

**Program Element # 64 Maternal and Child Health - Family Connects Oregon (Private Organizations Only)**

**OHA Program Responsible for Program Element:**

Public Health Division/Center for Prevention and Health Promotion, Maternal and Child Health/Family Connects Oregon

**1. Description.**

Funds provided under this Agreement may only be used in accordance with, and subject to, the requirements and limitations set forth below to plan, implement and sustain the following activities central to the Family Connects model that was selected for universally offered newborn nurse home visiting:

- a. Community Lead Activities
- b. Newborn Nurse Home Visiting Provider Activities
- c. Reimbursement Gap Funding to assist sites with visits non-reimbursable by insurance resources
- d. Focused Funding on priorities such as Nursing Workforce or Health Equity

Funds provided through this Program Element support Grantee’s efforts toward ensuring community-wide participation in the delivery of, and assurance of access to, culturally responsive, high-quality, and evidence-based voluntary newborn nurse home visiting services.

All changes to this Program Element are effective the first day of the month noted in Issue Date of Exhibit C Financial Assistance Award unless otherwise noted in Exhibit C of the Financial Assistance Award.

**2. Definitions Specific to this Program Element**

- a. **Community Lead:** The entity that is designated by the Oregon Health Authority to serve as the coordinating entity for the newborn nurse home visiting program in a specified community.
- b. **Focused Funding:** Funding granted to Community Lead and Newborn Nurse Home Visiting Provider to support the equitable and sustainable development and implementation of Family Connects Oregon.
- c. **Newborn Nurse Home Visiting Provider (NNHVP) or “Certified Provider”:** Any organization certified by the Authority to provide newborn nurse home visits in accordance with OAR 333-006-0070 and OAR 333-006-0120.

**3. Alignment with Modernization Foundational Programs and Foundational Capabilities.**

The activities and services that the Grantee has agreed to deliver under this Program Element align with Foundational Programs and Foundational Capabilities and the public health accountability metrics (if applicable), as follows (see [Oregon’s Public Health Modernization Manual](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf), ([http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public\\_health\\_modernization\\_manual.pdf](http://www.oregon.gov/oha/PH/ABOUT/TASKFORCE/Documents/public_health_modernization_manual.pdf)):

- a. **Foundational Programs and Capabilities** (As specified in Public Health Modernization Manual)

Program Components	Foundational Program	Foundational Capabilities

	CD Control	Prevention and health promotion	Environmental health	Population Health Direct services	Access to clinical preventive services	Leadership and organizational competencies	Health equity and cultural responsiveness	Community Partnership Development	Assessment and Epidemiology	Policy & Planning	Communications	Emergency Preparedness and Response
<i>Asterisk (*) = Primary foundational program that aligns with each component</i>						<i>X = Foundational capabilities that align with each component</i>						
<i>X = Other applicable foundational programs</i>												
<b>Develop strategic partnerships with shared accountability driving collective impact to support public health goals related to all families with newborns</b>		*		*		X	X	X		X	X	
<b>Identify barriers to access and gaps in services to all families with newborns</b>		X		*			X	X	X	X	X	
<b>Develop and implement strategic plans to address these gaps and barriers to access to all families with newborns</b>		X		*			X	X	X	X	X	
<b>Ensure community access to home visiting services for all families with newborns</b>		X		*		X	X	X		X	X	

b. The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric, Health Outcome Measure:

Not applicable

c. The work in this Program Element helps Oregon’s governmental public health system achieve the following Public Health Accountability Metric, Local Public Health Process Measure:

Not applicable

**4. Procedural and Operational Requirements.**

By accepting and using the Financial Assistance awarded under this Agreement and for this Program Element, the Grantee agrees to conduct activities in accordance with the following community alignment requirements:

**a. General Requirements**

(1) For each month that this Agreement is effective, Grantee agrees to attend a monthly

planning and coordination meeting with OHA's Maternal and Child Health staff.

