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Site Inspection Check List for:

Skilled Nursing Facility (SNF) - OAR 411-087-0005

PR# _____ Date: _____ Inspector: _____

Provider: _____

Project: _____

Address: _____

Present at Site Inspection: _____

Intended Occupancy Date: _____

Required PRIOR to Approved Inspection:

RECEIVED?

YES NO NA

Certificate of Occupancy (CO) from governing jurisdiction

MEP Close-Out verification (if required)

SITE INSPECTION:

EXTERIOR = Verify that the facility has installed:

YES NO NA

Parking spaces for disabled visitors and staff shall be provided. 411-087-0100 (2)(b)

All exterior materials, surfaces, & equipment necessary for the health, safety, and comfort of the resident will be kept clean and in good repair. 411-087-0100 (1)(a)

The facility grounds shall be kept orderly and free of litter and refuse. 411-087-0100 (1)(d)

- Measures shall be taken which prevent the entry of rodents, flies, mosquitoes, and other insects. 411-087-0100 (1)(c)

PATHWAYS/WALKWAYS/ACCESS must be:

- Walkways and curbs from the street, public transit or parking spaces to the building entrance shall be designed to facilitate travel by people using wheelchairs or crutches. 411-087-0100 (2)(a)

GARBAGE:

YES NO NA

- Space and facilities shall be provided for the sanitary storage and disposal of waste. Incinerator units must be a system approved by the DEQ. Compliance with OAR 333, Division 18 is required 411-087-0480

STORAGE:

- Space shall be provided for storage of building and yard maintenance equipment and supplies which are kept at the facility. 411-087-0340 (3)

INTERIOR = Verify that the facility is or has installed:

ENTRY/EXITS:

YES NO N/A

- At least one primary grade level entrance to the building shall be sheltered from weather and be fully accessible to disabled persons. 411-087-0100 (3)
- Space shall be provided in front of and adjacent to doors to allow space for persons in wheelchairs. 411-087-0400 (1)(b)(D) & 411-087-0400 (1)(a)(C)
- Exit/entrance doors with electromagnetic locks shall automatically release in the event of fire alarm or power failure. 411-087-0400 (1)(b)(A)
- Exit/entrance doors shall be keyed or otherwise designed to allow all staff to promptly and easily exit. 411-087-0400 (1)(b)(B)
- Facility shall have a waiting area or lounge located inside the main entrance 411-087-0100 (3)
- Ambient (**Night**) lighting intensity at **Exterior Entrances** at 3 feet above floor and equal **10 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

- Ambient (**Day**) lighting intensity at **Interior Entry Areas** at 3 feet above floor and equal **100 FC (or Higher preferred) 10' from the door.** 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

- Ambient (**Night**) lighting intensity at **Interior Entry Areas** at 3 feet above the floor and 10' from the door, equal **10 FC.** 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

- Ambient (**Day**) lighting intensity at **Visitor Waiting** at 3 feet above the floor and equal **30 FC.** 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

- Ambient (**Night**) lighting intensity at **Visitor Waiting** at 3' above the floor and equal **10 FC.** 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

OVERALL:

YES NO NA

- All interior materials, surfaces, & equipment necessary for the health, safety, and comfort of the resident will be kept clean and in good repair. 411-087-0100 (1)(a)

- All interior surfaces shall be easily cleanable. 411-087-0100 (1)(b)

Each floor shall have at least one telephone available for residents, staff, and visitors including those physically disabled. 411-087-0100 (4)

Each phone shall:

- Have the number for the fire department and police department affixed to it
- Be designated for use by residents which allow for privacy during conversations
- Be wheel chair accessible

- Each floor shall have at least one drinking fountain available for residents, staff, and visitors including those physically disabled. 411-087-0100 (4)

- For all areas occupied by residents, the indoor temperature shall be maintained at not less than 70 degrees Fahrenheit. 411-087-0450 (2)(b)

- The bottoms of ventilation openings shall be not less than three inches above the floor of any room. 411-087-0450 (4)(c)

- All rooms used by residents shall be clearly identified by name
411-087-0120 (2)

Room letter/numbers shall be: 411-087-0120 (1)

- No less than one inch high
- Contrast with their background
- Located in order to be easily readable to all residents including those in wheelchairs.

- Finish, trim, wall and floor construction shall be free from spaces that can harbor rodents and insects. 411-087-0410 (1)(a)

- Finish on walls, floors, and ceilings in resident areas shall provide for a low sheen surfaces to minimize reflected glare. 411-087-0410 (1)(b)

- Floor materials shall be easily cleanable and have wear resistance appropriate for the location involved. Floor in shower and bath areas shall have a non slip surface.
411-087-0410 (2)(a)

- Thresholds shall be constructed to facilitate use of wheelchairs and carts.
411-087-0410 (2)(b)

