



OHA FGI Workgroup Process

The Oregon Health Authority's (OHA) Facilities Planning and Safety Program (FPS) convened the FGI Workgroup to review Facility Guidelines Institute (FGI), 2018 Guidelines for Design and Construction of Hospitals and the 2018 Guidelines for Design, and Construction of Outpatient Facilities.

The workgroup included representatives from healthcare facilities, architects, engineers, and other professional organizations. Members provided OHA with advice and recommendations on FGI Guideline adoption and considered additional rule changes proposed by the OHA. Input was sought for the construction and physical environment rules for the following facilities:

- a) Birthing Centers (OAR 333-076);
- b) Ambulatory Surgery Centers (ASC)/Extended Stay Centers (ESC) (OAR 333-076);
- c) Outpatient Renal Dialysis Facilities (ESRD) (OAR 333-700);
- d) Special Inpatient Care Facilities (SIC) (OAR 333-071);
- e) Hospitals (OAR 333-515 and 333-535); and
- f) Project Plans and Construction Review (333-675).

The goal of the process was to explore the related FGI provisions and amend the existing OAR Chapter 333 built environment rules.

The structure of the committee and information on membership, scope, and formal procedures can be found in the scoping document governing the group available on the Facility Planning and Safety website. This document outlines the facilitation process used by the workgroup from June 2018 through March 2019.

OHA FPS staff, in consultation with ICM resolutions, the facilitation firm, created documents that corresponded to each FGI rule book. These documents were formatted in one table, with one rule per row, and columns that identified: 1) the Chapter/Section, 2) the original FGI language with track-changed edits where FPS staff or external stakeholder thought a change was necessary, 3) the rationale for making the change, and 4) workgroup feedback. The "track-change" edits provided a clear way to track what the original language said, how the language was being changed, the rationale, and the workgroup reasoning.

These materials were sent in advance of each meeting. Members had an opportunity to review and provide feedback during the workgroup meetings, held monthly from June 2018 through March 2019. During these nine meetings, the workgroup and FPS staff had a facilitated dialogue about each suggested change. FPS staff presented each suggested change from the FGI text and the rationale for workgroup discussion. At the conclusion of each specific discussion, the workgroup recommended that the changes were either accepted, rejected, altered in some way, or tabled for further review, all based on the consensus of the group. The discussion was tracked in the columned document and represents a record of the discussion on each rule. If FPS staff or an external stakeholder did not propose a change, the rule was not discussed.

Following this protocol, the workgroup reviewed the proposed changes to the FGI. Workgroup members were also encouraged to provide written feedback if they were unable to attend the meeting in person or via webinar. All feedback was provided to FPS staff, who then took those comments under advisement for the development of the new rules. Meeting minutes from all workgroup meetings can be found on the Facility Planning and Safety website.

If you have additional questions or concerns, please contact us through FPS's general email at mailbox.fps@state.or.us or by phone (971) 673-2949.