

Memorandum

To: MOTS Client Entry Users

From: MOTS Support

Date: June 3, 2015

Subject: Bundled Services- CE Only

AMH has added a new functionality to MOTS called Bundled Services. This function was added to make entering non-Medicaid Services easier and faster, so facilities could improve their data submission rates.

On the non-Medicaid Service screen you will have the option of using a calendar to submit the same service for multiple dates within a month. In order to use this option the non-Medicaid Service must meet the following criteria:

- Be for the same client
- Be from the same facility
- Have the same Parent Provider
- Be in the same month (Date of Service Begin field is required)
- Same Procedure Code
- Same Modifier(s), if modifier(s) are used
- Same Number of Units
- Same Place of Service
- Same Billed Charges
- Same Diagnosis Code(s), including the same Primary Diagnosis Code identified

When all of the above are true, you would enter all of the information for the first date of service on the non-Medicaid service screen. Then click on the Add Additional Dates button. The first date of service you entered will be saved and you will be taken to a second screen to add additional dates. Click on all the dates that apply for this service. When you click the Submit button, a non-Medicaid Service record will automatically be created for each day checked.

The calendar will only be for the month in the Date of Service Begin date. If a client receives the same service over several months, you will enter each month separately. This is in keeping with the current rule that Date of Service Begin and Date of Service End must be in the same month.

If you have any questions or concerns, please send them to MOTS.Support@state.or.us