- (2) Funding Limitations: Funds awarded under this Agreement for this Program Element and listed in the Exhibit C, Financial Assistance Award must be used for services or activities described in this Program Element according to the following limitations:
  - (a) Funding is limited to expenditures for Family Connects Oregon Community Lead activities and Oregon Newborn Nurse Home Visiting Provider services.
  - (b) Entity must submit local program budget for OHA approval on a format and schedule to be determined by OHA for each:
    - i. Community Lead Activities,
    - ii. Newborn Nurse Home Visiting Provider Services, and
    - iii. Focused Funding
  - (c) Expenditures must be in accordance with the approved local program budget(s), modifications to the budget(s) may only be made with OHA written approval.

**b. Family Connects Oregon Services**

- (1) **If designated as a Community Lead, or authorized by OHA to perform Community Lead Services Requirements as defined in 333-006-0050,**

Grantee must:

- (a) Maintain staffing for Family Connects Oregon Community Alignment Specialist and Program Administrator roles.
- (b) Ensure a subcontract or Memorandum of Understanding is in place if Family Connects Program is implemented through a cross county collaboration with shared staff across jurisdictions, defining the staffing and supervision agreements.
- (c) Deliver services in accordance with OARs 333-006-0000 through 333-006-0190 and Family Connects Oregon Program Guidance provided by the Maternal and Child Health Section.
- (d) Take all appropriate steps to maintain client confidentiality and obtain any necessary written permissions or agreements for data analysis or disclosure of protected health information, in accordance with HIPAA (Health Insurance Portability and Accountability Act of 1996) regulations.

- (2) **If designated as a Newborn Nurse Home Visiting Provider,**

Grantee must:

- (a) Maintain staffing required by the program which includes the Family Connects Oregon Nursing Supervisor/Lead, Nurse Home Visitor(s), and Program Support Specialist roles.
- (b) Ensure a subcontract or Memorandum of Understanding (MOU) is in place if Family Connects Program is implemented through a cross county collaboration with shared staff across jurisdictions, defining the staffing and supervision agreements.
- (c) Deliver services in accordance with OARs 333-006-0000 through 333-006-0190 and Family Connects Oregon Program Guidance provided by the Maternal and Child Health Section.
- (d) If the Grantee, as a provider of Medicaid services, bills for Newborn Nurse Home Visiting Medical and Targeted Case Management Services, the Grantee must

comply with the billing policy and codes in OAR 410-130-0605.

- (e) Take all appropriate steps to maintain client confidentiality and obtain any necessary written permissions or agreements for data analysis or disclosure of protected health information, in accordance with HIPAA (Health Insurance Portability and Accountability Act of 1996) regulations.
- (f) All nurses working in the Family Connects Oregon program must adhere to nursing practice standards as defined by the Oregon State Board of Nursing.

**5. General Revenue and Expense Reporting.**

The Grantee must complete an “Oregon Health Authority Public Health Division Expenditure and Revenue Report” located in Exhibit C of this Agreement. These reports must be submitted to OHA each quarter on the following schedule:

<b>Fiscal Quarter</b>	<b>Due Date</b>
First: July 1 – September 30	October 30
Second: October 1 – December 31	January 30
Third: January 1 – March 31	April 30
Fourth: April 1 – June 30	August 20

**6. Reporting Requirements.**

The Grantee must provide progress reports to OHA in a format designated by OHA that include the following:

- a. If the Grantee is the Community Lead, they must submit quarterly reports with updates on population reach, staffing and community lead services requirements.
- b. For the purposes of program sustainability, if the Grantee is the Community Lead or the NNHVP, they must submit a quarterly summary of funding, revenues, and expenditures for whichever role(s) they play (Community Lead and/or NNHVP).
- c. An end of fourth quarter summary of Focused Funding activities. For all individuals who receive Family Connects Oregon Home Visiting Services, entity must ensure that Supervisors and Home Visitors collect required data on client visits and enter it into the state-designated data system in a timely manner that is aligned with expectations defined by each program and within no more than thirty (30) business days of visiting the client and 45 days of case closure (information shall be obtained from Community Leads and NNHVP).

**7. Performance Measures.**

Not applicable