



## **Nurse Staffing Advisory Board – Quarterly Meeting Agenda**

Presiding Co-chair: Susan King

Date: February 26, 2020  
Time: 1:00 PM – 5:00 PM  
Location: 800 NE Oregon Street, Room 177  
Teleconference: 1-877-336-1829  
Participant Code: 2075141

The time and order of agenda items are subject to change at the discretion of the Board Co-Chairs

<b>Time</b>	<b>Agenda Item</b>	<b>Materials Provided</b>	<b>Presenter</b>
1:00 PM – 1:05 PM	<b>Item 1 - Call to Order</b>		Susan King
1:05 PM – 1:15 PM	<b>Item 2 – Minutes</b>	<ul style="list-style-type: none"><li>• Minutes from November 20, 2019 NSAB meeting</li></ul>	
1:15 PM – 1:20 PM	<b>Item 3 – Membership Updates</b> <ul style="list-style-type: none"><li>• Governor’s office communications</li><li>• OPA3 recruitment update</li></ul>		Matt Gilman

	<ul style="list-style-type: none"> <li>• Vacant positions and expiring board members</li> </ul>		
1:20 PM – 2:10 PM	<b>Item 4 – Status Updates</b> <ul style="list-style-type: none"> <li>• Nurse Staffing Surveys</li> <li>• Nurse Staffing Complaint Investigations</li> <li>• 2019 Annual Survey Data presentation</li> <li>• Consent agenda recommendation</li> </ul>	<ul style="list-style-type: none"> <li>• Survey dashboard</li> <li>• Complaint dashboard</li> <li>• 2019 Year in Review</li> </ul>	Anna Davis Matt Gilman
2:10 PM – 2:50 PM	<b>Item 5 – Committee Updates</b> <ul style="list-style-type: none"> <li>• NSAB Acuity Committee</li> <li>• NSAB Overtime Committee</li> <li>• Decision Vote</li> </ul>	<ul style="list-style-type: none"> <li>• Acuity Committee recommendation</li> <li>• Overtime Committee recommendation</li> </ul>	Matt Gilman
2:50 PM- 3:00 PM	<b>Break</b>		
3:00 PM – 4:15 PM	<b>Item 6 – Program Improvement</b> <ul style="list-style-type: none"> <li>• Survey process</li> <li>• NSAB and ONSC relationship</li> <li>• House Bill 4032</li> </ul>	<ul style="list-style-type: none"> <li>• OHA work plan</li> </ul>	NSAB Co-chairs Dana Selover
4:15 PM – 4:45 PM	<b>Item 7 – Emerging issues in nurse staffing</b> <ul style="list-style-type: none"> <li>• NSAB members raise new issues that are emerging as nurse staffing concerns across the state</li> </ul>	<ul style="list-style-type: none"> <li>• Letter from co-chairs regarding SurveyMonkey dissemination</li> </ul>	Susan King Jennifer Burrows

4:45 PM – 5:00 PM	<b>Item 8 – Public Comment</b> <ul style="list-style-type: none"> <li>• Members of the public may speak for up to two minutes on the meeting’s agenda and other topics.</li> <li>• Inpatient Hospice</li> </ul>		Barb Hansen Eric VanHouten
5:00 PM	<b>Meeting Adjourned</b>		

**Upcoming Meetings**

*Next NSAB meeting is April 29, 2020 – 1:00 P.M. - 5:00 P.M.*

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters
- Written materials in other languages
- Braille
- Large print
- Audio and other formats

If you need help or have questions, please contact Matt Gilman at 971-673-2317, 711 TTY or [matt.s.gilman@state.or.us](mailto:matt.s.gilman@state.or.us) at least 48 hours before the meeting.