

Program Element #19: Program Design and Evaluation Services (PDES)

OHA Program Responsible for Program Element:

Public Health Division/Office of the State Public Health Director/Program Design and Evaluation Services

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to deliver the PDES of applied public health data collection, research, evaluation and consultation services during the term of this Agreement to the satisfaction of OHA.

This Program Element and all changes to this Program Element are effective the first day of the month noted in the Issue Date of Exhibit C of the Financial Assistance Award unless otherwise noted in the Comments and Footnotes of Exhibit C of the Financial Assistance Award.

2. **Definitions Specific to Program Design and Evaluation Services (PDES).**

Not applicable

3. **Alignment with Modernization Foundational Programs and Foundational Capabilities.**

The activities and services that the LPHA has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see [Oregon's Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf),

http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf):

- a. **Foundational Programs and Capabilities:** All services detailed in this Program Element fall under the Foundational Capability of Assessment and Evaluation. LPHA provides research and evaluation services to multiple OHA Public Health Division programs, thus increasing the program's assessment and evaluation capabilities.

- b. **The work in this Program Element helps Oregon's governmental public health system achieve the following Public Health Accountability Metric:**

Not applicable

- c. **The work in this Program Element helps Oregon's governmental public health system achieve the following Public Health Modernization Process Measure:**

Not applicable

4. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, LPHA agrees to conduct activities in accordance with the following requirements:

- a. **Staffing Requirements and Staff Qualifications.** LPHA must assign qualified staff to provide the services, as may be required by the nature of the particular service.

Assigned staff should include doctoral level psychologists, health educators, sociologists, epidemiologists, and masters-level research staff, as appropriate.

- b. LPHA will submit a work plan and budget for OHA approval for each activity area noted below. OHA will retain the work plan and budget on file. LPHA will comply with the approved work plan and budget on file with OHA for the element.
- c. Each of following specific PDES must be delivered in accordance with the indicated procedural and operational requirements and to OHA satisfaction:

(1) Administration of Behavioral Risk Surveys Unit (PE19-01)

The purpose of the Administration of Behavioral Risk Surveys Unit (Survey Unit) is to have LPHA management of the operation of the Survey Unit. The Survey Unit is responsible for coordination of the Behavioral Risk Factor Surveillance System (BRFSS) and the Student Health Survey (SHS). The BRFSS is a collaborative project of the CDC and U.S. states and territories. The objective of the BRFSS is to collect uniform, state-specific data on preventive health practices and risk behaviors that are linked to chronic diseases, injuries, and preventable infectious diseases in the adult population. BRFSS data is collected monthly via telephone survey, and the data is managed and analyzed on an annual schedule. Factors assessed by the BRFSS include tobacco use, physical activity, dietary practices, safety-belt use, and use of cancer screening services, among others. SHS is Oregon's effort to monitor the health and well-being of adolescents. An anonymous and voluntary school-based survey, SHS is conducted annually among 6th, 8th and 11th grade students statewide. The SHS survey incorporates data from two preceding youth surveys: the Oregon Healthy Teens Survey and the Student Wellness Survey.

LPHA's responsibilities:

- (a) Provide administrative support to the Survey Unit
- (b) Provide technical assistance on survey methodology and fiscal management, as needed

(2) Evaluation Support for Public Health Modernization (PE19-14)

The purpose of Evaluation Support for Public Health Modernization is to have LPHA provide evaluation services related to the modernization of the public health surveillance system and evaluation of public health modernization in Oregon.

LPHA's responsibilities:

- (a) Continue to support the 2025-2027 evaluation activities for public health modernization in partnership with OHA PHD, others in OHA, LPHAs, and CBOs.
- (b) Support the development of multiple case studies that address the

evaluation questions of how the public health system impacts the health of Oregon's high priority populations.

- (c) Continue to support Modernization Evaluation Working Group and Technical Panel meetings.
- (d) Support presentations of the 2025-2027 Modernization Evaluation findings to internal and external partners including PHD Executive Leadership, Public Health Advisory Board, Coalition of Local Health Officials (CLHO), LPHAs, CBO partners, and national audiences.
- (e) Support development of an annual 2025 accountability metrics report.
- (f) Support public health accountability metrics data with PHD sections and from other data sources. This may include developing new data collection systems or processes.
- (g) Provide technical assistance to OHA modernization evaluation contractor.
- (h) Assist in coordinating and communicating Multnomah County needs for OHA data modernization initiative to create a communicable disease datamart for LPHAs. Leverage Multnomah County's experience creating their own regional datamart using Orpheus data that serves the tri-county region.

(3) Evaluation and Consultation Support for CDC Injury Prevention Program Grants (PE19-34)

The purpose of Evaluation and Consultation Support is to evaluate and support the activities of the OHA Injury and Violence Prevention Program on CDC awarded grants.

The LPHA's local work plan for this element must include only activities that would be allowed under CDC grants, and at a minimum the following:

- (a) Providing general evaluation support and reporting as needed for CDC approved grant activities.

(4) Evaluation of Oregon Aid and Assist Population (PE19-35)

The purpose of Evaluation of Oregon Aid and Assist Population is to support OHA in producing an Annual Report on community restoration activities for public access and to develop an Annual Legislative Report based on the Annual Report to support OHA's legislative policy goals.

LPHA's responsibilities:

- (a) Produce final FY26 Annual Report.
- (b) Develop Annual Legislative Report and brief summary slide deck.
- (c) Provide first draft of FY27 Annual Report.

