September 28, 2018 Meeting Minutes
FGI Standards Workgroup

Date: September 28, 2018

Time: 10:00am - 4:00pm

Location: Portland State Office Building, 800 NE Oregon St., Rm. 1-A, Portland, OR

Attendees: Ben Taylor, Providence Health Services; Chris King, Fresenius Medical Care; Matt Ottinger, SRG Partnerships, Inc; Matt Stormont, OSHE; Elaine Dabrowski, OHSU Design and Construction; Elaine LaRochelle, Grand Ronde Hospital; Phone: Brenda Davis, Kaiser Permanente; Keith Russell, Asante; Melinda Perkins (attended a portion of the meeting), Peacehealth Medical Group Nurse Midwifery Center; Chris Skagen, OASCA; Rick McGuffy, Sky Lakes Medical Center; Tammy Spohn, Surgery Center of Southern Oregon; Brian Dieker, Salem Hospital (joined in the afternoon)

OHA staff/Consultants in attendance: Matt Gilman, OHA; Patrick Young, OHA; Mellony Bernal, OHA; John Adams, OHA; Sam Imperati, ICM Resolutions; Devin Howington, ICM Resolutions.

Agenda Item: Welcome and Introductions, Sam Imperati, Facilitator

Sam Imperati welcomed the group and began the meeting with a few housekeeping tasks. Everyone in attendance introduced themselves and gave their affiliation.

Sam Imperati gave a brief overview of the agenda. There were no questions.

Sam Imperati asked if there were any additions or changes to the meeting notes.

Elaine LaRochelle said that the August 30th meeting notes from the previous workgroup meeting needed to be amended to reflect her attendance. That change will be made and members will receive updated August 30th Meeting Notes.

Sam Imperati announced that prior to the meeting, facilitation staff received notification from Jon Anderson that he could not attend the meeting, but wanted staff to note his comments on the rule language being discussed today. His comments were that he wanted to make sure that windows in the ESC facilities would not be a requirement.

Agenda Item: Report Out and Wrap up of Extended Stay Center (ESC) Committee – Sam Imperati. Matt Gilman and Patrick Young

Matt Gilman explained the background and creation of the ESC subcommittee meeting, which occurred on September 18, 2018. The idea for that meeting came from the last FGI workgroup meeting on August 30th, and it’s purpose was to set up a dialogue about the ESCs between FGI workgroup members and HB 4020 licensing RAC members. This group convened to ensure both groups were working toward the same goals. Matt Gilman said there was good discussion and quick work done during that meeting, and that the subcommittee reached a lot of agreement.
Matt Gilman said one of the major pieces for moving forward was the decision regarding patient rooms versus open areas. The subcommittee agreed to have patient rooms. The subcommittee went through the ESC rule language document (“DRAFT Extended Stay Centers Meeting Notes 9.28.2018”), and Matt Gilman said there are still a few issues to work through today with this group.

Patrick Young thanked the group for their perseverance and hard work on this topic. He said he appreciates the time that people put into this task.

Patrick Young reviewed a graphic document created for the ESC subcommittee meeting that explains in more detail about how the ESC rule language came to be. The ESC rule language consists of both Hospital and Outpatient FGI rules, and have been amended and put together through this process. Patrick Young said that ESCs with patient rooms needed to use the Hospital rules as guidance because there are no outpatient bed and patient room rules. Patrick Young said we had a robust discussion of that issue and came to the agreement that patients should have a room similar in size and scope as identified in the hospital standards.

Patrick Young led the group through the ESC rule language document for final review. The details of the rules and the discussion can be found in the ESC subcommittee meeting notes document. That document has been reviewed multiple times, and the dates of the comments made during group discussion is noted in that document for clarity.

Matt Gilman also expressed appreciation to the group for getting through the ESC rule set. Matt Stormont said that the workgroup has attracted the attention of the national FGI group, who is interested in the work that the group is doing.

