



## Oregon Vaccines for Children Borrowing Log

### **Directions for use of borrowing log:**

When a provider has borrowed a vaccine from VFC stock to administer to a patient not eligible for VFC, or vice versa, the borrowing form must be **COMPLETELY FILLED OUT** for *each* borrowing occurrence with *each* vaccine listed on a separate row of the form. These borrowing logs must be kept as part of the VFC program records for 3 years and be made available to the VFC staff during the VFC Site Visit or upon request by the Oregon Immunization Program.

**Note:** Clinics cannot borrow state-supplied seasonal influenza vaccine for privately insured patients. Providers may use private stock seasonal influenza vaccine to vaccinate VFC eligible children if VFC seasonal influenza stock is not yet available. Those private stock doses used on VFC eligible children can later be replaced when VFC stock becomes available.

For *each* borrowed vaccine a patient receives, all of the following must be documented:

- Vaccine name
- Patient's name OR unique patient ID
- Patient's date of birth
- Private or VFC dose borrowed
- Date vaccine borrowed
- Reason vaccine borrowed
- Date vaccine paid back to either VFC or Private stock

**Provider must sign to certify accuracy and compliance with VFC requirements.**

**Replacement must be made within 90 days unless clinic can justify delay.**

"I hereby certify, subject to penalty under the False Claims Act (31 U.S.C. § 3730) and other applicable Federal and state law, that VFC vaccine dose borrowing and replacement reported on this form has been accurately reported and conducted in conformance with VFC provisions for such borrowing and further certify that all VFC doses borrowed during the noted time period have been fully reported on this form."

Provider Name: \_\_\_\_\_ Provider Signature: \_\_\_\_\_ Date: \_\_\_\_\_

