

# COVID-19 Testing Supply & Vaccine Event Request Reference

Please use the following forms for requesting testing supplies and vaccine events in specified situations.

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This document is meant to act as a reference guide to Oregon Health Authority’s (OHA) partners who need to access services to mitigate the spread of COVID-19. The COVID-19 Response and Recovery Unit has many resources still available, including testing supplies and personal protective equipment (PPE). Partners can also request testing and/or vaccination events.

**For more information, please contact one of the following:**

**Testing:** OR ESF8 AOC Testing Branch [ORESFS8.AOCTestingBranch@odhsoha.oregon.gov](mailto:ORESFS8.AOCTestingBranch@odhsoha.oregon.gov)

**Field Operations:** CRRU Field Operations Requests [CRRU-FieldOps-Requests@odhsoha.oregon.gov](mailto:CRRU-FieldOps-Requests@odhsoha.oregon.gov)

**PPE:** OHA CRRU Field Operations Logs [OHA-CRRU-FieldOps-Logs@odhs.oregon.gov](mailto:OHA-CRRU-FieldOps-Logs@odhs.oregon.gov)

**Redistribution Hubs:**

<https://www.oregon.gov/oha/PH/PREVENTIONWELLNESS/VACCINESIMMUNIZATION/IMMUNIZATIONPROVIDERRESOURCES/COVIDDocuments/COVIDVacRedistributionHubs.pdf>

**COVID-19 Transitions:**

OHA is transitioning COVID-19 services and data tracking to align with the current phase of the pandemic. Temporary pandemic response resources are closing or being integrated into existing health care systems.

The COVID-19 Feedback team will take calls and respond to email questions through Sunday, Dec. 5. After that, anyone submitting comments or concerns to the feedback email will receive an autoreply directing them to resources.

The Get Vaccinated Oregon vaccine and test locator site ended Friday, Dec. 9. After Dec. 9, people searching for COVID-19 testing and vaccine locations can go to Vaccines.gov.

**The COVID-19 Support Hotline and Text Line will close Dec. 9:**

The COVID-19 Case Investigation Survey will close Friday, Dec. 9. OHA will continue to monitor and report cases, deaths, hospitalizations, variants, vaccination and booster rates and other developments. Individuals who test positive and have questions or need assistance should contact their medical provider for guidance. If they do not have a medical provider, contact 211 for help finding one or the local public health authority. More information about 211 is located in the Partner Resources section.

## TO REQUEST TESTING SUPPLIES

### iHealth

**Hospitals:** This form is limited to the hospitals that have been assigned an allocation of iHealth tests. The names of these hospitals are in a dropdown list; there is no write-in option. To view the balances remaining in each group's allocation, please see the report here:

<https://app.smartsheet.com/b/publish?EQBCT=ca974a445dd74b2db0d01bc6c6f747a5>

Link: <https://app.smartsheet.com/b/form/cd9ddd6a47d644efb1be8bc6328e0a30>

**LPHA/Tribes:** This form is for both tribes and county health departments. A dropdown list is available for the county health departments (including clinics acting as de facto LPHAs) and the tribal entities. Write-ins are available for subsets of these LPHAs (emergency management, search and rescue, WIC, etc.). To view the balances remaining in each group's allocation, please see the report here:

<https://app.smartsheet.com/b/publish?EQBCT=c5b6c6ff1a534236b367558708414c1f>

Link: <https://app.smartsheet.com/b/form/d86d144d306a48d09ba63af464acd435>

**Behavioral Health:** This form is specifically for Behavioral Health Residential Treatment facilities to request iHealth self-tests for staff members. Requestors must write in the facility name, and each will be checked against the list of approved BH facilities before the request is filled. Any request for a facility that is not on the approved list will be redirected to the appropriate form.

Link: <https://app.smartsheet.com/b/form/27ad4bcb9c4f443fa603f5e9389a43fb>

**CBOs:** This is the new form for CBOs to request iHealth – previously a different form had been used, because an external partner was doing distribution. These requests now go to our internal team for fulfillment. Partners may need the new link, as the old form has been deactivated and will no longer accept submissions. There is no dropdown restriction; all organizations using this form are write-in, and eligibility to receive tests is determined by the testing distribution and strategy team. This form caps the number of tests available by the county that is selected. Organizations located in more populated counties will be able to order a larger number of test kits. The form is in English and Spanish.

Link: <https://app.smartsheet.com/b/form/aaa252e54597487fa1f20018cf34c6fd>

**Protecting Oregon Farmworkers (POF):** This form is specifically for the Protecting Oregon Farmworkers grant to request iHealth tests. There is a dropdown list of the organizations that are eligible under the grant; there is no write-in option.

Link: <https://app.smartsheet.com/b/form/0e93050cf9ac40df86503aef48fe0bfd>

**Continuum of Care:** This form is specifically for Continuum of Care groups to request iHealth tests to be distributed to sheltered and unsheltered individuals that are experiencing houselessness. Requestors must write in the facility name, and each will be checked against the list of approved CoC facilities before the request is filled. Any request for a facility that is not on the approved list will be redirected to the appropriate form.

