July 27, 2018 Meeting Minutes
FGI Standards Workgroup

Date: July 27, 2018

Time: 9:00am-12:00pm

Location: Portland State Office Building, 800 NE Oregon St., Rm. 1-B, Portland, OR

Attendees: Ben Taylor, Providence Health Services; Matt Ottinger, SRG Partnerships, Inc; Paul Leonetti, GLUMAC; Elaine Dabrowski, OHSU Design and Construction; Erin Couch, Providence/St. Joseph Health; Jon Anderson, Anderson Dabrowski Architects Phone: Michelle Donahue, Ankrom Moisan; Chris King, Fresenius Medical Care; Keith Russell, Asante; Melinda Perkins (attended a portion of the meeting), Peacehealth Medical Group Nurse Midwifery Center; Kristen Videto, DaVita; Chris Morris, CB Two; Kim Weller, Kaiser Permanente; Rick McGuffy, Sky Lakes Medical Center.

OHA staff/Consultants in attendance: Dana Selover, OHA; Patrick Young, OHA; Mellony Bernal, OHA; John Adams, OHA; Sam Imperati, ICM Resolutions; Devin Howington, ICM Resolutions.

Agenda Item: Welcome and Introductions, Sam Imperati, Facilitator

Sam Imperati welcomed the group and began the meeting with a few housekeeping tasks. Everyone in attendance introduced themselves and gave their affiliation.

Sam Imperati gave a brief overview of the agenda. There were no questions.

Agenda Item: Approve Meeting Minutes, Sam Imperati, Facilitator

Sam Imperati asked if there were any additions or changes to the meeting notes.

Jon Anderson asked about the background section that mentioned “amending the OARs” and wanted clarification. Patrick Young said the idea was to adopt the FGI and amend as needed for Oregon.

Ben Taylor asked about the format of the final document text. Mellony Bernal said they will have to promulgate rule text that looks like the current OARs, so there will be rule texts, but the idea is there will be slip-sheets that work similarly to Washington’s method of adoption.

Sam Imperati introduced some comments received offline from Keith Russel on the meeting notes and issues from the work done during the last meeting. Patrick Young said his comments centered around “should” language and are not requirements. Keith responded that he didn’t have any problems in that case.

Sam Imperati engaged the group in a discussion about the meeting evaluations from the previous meeting and the group discussed overall suggestions for process improvements. The theme of the conversation was focused on how to get materials out sufficiently in advance of the meetings and lean processes to cut down on the types of topics discussed at length during the meetings.
Group members discussed the meeting notes and determined that the level of specificity of the June notes was not required. Going forward, the group agreed the substantive discussions will be captured in the working document.

**Agenda Item: Wrap-up Discussion: Previous Meeting. Sam Imperati and Patrick Young**

Patrick Young suggested the group not discuss each instance of housekeeping changes that must be made, such as removing the “and/or’s” from the document, and the group agreed. He then led the group through the refinements to Chapters 1.1 through 1.4 of the Outpatient Facilities to wrap up the changes made since the June meeting. The discussion points during that section of the meeting are captured in the “DRAFT FGI-OAR Outpatient Part 1 Combined_Secondary Review_Meeting comments 7.27.18” document.

**Agenda Item: FGI Provisions Discussion. Patrick Young and Sam Imperati**

Patrick Young and Sam Imperati facilitated the discussion on the new chapters for this meeting. Group members discussed provisions from section 2.1 through 2.1-3.5.2.1, on page 71 of the “Draft FGI-OAR Outpatient Part 2_Combined Meeting Notes 2.1- 2.1-3.5.2.1” document. Notes on the discussion can be found there.

A process point came up during this discussion was the need to focus more on the rule language and less on the interpretive language portions of the text for expediency. The group generally agreed and suggested that maximum flexibility allowed in the interpretive text would be their preference. OHA staff agreed and will adjust the focus accordingly.

In the closing discussions, Kim Weller mentioned that in their review of FGI, they suggested very few changes when they participated in the 2018 FGI revisions. Dana Selover asked for those recommendations to be shared with OHA, flagging the suggestions that were not accepted. Kim said she would share those with the group.

**Agenda Item: Public Comment Period, Next Steps, and Meeting Evaluation. Sam Imperati**

There were no members of the public present and no public comments received.

Sam Imperati led a discussion on the next meeting and next steps. At the August 30 meeting, the group will pick up where they left off and plan to considering the ESC sections.

Elaine Dabrowski and other group members suggested the group was hoping for maximum alignment with the FGI standards in order to be consistent with other states and suggested that changes moving forward could be more minimal.

Sam Imperati said OHA and the facilitation staff would examine the language moving forward to be responsive to these points.

Sam Imperati asked for any closing comments. Jon Anderson said he wanted to have future discussion on sedation rules, so they can be very clear. Sam said that he welcomes people’s comments on that and to please send those to staff.

The meeting was adjourned.
### Frequency Tables, Averages, and Comments

(6 evaluations)

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### 7. Most Useful?
- Nice format - open discussion and tracking the back and forth issues/concerns
- Keeping on schedule
- Shared discussion with other healthcare entities.
- Facilitator, Agenda, OHA comments, and Consistent day (Friday) time (9-12)
- Real time meeting notes by Devin on the screen is awesome.

### 8. Suggestions for Improvement?
- get meeting notes out ASAP info for next meeting review documents.
- No comment yet? But Sam is a delight running the show!
- It's a sausage making exercise - appreciate that you ask
- More time to review suggested changes
- Get the documents for our review sooner so that we may have time for review

### 9. Additional Comments or Questions?
- Need strong compelling reasons for deviating from the FGI. Knowing this recommendation for the users might streamline the process.
- No comment yet?
- It is the hope to align as much as FGI as possible without OHS specification - Flexibility is key