

## Prebooking Flu Vaccine in ALERT IIS

Beginning in January 2018, you will be able to prebook and manage all your flu vaccine requests in ALERT IIS. There are two new menu items, “request flu” and “manage flu,” in the left-hand blue menu bar under the “Inventory” section.

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organization Erin's Test Clinic • user Erin Corrigan • role Standard User

**announcements:**

- NEW** 06/26/2015 ~ [Vaccine Accountability Report available to Super Users](#)
- NEW** 10/03/2014 ~ [new announcement](#)
- NEW** 09/15/2014 ~ [Do-it-yourself Password Reset is HERE](#)
- 03/12/2014 ~ [Immunize Oregon 2014 Round Tables](#)
- 11/20/2012 ~ [New State-Supplied Vaccine Ordering Functionality](#)
- 04/13/2011 ~ [ALERT IIS Manual Coming Soon](#)

**release notes:**

- NEW** 12/01/2017 ~ [Release Version 4.3.1](#) Release version 4.3.1  
[more release notes](#)

**Vaccine Order/Transfer Notification ...**

Type	Shipped	Awaiting Return Shipment	Rejected
Order(s)		No Order Notification	
Transfer(s)		No Transfer Notification	

**Active Inventory that is Going to Expire or Expired Lots with a Quantity ...**

Site Name	Trade Name	Lot Number	Funding Source	On Hand	Exp Date
Erin's Test Clinic	Zostavax	H2345a	Privately Purchased	20	01/31/2018
Erin's Test Clinic	Havrix-Adult	51L78	Privately Purchased	30	12/31/2017

**Inventory that is Running Low by Vaccine Group ...**

Vaccine Group	Funding Source	Quantity On Hand
No vaccine groups have a low inventory.		

**Inventory that is Running Low by Trade Name ...**

**Step 1. Click the “request flu” menu item to go to the new flu prebooking scen in ALERT.**

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**Create Vaccine Request**

VFC PIN 001002 Delivery Contact ERIN CORRIGAN  
 Initiating Organization Erin's Test Clinic Delivery Address 123 BASE ST  
 Initiating User Erin Corrigan PORTLAND,OR 97202  
 Org Phone (971) 673-2376 Delivery Days/Hours Monday 9 AM TO 12 PM  
 Org Fax Tuesday 9 AM TO 5 PM  
 Request Date 12/27/2017 Thursday 9 AM TO 5 PM  
 Friday 8 AM TO 11 AM, 1 PM TO 4 PM

Submit Vaccine Request  
 Vaccine Request Status  
 Cancel

Event Choose Event to Request Vaccine

Trade Name	Packaging	Manufacturer	Type	Prior Year Req	Prior Year Shipped	Prior Season Admin	Prior Season Wasted/Expired	Suggested Order Qty	Min Order Qty	# Doses Requested
No Event Information Available										

**Step 2. Choose the correct flu season from the “Event” dropdown to see the vaccines that will be available.**

**Create Vaccine Request**

VFC PIN 001002 Delivery Contact ERIN CORRIGAN  
 Initiating Organization Erin's Test Clinic Delivery Address 123 BASE ST  
 Initiating User Erin Corrigan PORTLAND,OR 97202  
 Org Phone (971) 673-2376 Delivery Days/Hours Monday 9 AM TO 12 PM  
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 Request Date 12/27/2017 Thursday 9 AM TO 5 PM  
 Friday 8 AM TO 11 AM, 1 PM TO 4 PM

Submit Vaccine Request  
 Vaccine Request Status  
 Cancel

Event 2018-19 Flu Season

Trade Name	Packaging	Manufacturer	Type	Prior Year Req	Prior Year Shipped	Prior Season Admin	Prior Season Wasted/Expired	Suggested Order Qty	Min Order Qty	# Doses Requested
AFLURIA Quad PF	10X1 SYRINGES	Seqirus	VFC	0	0	0	0	0	10	
Fluzone Quad MDV	10-DOSE VIAL	Sanofi Pasteur Inc.	VFC	0	0	0	0	0	10	
Fluzone Quad PF 0.25mL	10X1 SYRINGES 2014-15	Sanofi Pasteur Inc.	VFC	0	0	0	0	0	10	
Fluzone Quad PF 0.5mL	10X1 SYRINGES	Sanofi Pasteur Inc.	VFC	0	0	0	0	0	10	
AFLURIA Quad PF	10X1 SYRINGES	Seqirus	Flu Pool	0	0	0	0	0	10	
Fluzone Quad MDV	10-DOSE VIAL	Sanofi Pasteur Inc.	Flu Pool	0	0	0	0	0	10	
Fluzone Quad PF 0.25mL	10X1 SYRINGES 2014-15	Sanofi Pasteur Inc.	Flu Pool	0	0	0	0	0	10	
Fluzone Quad PF 0.5mL	10X1 SYRINGES	Sanofi Pasteur Inc.	Flu Pool	0	0	0	0	0	10	

All the vaccine presentations we can offer will be listed. VFC vaccine for patients under age 19 will be available to all clinics. Flu Pool vaccine for adults may be available to public clinics.

**Step 3. Enter the number of doses of each presentation and each type (VFC or Flu Pool) that you will need for the upcoming flu season and click the “Submit Vaccine Request button.”**

Tips:

- Use the Ad Hoc Count Report to determine the amount of doses you administered in the previous flu season. In future years, this information will be populated on the Vaccine Request screen, but in this first year, that information is not available.
- Click the “Manage Flu” menu item to see what you prebooked and where you are in line.
- You will be in control of when vaccine is shipped to you once it has been allocated, after flu season starts.

#end#