



This email is also available in other languages: [Español \(Spanish\)](#), [한국어 \(Korean\)](#), [Русский \(Russian\)](#), [简体中文 \(Chinese\)](#), [عربى \(Arabic\)](#), [Tiếng Việt \(Vietnamese\)](#), [हिन्दी \(Hindi\)](#), and [ਪੰਜਾਬੀ \(Punjabi\)](#).

September 2023

## OREGON TOBACCO RETAIL LICENSE (TRL) BULLETIN

### Who inspects retailers?

We wanted to clarify who conducts different inspections of retailers. There are a few agencies that conduct inspections in retail stores: the US Food and Drug Administration (FDA), Oregon Department of Revenue (DOR), Oregon Health Authority (OHA), and—in some jurisdictions—local public health authorities.

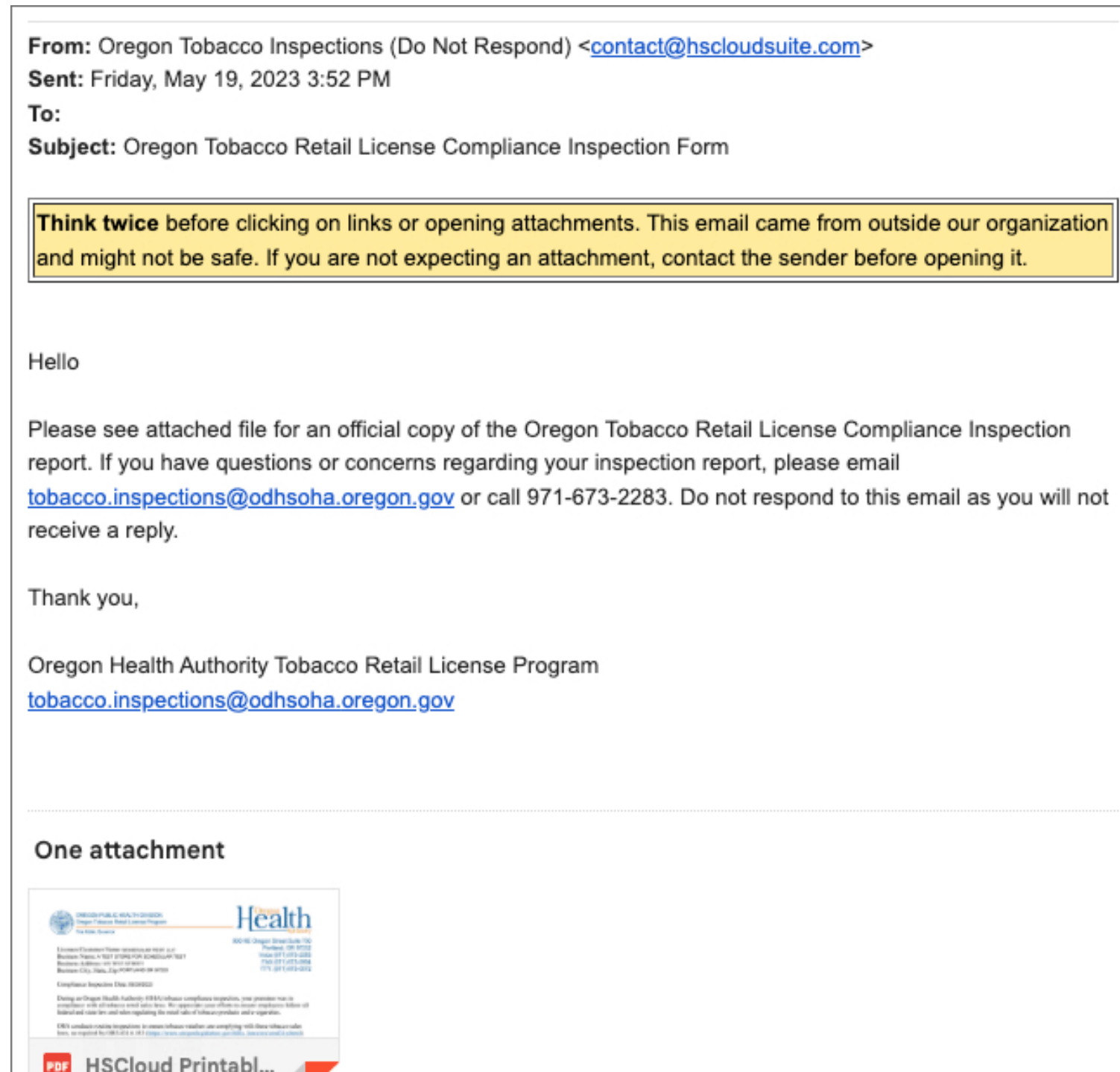
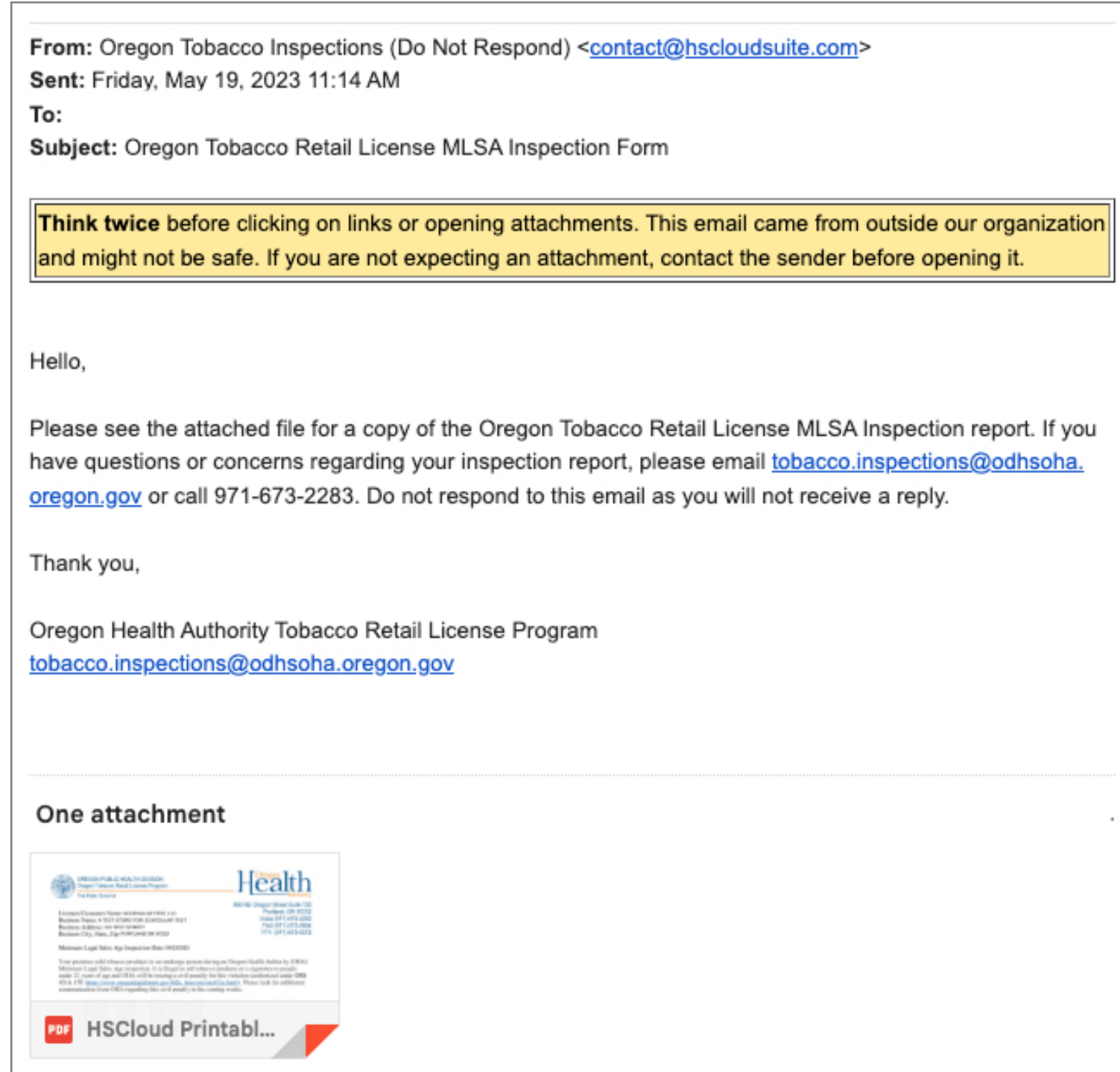
- Inspections to ensure **compliance with federal tobacco sales laws** and regulations, including not selling tobacco to people under 21, are conducted by the **FDA**.
- Inspections to make sure retailers have their **tobacco retail licenses** and ensure compliance with Oregon tobacco tax laws are conducted by **DOR**.
- **Minimum Legal Sales Age (MLSA) Inspections** that check compliance with not selling tobacco to people under 21 are conducted by undercover young adult inspectors, supervised by compliance specialists from **OHA** or the **local public health authority**.
- **Compliance inspections** that check for compliance with state and federal tobacco sales laws are conducted by compliance specialists from **OHA** or the **local public health authority**. [Information on who conducts compliance inspections for your store(s) is available [here](#), or reach out to [Tobacco.Inspections@odhsoha.oregon.gov](mailto:Tobacco.Inspections@odhsoha.oregon.gov) for more information.]
- **OHA** and **local public health authorities** may also inspect for food safety laws.

For a helpful reference guide, check out [this matrix](#) on Oregon's tobacco retail inspections.