- Closets that are ten or more CF are considered as occupiable spaces.
411-087- 0400 (1)(a)(D)
- Top set rubber or vinyl base, where used, shall be sealed to the floor and walls.
411-087-0410 (2)(e)
- Minimum ceiling height shall be a minimal 8'. 411-087-0410 (3)(a)
- Rooms containing ceiling-mounted equipment shall have height required to accommodate the equipment. 411-087-0410 (3)(a)(B)
- All spaces occupied by people, machinery, equipment within buildings, approaches to buildings, and parking lots shall have lighting.
411-087-0430 (2)(a)
- Light fixtures shall be designed to minimize direct glare, e.g. indirect or diffused lighting, and to minimize energy consumption. Bare light bulbs or tubes are not allowed in resident areas or floor preparation areas
411-087-0430 (2)(b)
- Windows and skylights shall be utilized to minimize the need for artificial light and to allow residents to experience the natural daylight cycle. The use of windows and skylights is especially important near entrances/exits. In order to avoid difficulty in adjusting to light levels when entering or leaving the facility.
411-087-0430 (3)
- Walls, floor, ceiling surfaces shall be designed/finished to minimize reflected glare. High contrast surfaces shall be used to assist residents with limited visual acuity to recognize the juncture between floor and wall, between wall and door, and between floor and other objects. (e.g. toilet)
411-087-0430 (4)
- New paint and other new finishes used on ceilings shall have a reflectance value of 80 percent or higher. Such paint/finishes shall have a low sheen or matte finish.
411-087-0430 (4)(a)
- New paint and other new finishes used on walls above 36" from the floor shall have a reflectance value of 60 percent or higher. Such paint/finishes shall have a low sheen or matte finish. 411-087-0430 (4)(b)
- Floors shall have a low sheen or matte finish. 411-087-0430 (4)(c)

All windows shall have coverings which minimize glare without blocking out all light.
411-087-0430 (4)(d)

The facility shall have an exit door alarm system which alerts the staff when an exit door is opened or when a resident departs, or any other system determined to be acceptable to the Division in writing.
411-087-0440 (1)

COMMON AREAS

RESIDENT DINING/LIVING/ACTIVITIES AREA:

YES NO NA

Each facility shall have a solarium, living room, or sun porch for the use of residents on each floor. Such rooms must be provided with mechanical ventilation or with windows that open 411-087-0300 (3)

All outer windows that open shall have insect screens. 411-087-0400 (2)(a)

Storage space shall be provided for activity equipment and supplies
411-087-0300 (1)

Acoustical ceilings shall be provided for corridors in resident areas, nurses stations, dayrooms, recreation rooms, dining areas and waiting areas. Other methods of sound control (e.g. carpeting) will be accepted by the Division if they meet STC classification requirements in Table 1 of these rules.
411-087-0410 (3)(c)

Ambient Lighting intensity of all **Dining** areas at 3 feet above the floor and equal **50 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

Ambient lighting intensity in all **Activity** areas at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

- Task lighting intensity in all **Activity** Areas at work surface and equal **50 FC**.
411-087-0300 (4) & Table 4

Center of Work Surface _____

Outer Perimeter _____

Point Equidistant between _____

CORRIDORS:

YES NO NA

- All resident corridors/hallways serving resident living areas shall be a minimum of eight feet in width. 411-087-360 (1)
- Items such as drinking fountains, telephone booths, vending machines, and portable equipment shall be located so as not to restrict corridor traffic or reduce the corridor width below the required minimum.
411-087-0360 (2)
- Handrails shall be provided on both sides of corridors used by residents and on all stairways. A minimum clear distance of 1-1/2" shall be provided between the handrail and the wall. 411-087-0360 (3)(a)
- End of handrails shall be returned to the wall or otherwise be constructed to prevent snagging the clothes of residents. 411-087-0360 (3)(b)
- Doors on all openings to corridors shall be swing type.
411-087-0400 (1)(B)
- Space shall be provided in front of and adjacent to doors to allow space for persons in wheelchairs. 411-087-0400 (1)(b)(D) & 411-087-0400 (1)(a)(C)
- Doors except those to spaces such as small closets (less than 10 CF) which are not subject to occupancy, shall not swing into corridors in a manner that might obstruct traffic flow or reduce the required corridor width.
411-087-0400 (1)(a)(D)
- Duplexes grounding receptacles for general use shall be installed approximately 50 feet apart in all corridors and within 25 feet of ends of corridors.
411-087-0420 (2)(b)

Ceilings in corridors, storage rooms, toilet rooms, and closets shall be not less than 7'6" 411-087-0410 (3)(a)(C)

Acoustical ceilings shall be provided for corridors in resident areas, nurses stations, dayrooms, recreation rooms, dining areas and waiting areas. Other methods of sound control (e.g. carpeting) will be accepted by the Division if they meet STC classification requirements in Table 1 of these rules.
411-087-0410 (3)(c)

Ambient (**Day**) lighting intensity in **Hallways** at 3 feet above the floor and equal **30 FC**.
411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidstant between _____

Ambient (**Night**) lighting intensity in **Hallways** at 3 feet above the floor and equal **10 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidstant between _____

Ambient lighting intensity at **Exit Stairways and Landings** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidstant between _____

ELEVATORS:

YES NO NA

(1) Elevator = SNF with resident facilities or services located on a floor other than the main entrance floor shall have at least one hospital-type electric or electro-hydraulic elevators. 411-087-0490 & 411-087-0490 (1)(A)

(2) Elevators = Buildings with 60 - 200 beds located on floors other than the main entrance floor or where the major inpatient services are located on a floor other than those containing resident beds shall have at least two elevators.
411-087-0490 (1)(b)

- (3) Elevators = Buildings with more than 200 beds located on floors other than the main entrance floor shall have at least three elevators.
411-0490 (1)(c)
- Cars of hospital elevator shall have inside dimensions that will accommodate a resident bed and attendants and shall be at least five feet wide by seven feet six inches deep. 411-087-0490 (2)(a)
- The car door shall have a clear opening of not less than three feet eight inches.
411-087-0490 (2)(a)
- Elevators, except freight elevators, shall be equipped with a two-way special service switch to permit cars to bypass all landing button calls and be dispatched directly to any floor. 411-087-0490 (2)(c)
- Elevator controls, alarm buttons, signals, and telephone shall be accessible to wheelchair occupants and usable by the blind.
411-087-0490 (2)(d)
- Ambient lighting intensity in all **Elevator Interiors** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

STORAGE AREAS:

