



Process Improvement Committee Meeting Agenda

Date: July 22nd, 2020
Time: 8:00 AM – 10:30 AM
Location: <https://attendee.gotowebinar.com/register/5037185332138872335>
Webinar ID: 290-772-619
Teleconference: 1-877-336-1829
Participant Code: 2075141

Time	Agenda Item	Materials Provided	Presenter
8:00 AM – 8:10 AM	Item 1 – Introductions and review the committee agenda	<ul style="list-style-type: none">Process Improvement Committee agenda	Matt Gilman
8:10 AM – 8:40 AM	Item 2 – Review the committee charter and discuss committee priorities	<ul style="list-style-type: none">Committee Charter	Dana Selover
8:40 AM – 9:50 AM	Item 2 – Discuss the current state of nurse staffing surveys and complaint investigations <ul style="list-style-type: none">Discuss opportunities for improvement in current process		Oregon Health Authority (OHA)
9:50 AM – 10:25 AM	Item 3 – Review nurse staffing survey tool	<ul style="list-style-type: none"><i>Hospital Nurse Staffing Plan, Unit</i>	Kimberly Voelker

	<ul style="list-style-type: none">• Discuss priority elements of survey tool	<i>Pre-Interview Questionnaire</i>	
10:25 AM – 10:30 AM	Item 4 – Summarize action items, next steps		Matt Gilman & Kimberly Voelker
10:30 AM	Meeting adjourned		

Upcoming Meetings

- *Nurse Staffing Advisory Board – July 29, 2020 – 1:00 P.M. - 5:00 P.M.*

Everyone has a right to know about and use Oregon Health Authority (OHA) programs and services. OHA provides free help. Some examples of the free help OHA can provide are:

- Sign language and spoken language interpreters
- Written materials in other languages
- Braille
- Large print
- Audio and other formats

If you need help or have questions, please contact Kimberly Voelker at 971-803-0914, 711 TTY or kimberly.n.voelker@state.or.us at least 48 hours before the meeting.