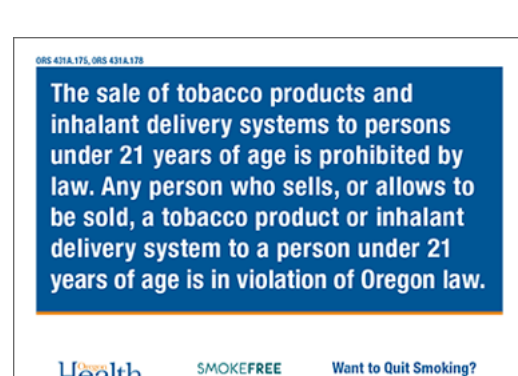
### \*NEW!\* Inspection results via HealthSpace

The TRL program has launched a new data system! Soon, we will be able to email retailers their pass/fail letters and inspection reports after we finish an inspection. These emails will be sent to the email address provided on your application for your tobacco retail license.

The emails will come from [contact@hscloudsuite.com](mailto:contact@hscloudsuite.com) (Oregon Tobacco Inspections), so be sure to check your junk or spam mailboxes and update your email settings to allow emails from this address. Here are examples of what the emails look like:



### State notice sign posting requirement



As compliance inspections are underway, we are finding that the [State Notice sign](#) is often not posted. Did you know that Tobacco Retail Licensing requires posting the [State Notice sign](#)? The sign states that it is unlawful to sell tobacco or inhalant delivery systems (IDSs) to customers under 21.

Failing to post this sign (or a notice that is substantially similar) in a location that is clearly visible to the seller and the purchaser may result in a violation ([Oregon Revised Statute 431A.175](#)).

### Reminders

#### IDS child-resistant packaging requirements:

Enforcement of child-resistant packaging requirements will begin January 1st 2024. [Here is a guide](#) on how to comply with these requirements. You can watch recordings of the [June 14th](#) and [September 20th](#) webinars. Register for the final webinar (December 7th) here:

<https://www.zoomgov.com/meeting/register/vJlSdOmqjotHIJG1S6zrUuwWT13pe9exUs>.

For more information on accidental exposure to e-liquids that contain nicotine, read this article from the FDA: [How to Properly Store E-Liquids and Prevent Accidental Exposure of E-Liquids to Children](#)

#### TRL rules being updated by Rules Advisory Committee (RAC)

OHA's TRL program convened a Rules Advisory Committee (RAC) to carry out minor revisions to the overall TRL rules and refine the meaning of "packaged in a manner attractive to minors" regarding inhalant delivery systems, also known as e-cigarettes. Membership of the RAC represented a diverse mix of community members including business representatives affected by changes in the law, community-based organizations, and government agencies. A public comment period was held in September and the rules will be finalized in early October. Once final, they will be posted online at this link:

<https://secure.sos.state.or.us/oard/displayDivisionRules.action?selectedDivision=1230>.

### Resources for Retailers:

- [Tobacco Retail Licensing training manual for retailers](#)
- [Tobacco Retail Licensing fact sheet](#) (available in [Spanish](#), [Korean](#), [Russian](#), [Chinese](#), [Arabic](#), and [Vietnamese](#))
- [Tobacco Retail Licensing FAQs](#) (available in [Spanish](#), [Korean](#), [Russian](#), [Chinese](#), [Arabic](#), and [Vietnamese](#))
- [Nicotine disposal guide](#)
- [Required tobacco sales signage](#) (available in [Spanish](#), [Korean](#), [Russian](#), [Chinese](#), [Arabic](#), and [Vietnamese](#))
- [Instructions for reading Oregon IDs](#)
- [Recorded webinar training on Tobacco Retail Licensing](#)
- [Child-resistant packaging requirements](#) (available in [Spanish](#), [Korean](#), [Russian](#), [Chinese](#), [Arabic](#), [Vietnamese](#), [Hindi](#), and [Punjabi](#))

### Questions? We're here to help!

#### Department of Revenue (DOR):

- For questions or requests for DOR: [TRL\\_help@dor.oregon.gov](mailto:TRL_help@dor.oregon.gov), 503-945-8120
- For information about the law or licensing: [go.usa.gov/x9999](http://go.usa.gov/x9999)

#### Oregon Health Authority (OHA):

- For questions or requests for OHA: [Tobacco.Inspections@odhsoha.oregon.gov](mailto:Tobacco.Inspections@odhsoha.oregon.gov), 971-673-2283
- For more information and access to resources for retailers: [www.healthoregon.org/tobaccoretailsales](http://www.healthoregon.org/tobaccoretailsales)

#### Local public health authorities:

- Contact information for local Tobacco Retail Licensing programs is available [here](#), or reach out to [Tobacco.Inspections@odhsoha.oregon.gov](mailto:Tobacco.Inspections@odhsoha.oregon.gov) to find out about activities in your area.

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هل انت بحاجة إلى مساعدة في الترجمة؟

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