YES NO NA

- The facility shall have a maintenance shop or area and tools required for equipment maintenance. 411-087-0350 (1)
- General storage rooms(s) shall have a total area of not less than 5 SF per bed. This space shall include an equipment storage room on each resident floor for equipment such as TV stands, inhalators, air mattresses and walkers.
411-087-0340 (1)
- Separate storage space shall be provided for storage of commodes (this may be in the soiled utility room.) 411-087-0340 (1)

- There shall also be space located out of the path of normal traffic on each floor for stretchers and wheelchairs. 411-087-0340 (1)
- There shall be separate areas for storage of clean linens and food. 411-087-0340 (2)
- Ceilings in corridors, storage rooms, toilet rooms, and closets shall be not less than 7'6" 411-087-0410 (3)(a)(C)
- Stored fuel capacity shall be sufficient for not less than 24-hours operation of the generator. 411-087-0420 (3)(d)

PUBLIC RESTROOMS:

YES NO NA

Toilets, hand wash sinks, & baths shall be provided in accordance with ADA

- In addition to the toilet rooms for residents, there shall be at least one toilet room on each floor with hand wash sink available for facility employees and visitors. 411-087-0310 (2)(b)
- Such toilets shall be clearly identified for public use and shall be directly accessible from the corridor, public lounge, or waiting area. 411-087-0310 (2)(b)
- All room containing toilets shall be equipped with doors and hardware which will permit access from the outside in any emergency. When such rooms have only one opening or are smaller than 25 SF, the doors shall be capable of opening outward or are smaller than 25 SF, the doors shall be capable of opening outward or be otherwise designed to be open without need to push against a resident who may have collapsed within the room. 411-087-0310 (c)
- All hand wash sinks shall be trimmed with single-lever or wrist-blade faucet handles which are operable without the use of hands. 411-087-0310 (3)(a)(E)
- Hand wash sinks shall be wheelchair accessible 411-087-0310 (3)(a)(C)
- Hand wash sinks shall be securely anchored to withstand an applied vertical load of not less than 250 pounds on the front of the fixture. 411-087-0310 (3)(a)(B)

- Each bath toilet and shower room must have an electric call system
411-087-0440 (2)(b)
- Provisions for hand drying shall be included at all hand wash sinks except scrub sinks. These shall be single use separate individual paper or cloth units enclosed in such a way as to provide protection against dust or soil and insure single unit dispensing.
411-087-0310 (3)(c)
- Wall finishes shall be easily cleanable and in the immediate area of plumbing fixtures, shall be smooth and moisture resistant.
411-087-0410 (4)(a)
- All outlets within 5' of a sink shall be a GFI type outlet. 411-087-0420 (2)(c)
- Ceilings in corridors, storage rooms, toilet rooms, and closets shall be not less than 7'6" 411-087-0410 (3)(a)(C)
- Hot water at handwashing sink shall be within a range of 105 - 120 degrees Fahrenheit. 411-087-0310 (1)(a)

Reading = _____

- Ambient lighting intensity in all public restrooms shall comply with Table 4 and equal **20 FC.** 411-087-0300 (4)

Center of Work Area _____

Outer Perimeter _____

Point Equidistant between _____

- Task lighting intensity in all public restrooms shall comply with Table 4 and equal **30 FC.** 411-087-0300 (4)

Center of Work Surface _____

Outer Perimeter _____

Point Equidistant between _____

THERAPY SERVICES: Physical, Occupational, Speech

YES NO NA

The therapy services areas shall include: 411-087-0210 (1)

- A minimum floor area of 250 SF. Sufficient to meet therapy services needs as outlined in facility policies. 411-087-0210 (1)(a)
- Space and equipment for facility programs which may include thermotherapy, diathermy, ultrasonic, and hydrotherapy. 411-087-0210 (1)(b)
- A cubicle curtain shall be provided around each individual treatment area. 411-087-0210 (1)(b)
- Provisions shall include hand wash sink (one sink may service more than one cubicle.) 411-087-0210 (1)(b)
- Deep sink a minimum of 22 inches by 21 inches by ten inches deep. The deep sink may also service as the hand wash sink. 411-087-0210 (1)(e)
- All outlets within 5' of a sink shall be a GFI type outlet. 411-087-0420 (2)(c)
- Space for equipment for exercise 411-087-0210 (1)(c)
- Storage for clean and soiled linens, supplies and equipment (including wheelchairs and stretchers) 411-087-0210 (1)(d)
- Activity, recreation and exercise rooms, and similar spaces where impact noises may be generated shall not be located directly over resident bed areas unless special provisions are made to minimize such noise. 411-087-0410 (3)(a)(E)
- Ambient lighting intensity in all **Therapy Rooms** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Work Area _____

Outer Perimeter _____

Point Equidistant between _____

- Task lighting intensity in all **Therapy Rooms** at work surface and equal **50 FC**. 411-087-0300 (4) & Table 4

Center of Work Surface _____

Outer Perimeter _____

Point Equidistant between _____

PHARMACY SERVICES:

YES NO NA

Pharmaceutical services may be by arrangement with a convenient off-site facility but must include provisions for 24-hour emergency service.

411-087-0220 (1)

When provided, the pharmacy/drug room shall be: 411-087-0220 (2)

- Properly ventilated
- Include a medication refrigerator
- A sink with hot and cold running water
- The pharmacy/drug room may be combined with the clean utility room

- All outlets within 5' of a sink shall be a GFI type outlet. 411-087-0420 (2)(c)

- Ambient lighting intensity in **Pharmacy/Drug Rooms** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Work Area _____

Outer Perimeter _____

Point Equidistant between _____

- Task lighting intensity in **Pharmacy/Drug Rooms** at 3 feet above the floor and equal **75 FC**. 411-087-0300 (4) & Table 4

Center of Work Surface _____

Outer Perimeter _____

Point Equidistant between _____

24-hour distribution of medicine to residents may be a medicine preparation room or unit, a self-contained medicine dispensing unit, or by another approved system.