Link: <https://app.smartsheet.com/b/form/cd48b1aa735d4255bdce9469579fc5ff>

**Early Learning Division:** This form is specifically for ELD groups to request iHealth tests. The organization must be selected from a dropdown list; there is no write-in option. The form is available in English and Spanish.

Link: <https://app.smartsheet.com/b/form/e0abaddebd304f64be8c9dd519cfe709>

**ODE/McKinley-Vento Liaisons (MVL):** This is a new form that is specifically for groups requesting iHealth under ODE's summer nutrition programs or McKinley-Vento Liaisons homeless vaccination or testing events. It is very similar to the CBO request form: it restricts the number of tests available by the county that is selected. Organizations located in more populated counties will be able to order a larger number of test kits. The form is available in English and Spanish.

Link: <https://app.smartsheet.com/b/form/8991f1070d074881a979cb5a8b7d3ce8>

**K-12 Schools:** Schools request iHealth tests through Field Operations School Testing Coordinators. Please email for assistance in requesting these tests for schools: [schooltesting.covid@odhsosha.oregon.gov](mailto:schooltesting.covid@odhsosha.oregon.gov) (Note: ODE may launch a separate initiative to send tests to Title I schools, which is separate from individual school requests.)

## BinaxNOW

**LTCF:** This form is specifically for long-term care facilities to request Binax kits. The form asks that the facility provide a census number and additional information (i.e., if the facility is in the middle of an outbreak). There is no option to request a specific number of tests, but the test distributor determines the appropriate quantity to send based on the census and information provided. Facilities must provide a valid CLIA number to receive tests. CLIA numbers in Oregon begin with 38D and are a total of ten characters. For example: 38D2205901. (Note: LTCFs can also use the broader Testing Supplies Request form for any external partner, in which they can request a specific number of test kits.)

**Reminder:** If you are requesting BinaxNOW for outbreak testing, please ensure your local public health authority has been notified of your outbreak status.

Link: <https://app.smartsheet.com/b/form/9c3a5b34f28547ff8fd20906d5b228ba>

**K-12 Schools and Summer Camps:** Schools and summer camps request Binax tests through Field Operations School Testing Coordinators. Please email for assistance in requesting these tests for schools: [schooltesting.covid@odhsosha.oregon.gov](mailto:schooltesting.covid@odhsosha.oregon.gov)

## Additional Testing Resources

**External Partners:** This form is for requesting non-iHealth testing supplies. Items are available only as long as supplies last and may disappear from the form when they are no longer available to request. Organizations must select the type of group from a dropdown menu. Testing supplies are not available to CBOs. To view the items available, the requestor must click the box labeled 'Testing Supplies'. Each item has instructions on how to request the appropriate amount (by the box or by the each, etc.), as well as information on how the item is packaged.

Included on this request form are swabs, biohazard bags, Abbott ID NOW kits, and BinaxNOW kits. ID NOW and BinaxNOW supplies can only be distributed to a facility with a valid CLIA number, and upon requesting these items, a prompt for the CLIA number will appear. (CLIA numbers in Oregon begin with 38D and are a total of ten characters. For example: 38D2205901.)

Link: <https://app.smartsheet.com/b/form/5ebd5f9f9a854d7bab7e00f48d2464bd>

## TO REQUEST VACCINATION and TESTING EVENTS

### Field Operations Mobile Vaccination Teams

The Field Operation Mobile Vaccinations Team can provide on-site and in-home vaccinations for long term care facilities, adult foster home, congregate facilities, carceral facilities and other specialize settings. Specific information for each is below. Individuals, CBOs, LPHAs, or Tribes may reach out directly to the OHA Field Operations team to request a mobile vaccination clinic.

Requests can be made by emailing the Field Operations team at: [CRRU-FieldOps-Requests@dhsosha.state.or.us](mailto:CRRU-FieldOps-Requests@dhsosha.state.or.us)

**In-Home:** For individuals who receive, or need to receive, medical care and treatment in-home, vaccinations and boosters for them and those in their household or care team may be vaccinated or boosted in-home on that same visit.

**Long-Term Care Facilities (LTCFs):** Long-Term Care Facilities (Skilled Nursing, Residential Care and Assisted Living) may schedule vaccination or booster clinics for their residents and eligible staff. This is intended to be a service once per roll-out. For individuals who come to the home after the clinic or who were out of the building at the time, PCPs should be the preferred source of vaccination or booster.

**Adult Foster/Family/Group Homes:** For individuals in these settings, mobile teams may be deployed to offer any vaccine or booster dose. For individuals who come to the home after the clinic or who were out of the building at the time, PCPs should be the preferred source of vaccination or booster.

**Congregate Facilities, Carceral Facilities:** Similar to LTCFs, vaccination clinics may be combined with testing events offering any vaccine or booster dose. For individuals who come to the home after the clinic or who were out of the building at the time, PCPs should be the preferred source of vaccination or booster.

