Nurse Staffing Advisory Board – Quarterly Meeting Agenda

Presiding Co-chair: Susan King

Date: February 27, 2019
Time: 1:00 PM – 5:00 PM
Location: 800 NE Oregon Street, Room 1D
Teleconference: 1-877-336-1829
Participant Code: 2075141

The time and order of agenda items are subject to change at the discretion of the Board Co-Chairs

<table>
<thead>
<tr>
<th>Time</th>
<th>Agenda Item</th>
<th>Materials Provided</th>
<th>Presenter</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:00 PM – 1:05 PM</td>
<td>Item 1 - Call to Order</td>
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<td>1:05 PM – 1:15 PM</td>
<td>Item 2 – Board Recognition</td>
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<td>1:15 PM – 1:25 PM</td>
<td>Item 3 – Minutes</td>
<td>• Minutes from November 28, 2018 NSAB meeting</td>
<td>Susan King</td>
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<td>1:25 – 1:35 PM</td>
<td>Item 4 – POC Guidance</td>
<td>• Sample pre- and post-conference call email</td>
<td>Anna Davis</td>
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Last revised 02/25/19
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<th>Time</th>
<th>Item</th>
<th>Description</th>
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| 1:35 PM – 2:05 PM | **Item 5 – Status updates** | - Nurse Staffing Surveys  
- Nurse Staffing Complaint Investigations  
- 2018 Survey Data presentation  
- Nurse Staffing Revisits  
- Survey dashboard  
- Complaint dashboard  
- 2018 Year in Review presentation | Anna Davis, Matt Gilman |
| 2:05 PM – 3:00 PM | **Item 6 – Committee Updates** | - Revised SurveyMonkey tool  
- Survey Tool Review Committee Document Summaries of Overtime and Acuity Committee meetings | Matt Gilman, Anna Davis |
| 3:00 PM – 3:30 PM | **Item 7 – ONA Nurse Staffing Law – Policy Analysis Survey** | - ONA presentation | Jordan Ferris RN, BSN, CMSRN |
| 3:30 PM – 4:30 PM | **Item 8 – NSAB Feedback** | - Total diagnosis for unit  
- Waiver parameters  
- Crosswalk Document  
- Waiver Case Types | Anna Davis |
4:30 PM – 4:45 PM  |  Item 9 – Emerging issues in nurse staffing  
| | • NSAB members raise new issues that are emerging as nurse staffing concerns across the state  
| | • Susan King

4:45 PM – 5:00 PM  |  Item 10 – Public Comment  
| | • Members of the public may speak for up to two minutes on the meeting’s agenda and other topics.  
| | • Susan King

5:00 PM  |  Meeting Adjourned

**Upcoming Meetings**

Next NSAB meeting is May 22, 2019 – 1:00 P.M. - 5:00 P.M.

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters
- Written materials in other languages
- Braille
- Large print
- Audio and other formats

If you need help or have questions, please contact Matt Gilman at 971-673-2317, 711 TTY or matt.s.gilman@state.or.us at least 48 hours before the meeting.