411-087-0220 (3)

A medicine prep room/unit shall be: 411-087-0220 (3)

- Under the nursing staff's visual control
- Contain a work counter 411-087-0220 (3)
- Hand wash sink 411-087-0220 (3)
- Refrigerator
- Locked storage for biologicals and drugs

- A medicine dispensing unit may be: 411-087-0220 (3)
- Located at or near the nurses station
- In the clean utility room
- In another space under direct control of the nursing staff.
- Ambient lighting intensity in all **Med Prep Areas** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Work Area _____

Outer Perimeter _____

Point Equidstant between _____

- Task lighting intensity in all **Med Prep Areas** at work surface and equal **75 FC**. 411-087-0300 (4) & Table 4

Center of Work Surface _____

Outer Perimeter _____

Point Equidstant between _____

ADMINISTRATION AREA:

YES NO NA

- General or individual office(s) shall be provided for business transactions, medical and financial records, and administrative and profession staff. 411-087-0110 (1)
- Interview spaces(s) shall be provided for private interviews relating to social service, credit, and admissions. 411-087-0110 (2)
- The facility shall have an employee lounge and rooms for conferences, meetings and in-service training. This requirement may be met with a multi-purpose room, but must be in addition to space required for residents. 411-087-0330 (1)
- Storage for office equipment, supplies and clinical records shall be provided. 411-087-0110 (3)
- Functioning flashlights shall be readily available in the kitchen, administrator's, office and at each nursing station. 411-087-0420 (3)(d)

- Ambient (**Day**) lighting intensity in all **Admin Areas** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Work Area _____

Outer Perimeter _____

Point Equidstant between _____

- Task lighting intensity in all **Admin Areas** at work surface and equal **50 FC**. 411-087-0300 (4) & Table 4

Center of Work Surface _____

Outer Perimeter _____

Point Equidstant between _____

NURSES STATIONS:

YES NO NA

- Each floor with resident rooms shall have a nurse's station with space for charting and storage for administrative supplies. 411-087-0150

- There shall be a hand wash sink, exclusive of resident and soiled utility room hand wash sinks, within 20 feet of the nurses station. 411-087-0150 (1)

- All outlets within 5' of a sink shall be a GFI type outlet. 411-087-0420 (2)(c)

- Acoustical ceilings shall be provided for corridors in resident areas, nurses stations, dayrooms, recreation rooms, dining areas and waiting areas. Other methods of sound control (e.g. carpeting) will be accepted by the Division if they meet STC classification requirements in Table 1 of these rules. 411-087-0410 (3)(c)

- The nurse call system shall register all calls at the nurses' station by both a visible and audible signal. The nurse call system shall also register a visible signal in the corridor adjacent to the door of the room from which the signal originated. 411-087-0440 (2)(c)

- The visible signal shall remain on until turned off at the location where the signal originated. 411-087-0440 (2)(c)(A)

- In multi-corridor units, additional visible signal shall be installed at corridor intersections. 411-087-0440 (2)(c)(B)
- Functioning flashlights shall be readily available in the kitchen, administrator's, office and at each nursing station. 411-087-0420 (3)(d)
- Ambient (**Day**) lighting intensity in all **Nurses Stations** 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Work Area _____

Outer Perimeter _____

Point Equidistant between _____

- Ambient (**Night**) lighting intensity in all **Nurses Stations** 3 feet above floor and equal **10 FC**. 411-087-0300 (4) & Table 4

Center of Work Area _____

Outer Perimeter _____

Point Equidistant between _____

- Task (**Day**) lighting intensity in all **Nurses Stations** taken at work surface and equal **50 FC**. 411-087-0300 (4) & Table 4

Center of Work Surface _____

Outer Perimeter _____

Point Equidistant between _____

- Task (**Night**) lighting intensity in all **Nurses Stations** taken at work surface and equal **50 FC**. 411-087-0300 (4) & Table 4

Center of Work Surface _____

Outer Perimeter _____

Point Equidistant between _____

PERSONAL CARE SERVICES:

YES NO NA

- Separate room or designated space and appropriate equipment shall be provided for hair care and grooming needs of residents 411-087-0240

- Ambient lighting intensity in all **Personal Care Areas** at 3 feet above the floor and equal **50 FC**. 411-087-0300 (4) & Table 4

Center of Work Area _____

Outer Perimeter _____

Point Equidistant between _____

DAY CARE SERVICES:

YES NO NA

- Facilities admitting day care residents shall have 40 SF of dining, recreation, living and sleeping areas in addition to space required for other residents.
411-087-025 (1)

- Facilities admitting day care residents shall have either an unassigned bed or a folding cot in an area where rest and privacy can be provided for each resident.
411-087-0250 (2)

- There shall be one toilet and one lavatory available for every 15 day care residents. Such facilities shall be in close proximity to the area used by day care residents.
411-087-0250 (4)

- Acoustical ceilings shall be provided for corridors in resident areas, nurses stations, dayrooms, recreation rooms, dining areas and waiting areas. Other methods of sound control (e.g. carpeting) will be accepted by the Division if they meet STC classification requirements in Table 1 of these rules. 411-087-0410 (3)(c)

DIETARY:

YES NO NA

- Construction, equipment and installation shall comply with OAR 333, Division 150 Food Sanitation Rules. 411-087-0200

The dietary services area shall include: 411-087-0200 (2)(a)(b)(c)(d)(e)

- Space and equipment for preparing, cooking, and baking
- Space for tray assembly and distribution
- Handwash sink
- Ice making equipment which is easily cleanable. All ice dispensing equipment which is not in the dietary services area but is accessible to residents shall be self dispensing.
- Design shall provide for flow of clean items/food and soiled items/food in a manner which avoids potential for contamination.

