

Program Element Name: **Tribal Public Health Emergency Preparedness Program**

Program Element Number: **PE #231**

OHA Program Responsible for Program Element: **Public Health Division
Center for Public Health Practice, Health
Security, Preparedness & Response
Section (HSPR)**

1. **Description.** Funds provided under this Agreement for this Program Element may only be used in accordance with, and subject to, the requirements and limitations set forth below, to deliver the Tribal Public Health Emergency Preparedness (PHEP) Program.

The Tribal PHEP shall address mitigation, preparedness, response and recovery phases for public health emergencies through plan development and revision, exercise and response activities based on the 15 Centers for Disease Control and Prevention (CDC) Public Health Preparedness Capabilities

<https://www.cdc.gov/readiness/php/capabilities/index.html>

This Program Element and all changes to this Program Element are effective the first day of the month noted in the Issue Date of Exhibit C Financial Assistance Award unless otherwise noted in Comments and Footnotes of the Exhibit C of the Financial Assistance Award.

2. **Performance Requirements**

- a. **Procedural and Operational Requirements.** By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, Tribe agrees to conduct activities in accordance with the following requirements:

- (1) Engage in activities as described in the Tribal Work Plan for the State of Oregon. The OHA Preparedness Tribal Liaison will share the Tribal work Plan annually.
- (2) Attendance to one of the annual HSPR-hosted health preparedness conferences.
- (3) Use funds for this Program Element in accordance with its Tribal program budget.

The budget template Excel file will be provided to Tribe by the OHA Preparedness Tribal Liaison. Tribe shall provide to OHA by February 15, of each year, a budget using actual award amounts, through December 31 of each year. Submission guidance can be found online here:

<https://www.oregon.gov/oha/PH/PROVIDERPARTNERRESOURCES/LOCALHEALTHDEPARTMENTRESOURCES/Pages/index.aspx>

- (4) Ensure participation in Emergency Support Function #8 (Health and Medical) tactical communications exercises.
- (5) Maintain and execute emergency preparedness procedures/ plans as a component of its jurisdictional Emergency Operations. All Tribe emergency

procedures shall comply with the National Incident Management System (NIMS). The emergency preparedness procedures shall address the CDC Public Health Preparedness Capabilities and/or hazards described in their Community Hazard Risk Assessment. Revisions shall be done according to Tribe's emergency management agency schedule, but not less than once every five years after completion as required in OAR 104-010-0005.

https://secure.sos.state.or.us/oard/viewSingleRule.action;JSESSIONID_OARD=e7tyqglzgcSXvWM-hgXgCIDItxyTs87-iea97zX6fq9kXUOA8dz1!-268141702?ruleVrsnRsn=869.

3. Reporting Requirements.

a. Program Reporting Requirements

Not applicable.

b. General Revenue and Expense Reporting. Tribes shall complete an "Oregon Health Authority Public Health Division Expenditure and Revenue Report" located in Exhibit D of this Agreement. A separate report shall be filed for each applicable Program Element and any sub-element. These reports shall be submitted to OHA each quarter on the following schedule:

Quarter	Due Date
Q1: January 1 – March 31	April 30
Q2: April 1 – June 30	July 31
Q3: July 1 – September 30	October 30
Q4: October 1 – December 31	January 30

c. Special Reporting Requirements

Not applicable.