(5) Opioid Settlement Prevention, Treatment, and Recovery (PE19-37)

The purpose of Opioid Settlement Prevention, Treatment, and Recovery (OSPTR) project is to provide assessment and evaluation support related to efforts funded by the OSPTR Board from Oregon's opioid settlement funds (House Bill 4098 (2022)).

LPHA's responsibilities:

(a) Support evaluation of OSPTR Board-related efforts:

- i. Meet regularly with OHA Injury and Violence Prevention Program (IVPP) staff to plan for evaluation and review results
- ii. Collaborate with other partners to implement the evaluation of specific efforts funded by the settlement
- iii. Contribute to summary reports of findings with recommendations
- iv. Work with evaluation team partners to develop a comprehensive evaluation plan, with recommendations about funding needed to implement the plan

(b) Conduct an evaluation of Save Lives Oregon Harm Reduction Clearinghouse:

- i. Meet regularly with Clearinghouse and IVPP staff to plan for evaluation and review results
- ii. Create an evaluation plan
- iii. Implement evaluation, and provide a summary of evaluation findings for discussion
- iv. Create a final evaluation report that includes recommendations

(6) Substance Abuse and Mental Health Services Administration (SAMSHA) Partnerships for Success (PFS) Project (PE19-38)

The purpose of SAMSHA Partnerships for Success (PFS) Project is to provide assessment and evaluation support related to SAMSHA-funded activities that aim to build a statewide substance use prevention infrastructure and partnerships.

LPHA's responsibilities:

(a) Support assessment and evaluation for Oregon efforts relevant to substance use prevention, from a public health lens:

- i. Support Project Coordinator and Project Director with setting Annual Targets Report and performance measures
- ii. Provide input on subgrantee reporting system
- iii. Support quarterly reporting and lead synthesis of subgrantee

reporting narrative

- iv. Lead all evaluation activities and reporting, with input from Project Coordinator and Project Director
- v. Attend project and subgrantee meetings as necessary

(7) Performance Measure Support of Public Health Infrastructure Grant (PHIG) (PE19-39)

The purpose of the Performance Measure Support for the Public Health Infrastructure Grant (PHIG) is to collect, analyze, summarize, and report performance measure data for the OHA Public Health Division (PHD).

LPHA's responsibilities:

- (a) Lead data collection, analysis, and dissemination activities related to PHIG performance measures for PHD and Oregon's LPHAs on staff hired, PHD hiring timeliness, and PHD retention
- (b) Prepare presentations of PHIG performance measures to share results with PHD leadership, Oregon CLHO leadership and Oregon LPHAs
- (c) Support PHD PHIG Targeted Evaluation Plan and corresponding CDC reporting

(8) Support to Adolescent and School Health (ASH) Program (PE19-40)

The purpose of Support to Adolescent and School Health (ASH) Program is to provide applied research and evaluation support to ASH programs and grantees.

LPHA's responsibilities:

- (a) Support data collection, reporting, evaluation, and analysis for the school health service models, including School Based Health Centers (SBHCs), School-Linked Programs (telehealth and mobile clinics) and school nursing
- (b) Design surveys and support survey development and implementation for adolescent and school health-related assessments
- (c) Provide technical assistance to ASH grantee sites regarding data collection for School-Linked programs and school nursing program grantees
- (d) Perform quantitative and qualitative analysis of collected data, including statistical trends and forecasts, and produce data products for dissemination to the public, PHD program staff, education partners, and state legislators
- (e) Develop quality assurance and standardization processes for data collected from school health service providers

- (f) Regularly attend team meetings and act as a liaison between three PHD sections: Health Promotion and Chronic Disease Prevention (HPCDP), Program Design and Evaluation Services (PDES), and ASH.

(9) Support to Health Promotion Chronic Disease Program (HPCDP) (PE19-41)

The purpose of Support to Health Promotion Chronic Disease Prevention (HPCDP) Program is to provide analytic and research capacity around youth engagement and strategic planning in support of preventing electronic nicotine delivery systems (ENDS) use.

LPHA's responsibilities:

- (a) Perform quantitative and qualitative analysis of Student Health Survey (SHS) data to assess risk and protective factors contributing to ENDS use, including statistical trends and forecasts
- (b) Produce data products using SHS data for dissemination to PHD program staff, LPHAs and school districts
- (c) Provide analytic support and technical assistance to the data subcommittee of the Youth Advisory Council (YAC) comprised of diverse Oregon youth to inform SHS content, data interpretation, and dissemination
- (d) Offer consultation, technical assistance and communication support for HPCDP during the strategic planning process to engage youth
- (e) Collaborate closely and communicate with HPCDP, ASH, PDES, the YAC, other PHD program partners, and other statewide youth councils to support youth engagement activities and inform the youth engagement plan
- (f) Regularly attend team meetings for the Surveillance, Evaluation and Epidemiology Team (SEET) in HPCDP and act as a liaison between three sections: HPCDP, ASH, and PDES

5. General Expense Reporting.

LPHA must complete an "Oregon Health Authority Public Health Division Expenditure Report" located at:

<https://www.oregon.gov/oha/ph/providerpartnerresources/localhealthdepartmentresources/pages/index.aspx>. A separate report must be filed for each applicable Program Element and any sub-elements. These reports must be submitted to OHA each quarter on the following schedule:

Fiscal Quarter	Due Date
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30

Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

6. Program Reporting Requirements

Not applicable.

7. Performance Measures.

Not applicable