



## **Nurse Staffing Advisory Board – Quarterly Meeting Agenda**

Presiding Co-chair: Susan King

Date: August 29, 2018

Time: 1:00 PM – 5:00 PM

Location: 800 NE Oregon Street, Room 1C

Teleconference: 1-877-336-1829

Participant Code: 2075141

The time and order of agenda items are subject to change at the discretion of the Board Co-Chairs

<b>Time</b>	<b>Agenda Item</b>	<b>Materials Provided</b>
1:00 PM – 1:05 PM	<b>Item 1 - Call to Order</b>	
1:05 PM – 1:15 PM	<b>Item 2 – Minutes</b>	<ul style="list-style-type: none"> <li>• Minutes from May 30, 2018 NSAB meeting</li> </ul>
1:15 PM – 1:30 PM	<b>Item 3 – Status updates</b> <ul style="list-style-type: none"> <li>• Nurse Staffing Waivers</li> <li>• Nurse Staffing Surveys</li> <li>• Nurse Staffing Complaint Investigations</li> <li>• Terms of Membership Update</li> </ul>	<ul style="list-style-type: none"> <li>• Waiver dashboard</li> <li>• Survey dashboard</li> </ul>

1:30 PM – 1:45 PM	<b>Item 4 – NSAB Legislative Report</b> <ul style="list-style-type: none"> <li>• Discussion of draft</li> </ul>	<ul style="list-style-type: none"> <li>• Legislative report draft</li> </ul>
1:45 PM – 3:00 PM	<b>Item 5 – Committee Updates</b> <ul style="list-style-type: none"> <li>• NSAB SurveyMonkey Committee</li> <li>• NSAB Survey Tool Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Updated SurveyMonkey Tool</li> <li>• Updated NSAB Survey Tool</li> </ul>
3:00 PM – 4:00 PM	<b>Item 6 – NSAB Feedback</b> <ul style="list-style-type: none"> <li>• Acuity system</li> <li>• Plan of Correction process</li> <li>• Overtime</li> </ul> <p>As time allows:</p> <ul style="list-style-type: none"> <li>• Definition of nurse staffing units, including inpatient versus outpatient</li> <li>• Total diagnosis for unit</li> <li>• Non-nursing staff members as “second” caregiver</li> </ul>	<ul style="list-style-type: none"> <li>• Crosswalk document</li> </ul>
4:00 PM – 4:45 PM	<b>Item 7 – Emerging issues in nurse staffing</b> <ul style="list-style-type: none"> <li>• NSAB members raise new issues that are emerging as nurse staffing concerns across the state</li> </ul>	
4:45 PM – 5:00 PM	<b>Item 8 – Public Comment</b> <ul style="list-style-type: none"> <li>• <i>Members of the public may speak for up to two minutes on the meeting’s agenda and other topics.</i></li> </ul>	
5:00 PM	<b>Meeting Adjourned</b>	

## **Upcoming Meetings**

*Next NSAB meeting is November 28, 2018 – 1:00 P.M. - 5:00 P.M.*

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters
- Written materials in other languages
- Braille
- Large print
- Audio and other formats

If you need help or have questions, please contact Matt Gilman at 971-673-2317, 711 TTY or [matt.s.gilman@state.or.us](mailto:matt.s.gilman@state.or.us) at least 48 hours before the meeting.