**Agenda Item: Schedule of Revisions, Outpatient Facilities: 2.1 to 2.10. Patrick Young and Sam Imperati**

Patrick Young and Sam Imperati facilitated the discussion on the final review for outpatient rules. Each of these rules had been discussed in previous meetings, but needed to be revisited because it was tabled or otherwise edited after that meeting. The list of discussion areas and the relevant rules was listed in the “Revision Index – Part II Outpatient” document provided to the members in the meeting materials packet. Patrick Young said this meeting was the concluding wrap-up meeting for the Outpatient rules, which will be filed this fall.

Patrick Young went through the “DRAFT FGI-OAR Outpatient Part 2_Combined_Meeting Notes 9.28.18” document with the group, and notes on the discussion about particular rules can be found in that document.

During the course of the meeting, and as can be found in the “DRAFT FGI-OAR Outpatient Part 2_Combined_Meeting Notes 9.28.18” document, the discussion covered similar points as had been covered previously with specific rules. The group expressed that they would raise similar arguments to those rules that they had already discussed and that had not been changed since that discussion. For expediency, the group decided to forgo those discussions again and focus on only those rules that had been edited by OHA since the last time it was discussed.

**Agenda Item: Wrap-up Discussion, Public Comment Period, Next Steps, and Meeting Evaluation. Sam Imperati**

There were no members of the public present and no public comments received.
Group members opined on the process improvements moving forward. Several group members expressed interest in getting more clinical expertise in the workgroup. Group members also wanted experts in Mechanical, Engineering, and Plumbing to be included in the discussions as well. Mellony Bernal said she would reach out to people that may be interested and asked for group members to supply suggestions if they had any people in mind.

Elaine Dabrowski said that she would like to know how their work and their rule changes are tracking with Washington state’s rules in the process they recently did. She would like to know if we are deviating from their changes and if there is a compelling reason to make those changes.

Group members expressed appreciation for the process and the chance to discuss these issues.

ASC and ESC rules (OAR 333-076), which include the physical environment requirements, will be forwarded to the PHD rules coordinator on November 2nd. Interested parties will be notified about the proposed rules and public hearing the week of November 12th. A public hearing is scheduled at this time for December 18th at 3:00 p.m. at 800 NE Oregon Street, Portland OR – room 1E.

The meeting was adjourned early, at 3:00pm

- **September 28, 2018 FGI Workgroup Meeting**

  **Summary of Evaluations**

  **Total Responses:** 5

  **Frequency Tables:**

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<th>Too Slow</th>
<th>Just Right</th>
<th>Too Fast</th>
<th>No Answer</th>
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<tbody>
<tr>
<td>1. Pacing</td>
<td>0</td>
<td>1*</td>
<td>2</td>
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  *Average pacing was 3.06 (Just right).
  *One person marked the pace as a 2.75 on the scale, and one person marked the pace as a 3.5.

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<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>5</th>
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<td>Poor</td>
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<td>4</td>
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<td>Excellent</td>
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<td>2. Overall Mtg Quality</td>
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<td>3. Presentations</td>
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<td>4. Materials</td>
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<td>5. Discussion</td>
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<td>6. Facilitator</td>
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*One person circled both the 3 and the 4 for Facilitator, which was included in the scores as a 3.5.*
7. Most Useful?
   • We got the proposal changes in appropriate time. Thank you.
   • Active, engaged discussion
   • Having the open discussion.
   • Discussion on "why" we want FGI.
   • Links to Documents.
   • Visuals.

8. Suggestions for Improvement?
   • It appears that the opinion expressed the first review of the suggested revisions were maintained during today's re-hash of previous review. I am glad we dropped it from agenda.
   • Subject matter experts needed for complex/technical issues.
   • October Meeting should be in full costume
   • Enlist experts in fields, when needed. Clinical support for some areas.

9. Additional Comments or questions?
   • (There were none)