The dietary services area shall include the following which shall be in the food preparation area: 411-087-0200 (3)a)(b)(c)(d)(e)(f)(g)(h)

- Storage for seven days' supply food needs
- Cold storage for two days food needs
- An area designated for receiving food supplies
- Dishwashing equipment and work area
- Office or suitable work space for the dietitian or the dietary service manager
- Janitors closet for exclusive use of the dietary department. It shall contain a floor receptor or service sink and storage space for housekeeping equipment and supplies

- Cart storage and cart sanitizing area may be shared with other departments if located outside the dietary services area. If located outside, the area shall be covered and paved.
- Waste storage facilities in a separate area easily accessible to the outside for direct pickup or disposal
- There shall be a toilet room accessible within 25 feet of the dietary services area. The toilet room shall not open directly to the food preparation area.

- Mirrors shall not be installed at hand wash sinks in food prep areas.
411-087-0310 (3)(b)(B)

- All walls of rooms in which food or drink is prepared or stored and in dishwashing areas shall be smooth, moisture resistant and light in color. 411-087-0410 (4)(b)

- Functioning flashlights shall be readily available in the kitchen, administrator's, office and at each nursing station. 411-087-0420 (3)(d)

- Wall bases in kitchens, soiled utility rooms, central bathing areas, resident toilet rooms and janitor closets shall be self covered (6" min,) tightly sealed with the wall.
411-087-0410 (2)(d)

- Ambient lighting intensity in all **Food Prep Areas** at 3 feet above the floor and equal **50 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

- Task lighting intensity in **Food Prep Areas** at work surface and equal **75 FC**.
411-087-0300 (4) & Table 4

Center of Work Surface _____

Perimeter of Work Surface _____

Point Equidistant between _____

- Ambient lighting intensity in all Non Refrigerated **Food Storage Areas** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

LAUNDRY:

YES NO NA

- Must be separate from food preparation and other resident use areas.
411-054-0200 (7)(c)(B)

- Laundry facilities may be located to allow for both resident and staff use.
411-054-0200 (7)(c)

If linen is to be processed on-site, the following shall be provided:

- A processing area which cannot be entered directly from the resident corridor
411-087-0230 (1)(a)
- A laundry processing room with equipment which can process seven days needs within a regularly scheduled work week. the laundry services area shall include a handwash sink and soiled linen receiving, holding and sorting areas.
411-087-0230 (1)(b)
- Mechanical Ventilation 411-087-0230 (1)(c)
- Storage for laundry supplies 411-087-0230 (1)(d)
- Clean linen inspection, mending and folding room or area
411-087-0230 (1)(e)
- Janitors closet or alcove containing a floor receptor or service sink and storage space for house keeping equipment and supplies 411-087-0230 (1)(f)
- The design shall provide for flow of clean and soiled laundry and supplies in a manner which avoids potential for contamination. 411-087-0230 (1)(g)
- Wall finishes shall be easily cleanable and in the immediate area of plumbing fixtures, shall be smooth and moisture resistant. 411-087-0410 (4)(a)

- If linen is processed off-site the facility shall have a soiled linen holding room ventilated in compliance with table 2. The soiled linen holding room may also serve as the soiled utility room if sufficient space is provided. 411-087-0230 (2)
- The facility shall have a separate or designed area within the clean utility room for linen storage. If a closed cart system is used, storage may be in an alcove 411-087-0230 (3)
- The facility shall have a cart sanitizing and storage area with running water. If located outside the area shall be covered and paved. The area may be shared with dietary services only if located outside and directly accessible from both departments. 411-087-0230 (4)
- Rooms containing heat producing equipment (such as boiler or heater rooms and laundries) shall be insulated and ventilated to prevent any floor surface above from exceeding a temperature ten degrees Fahrenheit above the ambient room temperature. 411-087-0410 (1)(c)
- Ambient lighting intensity in all **Laundry areas** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidstant between _____

- Task lighting intensity in **Laundry Areas** at work surface and equal **50 FC**. 411-087-0300 (4) & Table 4

Center of Work Surface _____

Perimeter of Work Surface _____

Point Equidstant between _____

SOILED LINEN PROCESSING:

YES NO NA

- The facility shall have one or more soiled utility rooms equipped to pre-rinse soiled linens and equipment. Each floor with resident rooms shall have a soiled utility room on the same floor within 120 feet of each resident room. 411-087-0320 (1)

Area must have: 411-087-0320 (1) (a)(b)(c)(d)(e)(f)

- Flushing rim clinical sink with washing devise

- A work counter
- A mechanical sanitizer or two compartment deep sink (minimum dimensions for each compartment of 19 inches by 22 inches by 10 inches deep) with hot and cold running water large enough to provide for disinfection of resident care equipment
- Hand wash sink
NOTE: if a two compartment sink is used a separate hand wash sink is not required
- Area for storage of linen and trash receptacles
- Mechanical Ventilation
- All outlets within 5' of a sink shall be a GFI type outlet. 411-087-0420 (2)(c)
- Wall finishes shall be easily cleanable and in the immediate area of plumbing fixtures, shall be smooth and moisture resistant. 411-087-0410 (4)(a)
- Wall bases in kitchens, soiled utility rooms, central bathing areas, resident toilet rooms and janitor closets shall be self covered (6" min,) tightly sealed with the wall. 411-087-0410 (2)(d)
- Clean urinals and bedpans may be stored in a closable cabinet in the soiled utility room. Other clean supplies and equipment may not be stored in the soiled utility room. 411-087-0320 (1)(g)
- Ambient lighting intensity in all **Soiled Linen areas** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