**Low-Income Housing/HUD/Houseless Communities:** Similar to community event requests, Field Operations can provide vaccination and testing clinics in partnership with community for these settings.

**Schools:** Vaccination and Booster Clinics may be coordinated for any K-12 school or educational setting. Any vaccination or booster is available with advance coordination.

**Sovereign Nations/Tribes:** Field Ops is happy to coordinate events with Tribes at locations of their choosing and can offer any of the available vaccines or boosters.

### Field Operations Community Events

The Field Operations Teams can also provide community vaccination clinics in concert with local CBOs, POF partners, LPHAs, and other entities. Field Ops Coordinators will collaborate with the community partner to determine the scope of outreach and volume of supplies and vaccines needed. Field Ops can coordinate and run a vaccination clinic or provide clinical support for an event. If you are interested in collaborating with the Field Ops Team, please email at: [CRRU-FieldOps-Requests@dhsosha.state.or.us](mailto:CRRU-FieldOps-Requests@dhsosha.state.or.us)

**Vaccine Operations Team Equity (VOTE):** VOTE was established to create a pathway for community partners (CBOs, Faith Houses, small businesses, and other equity focused partners) to have support in developing community or culturally specific vaccine opportunities. We provide funding for partners along with resources like food boxes, hot meals, and access to interpreters along with vaccinators. Our vaccinators may be our Field Ops Team, pharmacies, LPHA partners, or Health System partners. We act as an intermediary between community partners and vaccinators in the event planning and support in paying for COVID-19 vaccine related costs. VOTE's formal role in vaccine event hosting and matchmaking will end in March 2023. VOTE is not accepting new partner requests as of 12/1/2022.

The VOTE team can be reached by email at: [community.events@dhsosha.state.or.us](mailto:community.events@dhsosha.state.or.us)

**Special Events:** Field Operations can provide longer-term, multi-day, large scale, specialized or unique events. Field Operations Regional Coordinators will work with the Director of Field Operations to ensure adequate support, logistics and coordination.

## TO REQUEST ADDITIONAL SUPPORT

### Personal Protective Equipment (PPE)

PPE has no restrictions, except that it will only be provided while supplies last. Items may disappear from the form when they are no longer available to request. Organizations must select the type of group from a dropdown menu. To view the items available, the requestor must click the box labeled 'PPE Supplies' or 'Other Supplies'. Each item has instructions on how to request the appropriate amount (by the box or by the each, etc.), as well as information on how the item is packaged.

Link: <https://app.smartsheet.com/b/form/5ebd5f9f9a854d7bab7e00f48d2464bd>

## ADDITIONAL RESOURCES

### OHA Resources

**COVID-19 Vaccine Information for Partners:** OHA offers additional COVID-19 resources on their website. Included in this site are some detailed funding resource links such as a link to request funding for vaccine storage and handling equipment:

<https://www.oregon.gov/oha/PH/PREVENTIONWELLNESS/VACCINESIMMUNIZATION/IMMUNIZATIONPROVIDERRESOURCES/Pages/COVIDvaccine.aspx>

**Oregon Immunization Program (OIP):** The Oregon Immunization Program provides support for all vaccines including ordering, administering and storing vaccines. The OIP Helpdesk can assist you and answer any questions you may have. If you have questions or would like to receive Oregon Immunization Partner email updates, contact OIP by emailing [vfc.help@state.or.us](mailto:vfc.help@state.or.us) or calling 971-673-4VFC

## Office Hours with the OIP:

Grab your favorite snack or beverage and tune in on Mondays from 12:05 to 12:55pm for fun, friendly and informative immunization discussions. (**NOTE:** No Office Hours during holiday closures.)

Bring questions, feedback, concerns, and immunization needs. The OIP offers a relaxed inclusive space designed to increase awareness and communicate up-to-the-minute information on immunization practices. Office Hours is hosted by the program's nurse consultant and often joined by other Immunization Program professionals to assist with a variety of immunization content.

### To join Office Hours:

<https://www.zoomgov.com/j/1617434298?pwd=b3ZYbjNHN3VxcTUyRGs1aGozMjEvUT09>

**If the Zoom link asks for a passcode, please enter 813375.** For additional assistance, please contact [imm.info@dhsosha.state.or.us](mailto:imm.info@dhsosha.state.or.us)

## Partner Resources

**Boost Oregon:** Boost Oregon can provide a variety of services to support vaccinating partners in their conversation with parents about vaccines including educational resources, provider trainings, and community workshops for parents with questions and concerns about vaccines. Boost Oregon is an excellent resource for COVID-19 vaccine education needs. Link provided here:

<http://www.boostoregon.org/>

**211 Info:** 211 Info is available via phone (211 or 1-866-698-6155) , text (orvax to 898211), or email ([orcovid@211info.org](mailto:orcovid@211info.org)). Hours are Monday through Friday from 7:30am to 6pm and Saturdays from 9am to 5 pm.