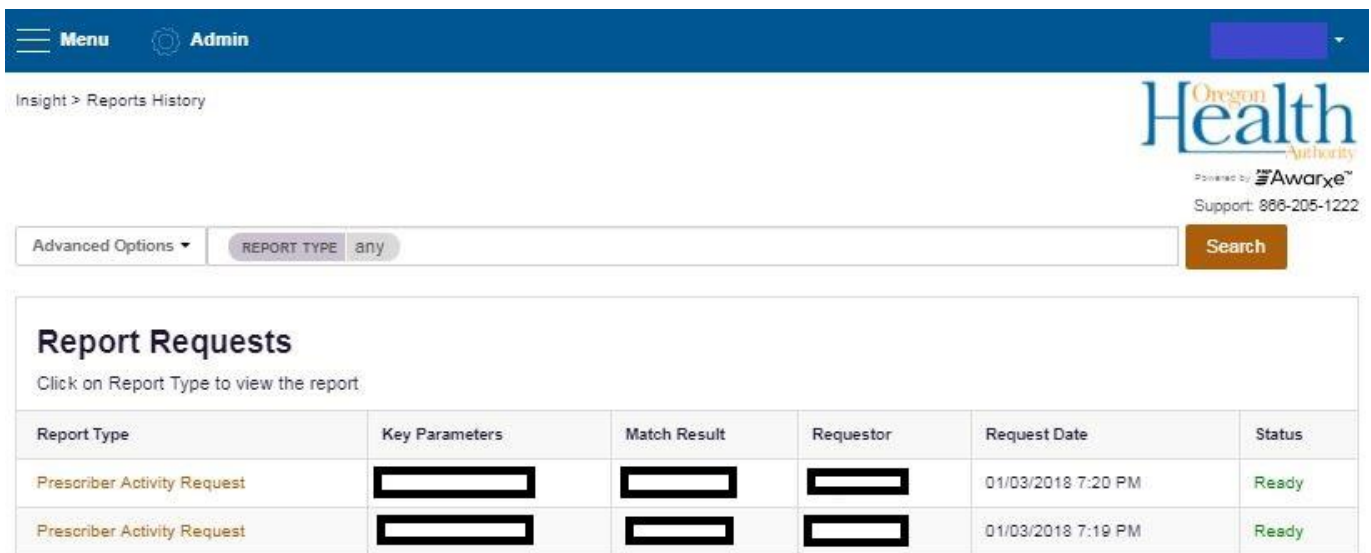
DOB

Run Prescriber Activity

Once the report is requested, select the menu option in the upper left and select "Reports History" from the displayed options.



Here all prescriber or dispenser history reports that have been requested will be listed and can be accessed.



Once the report is opened there is the open to export the data in PDF or CSV form.