CLEAN UTILITY/HOLDING:

YES NO NA

- Each floor with residents rooms shall have a clean utility room with a:
411-087-0320 (2)
- Work counter
- Hand wash sink
- Space for storage and distribution of clean and sterile supply materials.
- The clean utility room may be used for storage of clean linens.
- All outlets within 5' of a sink shall be a GFI type outlet.
411-087-0420 (2)(c)

- Ambient lighting intensity in all **Clean Linen Areas** at 3 feet above the floor and equal **30 FC.** 411-087-0300 (4) & Table 4
Center of Area _____
Outer Perimeter _____
Point Equidstant between _____

JANITOR CLOSET:

YES NO NA

- In addition to the janitors closet required in dietary, there shall be a minimum of one janitors closet on each floor. 411-087-0350 (2)(a)
- There shall be a janitors closet within 120 feet of every residents room. 411-087-0350 (2)(a)
- Each janitors closes shall contain: 411-087-0350 (2)(b)
 - A floor receptor or service sink
 - With hot & Cold running water
 - Storage space for house keeping equipment and supplies
 - Mechanical Ventilation
 - Light fixture & wall Switch
- All outlets within 5' of a sink shall be a GFI type outlet. 411-087-0420 (2)(c)
- Wall finishes shall be easily cleanable and in the immediate area of plumbing fixtures, shall be smooth and moisture resistant. 411-087-0410 (4)(a)
- Wall bases in kitchens, soiled utility rooms, central bathing areas, resident toilet rooms and janitor closets shall be self coved (6" min,) tightly sealed with the wall. 411-087-0410 (2)(d)
- Ambient lighting intensity in all **Janitor Closets** at 3 feet above the floor and equal **30 FC.** 411-087-0300 (4) & Table 4
Center of Area _____
Outer Perimeter _____
Point Equidstant between _____

SHARED/ CENTRAL RESIDENT BATHROOMS:

YES NO NA

Toilets, hand wash sinks, & baths shall be provided in accordance with ADA

- Bathtubs or showers shall be provided at the rate of one for every 25 beds which are not otherwise served by bathing facilities within the residents' rooms.
411-087-0310 (4)(a)
- Each facility shall have at least one shower that is a minimum of 4' square without curbs and designed to permit use by a wheelchair resident with an assisting attendant
411-087-0310 (d)(A)
- At least one therapeutic whirlpool tub designed for disabled assist shall be provided on each floor. The facility shall have at least one therapeutic whirlpool-type tub for every 60 beds. 411-087-0310 (4)(b)
- Each tub or shower shall be an individual room or enclosure which provides space for the private use of the bathing fixture, for drying and dressing, and for a wheelchair and an attendant. 411-087-0310 (4)(c)
- Doors to rooms needing access for stretchers, residents toilet rooms and rooms needing access for wheelchairs shall have a minimum of 2' 8" clear opening.
411-087-0400 (1)(a)
- A toilet and hand wash sink shall be accessible to each bathtub/shower without going through the central corridor 411-087-0310 (4)(f)
- Hand wash sinks shall be wheelchair accessible 411-087-0310 (3)(a)(C)
- All hand wash sinks shall be trimmed with single-lever or wrist-blade faucet handles which are operable without the use of hands.
411-087-0310 (3)(a)(E)
- Hand wash sinks shall be securely anchored to withstand an applied vertical load of not less than 250 pounds on the front of the fixture.
411-087-0310 (3)(a)(B)
- All outlets within 5' of a sink shall be a GFI type outlet. The resident sink located either in the resident room or the adjacent resident toilet room shall have a GFI type outlet located within 5' of the sink. 411-087-0420 (2)(c)

- Provisions for hand drying shall be included at all hand wash sinks except scrub sinks. These shall be single use separate individual paper or cloth units enclosed in such a way as to provide protection against dust or soil and insure single unit dispensing. 411-087-0310 (3)(c)
- Grab bars shall be provided at all resident toilets, showers, tubs, and sitz baths. The bars shall have a 1-1/2 inch clearance to walls and shall have sufficient strength and anchorage to sustain a concentrated load of 250 pounds. Grab bars shall be returned to the wall or otherwise be constructed to prevent snagging clothes. 411-087-0310 (b)
- Mirrors shall be arranged for convenient use by residents in wheelchairs and in a standing position. Mirrors are not required in rooms exclusively serving residents whose care plans indicate mirrors are contraindicated. 411-087-0310 (3)(b)(A)
- Shower bases and tubs shall provide non-slip surfaces 411-087-0310 (4)(e)
- Showers for ambulatory residents shall be not less than 4' by 3' 411-087-0310 (4)(d)(B)
- Each bath toilet and shower room must have an electric call system 411-087-0440 (2)(b)
- All room containing toilets shall be equipped with doors and hardware which will permit access from the outside in any emergency. When such rooms have only one opening or are smaller than 25 SF, the doors shall be capable of opening outward or are smaller than 25 SF, the doors shall be capable of opening outward or be otherwise designed to be open without need to push against a resident who may have collapsed within the room. 411-087-0310 (c)
- Wall finishes shall be easily cleanable and in the immediate area of plumbing fixtures, shall be smooth and moisture resistant. 411-087-0410 (4)(a)
- Wall bases in kitchens, soiled utility rooms, central bathing areas, resident toilet rooms and janitor closets shall be self covered (6" min,) tightly sealed with the wall. 411-087-0410 (2)(d)
- Hot water at shower, bathing and hand wash sink areas shall not exceed 120 degree Fahrenheit (49 degrees Celsius) or be lower than 105 degrees Fahrenheit (41.5 degrees Celsius) 411-087-0310 (a)

Reading _____

- Ambient lighting intensity in all **Shower/Bathing Rooms** at 3 feet above floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____

LOCKED UNITS:

YES NO NA

- Each locked unit shall have dining, activities and living space within the locked unit. The total area of such space shall be the same as if the locked unit was a separate licensed nursing facility. 411-087-0140 (1)

- There shall be at least one nurses' station within each locked unit. 411-087-0140 (2)

RESIDENT ROOMS/UNITS:

YES NO NA

- Resident rooms shall be clearly identified by room number. 411-087-0120 (1)

Room numbers shall be: 411-087-0120 (1)

- No less than one inch high
 Shall contrast with their background
 Located in order to be easily readable to all residents including those in wheelchairs.

- The minimum width of all doors to rooms with beds shall be 3', eight inch clear opening and 6' 8" high. 411-087-0400 (1)(a)

- Minimum room areas exclusive of toilet rooms, closets, lockers or wardrobes, alcoves or vestibules shall be 120 square feet in single-bed rooms and 100 square feet per bed in multibed rooms. 411-087-0130 (1)(b)

- In facilities caring for pediatric residents where bed size does not exceed that of a six-year crib, the minimum floor space allowance shall be 60 square feet for each crib. 411-087-0130 (1)(b)(B)

- At least 50 percent of the resident rooms shall be designed to allow a five foot diameter circle of clear floor area for turning of wheelchairs immediately inside the residents room entrance and immediately outside each resident toilet room. 411-087-0130 (1)(b)(A)(iv)
- Maximum capacity shall be four residents. 411-087-0130 (1)(a)
- There shall be at least three feet between the side of each bed and any wall. 411-087-0130 (1)(b)(A)(i)
- There shall be at least four feet between adjacent beds and three feet six inches at the foot of each bed. 411-087-0130 (1)(b)(A)(ii)
- Beds may be arranged to satisfy the needs and desires of individual residents. 411-087-0130 (1)(b)(A)(iii)
- Each resident room shall have a handwashing sink. The handwashing sink may be omitted from a single-bed room if the adjacent toilet room serves only one resident room 411-087-0310 (3)(a)(A)
- All outlets within 5' of a sink shall be a GFI type outlet. The resident sink located either in the resident room or the adjacent resident toilet room shall have a GFI type outlet located within 5' of the sink. 411-087-0420 (2)(c)
- Each resident shall be provided a lockable closet or drawer with a minimum of 0.5 cubic feet. The lockable storage space may be included within the closet space. 411-087-0130 (1)(d)
- Space shall be provided in each room for an armchair, geriatric chair or wheelchair for each resident. 411-087-0130 (1)(b)(C)
- Each resident shall have a wardrobe locker or closet within the resident's room. Each locker or closet shall have a minimum clear dimensions of 30 inches by 24 inches by 60 inches. The space shall include a rod at least 15 inches long with 54 inches vertical of hanging space. 411-087-0130(b)(B)(c)

Ceilings in corridors, storage rooms, toilet rooms, and closets shall be not less than 7'6" 411-087-0410 (3)(a)(C)

The facility shall provide full visual privacy by means of cubicle curtains for each resident in multi-bed rooms. Design for privacy shall not restrict the exit/access of other residents from/to the resident room, hand wash sink, or toilet. Full visual privacy in a mult-bed room means curtains which prevent staff, visitors and other residents from seeing a resident in bed, but which allow staff, visitors and other residents access to the toilet room, hand wash sink and entrance. 411-087-0130(e)

Suspended tracks, rails, and pipes located in path of normal traffic shall be not less than 6'8" above the floor. 411-087-0410 (3)(a)(D)

Each resident room shall have a door which directly accesses and exit corridor. The door opening shall have a horizontal clearance of 44 inches and shall not swing into the exit corridor. 411-087-0130 (f)

Each resident room shall be serviced by an electric nurse call system. Each resident shall have a nurse call button which may be easily located to allow the resident to summon nursing staff. Two call buttons serving adjacent beds may be served by one calling station. 411-087-0440 (2)(a)

Each facility shall have at least one resident room capable of being designated as an isolation room which is equipped with a private toilet and hand wash sink. 411-087-0130 (2)

Each resident room shall have duplex grounding type receptacles as follows:
411-087-0420 (2)(a)

Two located near the head of each bed

One for television if used

One on another wall

Windows above the first floor shall be designed to minimize potential for accidental falls when open. 411-087-0400 (2)(b)

All resident rooms shall have outside windows with sills not more that three feet above the floor with a minimum area of ten percent of the floor area. The window must be above ground level. 411-087-0400 (2)(c)

- Window shades, draperies, or blinds must be provided to control the amount of outside light and to assure the privacy of residents. 411-087-0400 (2)(d)

- Windows in resident rooms shall open without the use of tools. Windows in buildings designed with an engineered smoke control system in accordance to NFPA 90A are not required to be operable. 411-087-0400 (2)(e)

- All outer windows that open shall have insect screens. 411-087-0400 (2)(a)

- Top set rubber or vinyl base, where used, shall be sealed to the floor and walls. 411-087-0410 (2)(e)

- Resident rooms shall have general lighting switchable at the doorway. Resident rooms shall also have lighting for each bed suitable for reading and indirect low level night illumination switchable at the bed. At least one light fixture for night lighting shall be switchable at the entrance to each resident room. All switches from control of lighting in resident areas shall be of the quiet operating type. 411-087-0430 (5)

- Ambient lighting intensity in all **Resident Rooms** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4
 - Center of Area _____
 - Outer Perimeter _____
 - Point Equidstant between _____

- Task lighting intensity at **Reading Areas** at work surface and equal **75 FC**. Position adjustment and variable intensity preferred 411-087-0300 (4) & Table 4
 - Center of Work Surface _____
 - Perimeter of Work Surface _____
 - Point Equidstant between _____

- Ambient lighting intensity at all **Wardrobes** 3 feet above floor and equal **30 FC**. 411-087-0300 (4) & Table 4
 - Center of Area _____
 - Outer Perimeter _____

Point Equidistant between _____

RESIDENT BATHROOMS:

YES NO NA

- Each resident room shall have direct access to a toilet room without entering the general corridor area. 411-087-0310 (2)(a)(A)

- One toilet room shall serve no more than (4) beds and no more than two resident rooms 411-087-0310 (2)(a)(B)

- Each tub or shower shall be in an individual room or enclosure which provides space for the private use of the bathing fixture, for drying and dressing, and for a wheelchair and an attendant. 411-087-0310 (4)(c)

- Doors to rooms needing access for stretchers, residents toilet rooms and rooms needing access for wheelchairs shall have a minimum of 2' 8" clear opening. 411-087-0400 (1)(a)

- The dimensions of a resident toilet room shall be sufficient to allow access and self transfer by a resident in a wheelchair or with the assistance of an attendant. The distance from the toilet plumbing wall to the opposite wall shall be no less than 6 feet. 411-087-0310 (2)(a)(D)

- All room containing bathtubs, sitz baths, showers, and toilets shall be equipped with doors and hardware which will permit access from the outside in any emergency. When such rooms have only one opening or are smaller than 25 SF, the doors shall be capable of opening outward or are smaller than 25 SF, the doors shall be capable of opening outward or be otherwise designed to be open without need to push against a resident who may have collapsed within the room. 411-087-0310 (1)(c)

- Grab bars shall be provided at all resident toilets, showers, tubs, and sitz baths. the bars shall have a 1-1/2 inch clearance to walls and shall have sufficient strength and anchorage to sustain a concentrated load of 250 pounds. Grab bars shall be returned to the wall or otherwise be constructed to prevent snagging clothes. 411-087-0310 (1)(b)

- Partions between toilet shall be provided. These partions shall be at least 6' in height and provide for privacy. Privacy curtains may be used in bathing areas in lieu of fixed partitions. 411-087-0310 (2)(a)(E)

- Hand wash sinks shall be securely anchored to withstand an applied vertical load of not less than 250 pounds on the front of the fixture.
411-087-0310 (3)(a)(B)
- Hand wash sinks shall be wheelchair accessible 411-087-0310 (3)(a)(C)
- Sink faucets shall have a single spout (outlet) which discharges both hot and cold water 411-087-0310(3)(a)(D)
- All hand wash sinks shall be trimmed with single-lever or write-blade faucet handles which are operable without the use of hands.
411-087-0310 (3)(a)(E)
- All outlets within 5' of a sink shall be a GFI type outlet. The resident sink located either in the resident room or the adjacent resident toilet room shall have a GFI type outlet located within 5' of the sink.
411-087-0420 (2)(c)
- Each bath toilet and shower room must have an electric call system
411-087-0440 (2)(b)
- Mirrors shall be arranged for convenient use by residents in wheelchairs and in standing position. Mirrors are not required in rooms exclusively serving residents whose care plans indicate mirrors are contraindicated
411-087-0310 (3)(b)(A)
- Provisions for hand drying shall be included at all hand wash sinks except scrub sinks. These shall be single use separate individual paper or cloth units enclosed in such a way as to provide protection against dust or soil and insure single unit dispensing.
411-087-0310 (3)(c)
- Shower bases and tubs shall provide non-slip surfaces.
411-087-0310 (4)(e)
- A toilet and handwashing sink shall be accessible to each bathtub/shower without going through the central corridor. 411-087-0310 (4)(f)
- Showers for ambulatory residents shall be not less than 4' by 3'
411-087-0310 (4)(d)(B)

- Wall finishes shall be easily cleanable and in the immediate area of plumbing fixtures, shall be smooth and moisture resistant.
411-087-0410 (4)(a)
- Wall bases in kitchens, soiled utility rooms, central bathing areas, resident toilet rooms and janitor closets shall be self covered (6" min,) tightly sealed with the wall.
411-087-0410 (2)(d)
- Ceilings in corridors, storage rooms, toilet rooms, and closets shall be not less than 7'6" 411-087-0410 (3)(a)(C)
- Hot water at shower, bathing and hand wash sink areas shall not exceed 120 degree Fahrenheit (49 degrees Celsius) or be lower than 105 degrees Fahrenheit (41.5 degrees Celsius) 411-087-0310 (a)

Reading _____

- Ambient lighting intensity at **Toilet Room Entry** 3 feet above floor and equal **30 FC**.
411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidstant between _____

- Ambient lighting intensity in **Toilet Rooms** 3 feet above the floor and equal **30 FC**.
411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidstant between _____

- Ambient lighting intensity at **Make-up/Shaving area** at 3' above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidstant between _____

- Task lighting intensity at **Make-up/Shaving Area** at work surface and equal **50 FC**.
411-087-0300 (4) & Table 4

Center of Work Surface _____

Perimeter of Work Surface _____

Point Equidistant between _____

- Ambient lighting intensity in all **Shower/Bathing Rooms** at 3 feet above the floor and equal **30 FC**. 411-087-0300 (4) & Table 4

Center of Area _____

Outer Perimeter _____

Point Equidistant between _____